

BOROUGH of DERRY

114 E 2<sup>nd</sup> Ave, Derry, PA 15627

PH: 724.694.2030

FAX: 724.694.9252

APPLICATION for OCCUPANCY INSPECTION/CERTIFICATE OF OCCUPANCY

Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

Type of Occupancy: Residential  Commercial

Sale or Rental: Sale  Rental

Property Address: \_\_\_\_\_

Number of Units: \_\_\_\_\_

Description of Proposed Use: \_\_\_\_\_

\_\_\_\_\_

Agent or Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Property Owner(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Buyer(s) or tenant(s) name(s): \_\_\_\_\_

Current Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Current owner(s) or agent: \_\_\_\_\_

*Fees per unit: Residential or Commercial \$65.00*

Note: All Application and fees **MUST BE** filed with the Borough Office PRIOR to an inspection being scheduled.

- Call 724.523.5940 ext. 7505 to schedule inspections. Inspections available Mon., Wed., or Thurs.
- Code Enforcement Officer is NOT responsible for scheduling inspections. Agent, Buyer, or current owner must call.