

**DERRY BOROUGH - Occupancy/Rental Application**  
**114 E. 2<sup>nd</sup> Avenue**  
**Derry, PA 15627**  
**Borough Office 724-694-2030 ~ BIU 412-526-5593**

Date of Application \_\_\_\_\_

Application for:

- \_\_\_ Single Family Dwelling \$75
- \_\_\_ Rental for Apt/House Unit \$75                      Total Number of Units \_\_\_\_\_
- \_\_\_ Commercial Build Units \$75                      Total Number of Units \_\_\_\_\_
- \_\_\_ New Dwelling/Business \$100                      Total Number if Multiple Units \_\_\_\_\_
- \_\_\_ Replacement Permit (Lost) \$50

Present Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Property Owner Name \_\_\_\_\_ Phone \_\_\_\_\_

Office/Cell \_\_\_\_\_

Owner's Residential Address \_\_\_\_\_

Name of Tenant/Buyer: \_\_\_\_\_

Tenant/Buyer Phone Number: \_\_\_\_\_ Office/Cell Number: \_\_\_\_\_

The applicant certifies that the above information is complete and true and correct to the best of the applicant's knowledge and belief. The applicant agrees to comply with the provisions of the Borough ordinances, codes, and regulations and all other applicable federal, state, and local law. The applicant agrees that if a temporary Rental Property Inspection Permit is issued, the Permit may be revoked and the Borough may take any or all action permitted by law if compliance with the inspection report is not completed within the time frame provided by the inspector or in violation of applicable law.

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Signature of Property Manger/Agent (if different) \_\_\_\_\_

**Checks Payable to: Derry Borough, 114 E. Second Avenue, Derry, PA 15627**

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Office Use Only Below These Lines

Date: \_\_\_\_\_ License Number: \_\_\_\_\_

Fee Paid  Yes  No    Date Paid \_\_\_\_\_                      Parcel Number: \_\_\_\_\_

Inspection Pass \_\_\_\_\_ Fail \_\_\_\_\_ Date: \_\_\_\_\_

2<sup>nd</sup> Inspection (If Needed) Pass \_\_\_\_\_ Fail \_\_\_\_\_ Date: \_\_\_\_\_

Building Code Officer Signature : \_\_\_\_\_

All occupancy inspections shall be contingent upon all items on the report/ Dye Test to be completed by Code/Ordinance Regulations.