

July 8, 2019

Derry Borough Council met in regular session Monday, July 8, 2019 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Acting Mayor, Al Checca, Presiding, Grant Nicely, David Jones, Mary Landis, Jim Ritenour, and Daniel Chaney were present. Lee Demosky, Solicitor was present. Nick Cammuso was reporting for the Latrobe Bulletin.

MOTION by David Jones to approve the minutes for the regular council meeting of June 10, 2019. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Grant Nicely to approve the treasurer’s report with a General Fund Balance Sheet totaling \$380,285.51 for June 30, 2019. Motion **SECONDED** by Daniel Chaney. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Don Ritenour – Owens Avenue –Owens Avenue Extension Project.
2. Amy & Caroline McChesney – Observing
3. Fred Goodman – 3rd Avenue – Attended meeting to report Lutheran Church Stormdrain issues which he understood as it was to be repaired, bushes in alleyway between 3rd and 4th Avenue need removed for line of site for traffic, and sidewalk maintenance for weeds.
4. Sara Cowan - - 306 W. 6th Avenue – Observing
5. Michael Reffo – 221South Ligonier Street - Neighboring Property is a continual nuisance and bringing down the neighborhood.

SOLICITOR’S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting.

ANNOUNCEMENTS

**Derry Borough Council went into executive session at the Derry Borough Worksession held on Monday, July 1, 2019 at 7:24pm for legal discussion.
Executive session ended at 8:05pm.**

MAYOR’S REPORT

The Mayor reported for May 2019 with receipts of \$526.04 which included traffic receipts of \$239.47 and non-traffic receipts of \$93.22. There were 48 complaint calls, 7 traffic citations, 0 non-traffic citations, and no parking tickets.

BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT

BIU reported for June 2019 (2) two code violations.

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COMMITTEE REPORTS

Municipal Authority Review Committee – Al Checca and Dan Chaney No report
Grant Nicely – Public Works Salt Shed plans have been submitted to BIU. Permit granted with instructions for footers.

Al Checca-Police

Chad Fabian

Lori Latta – Prepared updated list for Westmoreland County Landbank properties within Derry Borough

Mary Landis – Grants

Adam Hebenthal – Work vests and hard hats were ordered for the public works employees. Adam Hebenthal will be attending CPR training on Saturday. Adam Hebenthal will also be receiving further certificates with pesticide applications for the Borough. The public is asked to be patient with the pothole situation, upon all the wet weather we have been receiving, cold patch will not hold. It was suggested by Mr. Reffo we start using hot asphalt to have better maintenance practices. There was also discussion of using tar, as we have a skid loader, a roller, and a dump truck, why not try to utilize the warm asphalt vs. cold patch. Mr. Fabian stated they would review the process.

PLANNING COMMISSION

No report

REPRESENTATIVES

DARCEE Car Show - Sunday, August 4th, 2019 Noon-4pm

DARCEE Meeting July 24, 2019 Derry Borough Building

Derry Railroad Days will be held on Saturday, September 21, and Sunday September 22, 2019.

Derry Railroad Days 5K will be held on Saturday morning on September 21, 2019. Times will be posted at a later date.

COMMUNICATIONS

- Penn Prime Annual Membership Meeting September 19-20, 2019 Penn State College – Workers Compensation
- Letter of interest from Alanna Derito for Mayor position
- Letter of interest from Micah Ritenour for Mayor position
- Letter of interest from Justin Martinez for Mayor position withdrawn at Derry Council Worksession 6-3-19

UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a) Two (2) vacancies and (1) alternate vacancy for the Zoning Hearing Board
 - b) One (1) Planning Commission Vacancies
 - c) Vacancy board chairman

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2. Garland Mills –Project Planning - 5th Avenue Area
3. MS 4 – Stormwater RedZone Robotics Quote to have the culvert on 5th Avenue inspected as required. Chad Fabian and Doug Siler reviewed Garlan Mills Run between W. Second Avenue and train tracks for streambank stabilization. There has been some erosion in that particular area of the stream.
4. Owens Avenue Extension Project
5. Community Park Bathroom Upgrades – Needs to be re-advertised due to proof of publication.
6. Morgan Sobota – Derry Community Park Sign – Eagle Scout Project Council is reviewing design and finalizing details.

NEW BUSINESS

1. Public Works Position **MOTION** by Al Checca to hire Adam Hebenthal as our full time public works crewleader. Motion **SECONDED** by Grant Nicely. A roll call vote was taken. All members present voiced “aye” in favor of the motion. Motion passed. **MOTION** by Daniel Chaney to hire Nick Rhom as a full time laborer for the public works department. Motion **SECONDED** by Al Checca. A roll call vote was taken. All members present voiced “aye” in favor of the motion. Motion passed. **MOTION** by David Jones to hire a part-time lawn maintenance employee for the public works department at \$10 per hour. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
2. Occupancy Permits Ordinance – Committee review
3. Fire Escrow Ordinance – Amendments – Ordinance was advertised for approval in August 2019.
4. Office Assistant Position – Mrs. Latta has interviewed one applicant and has one more to possibly interview. She will be requesting her recommendation to attend the next council meeting for council to meet and approve the position.
5. Zoning and Code Enforcement – Set up a meeting with Derry Township for Zoning and Code Enforcement.
6. **MOTION** by Jim Ritenour to approve Winter Maintenance Agreement for 2019-2020 season with Penn Dot for Rt. 217. Motion **SECONDED** by Al Checca. All Members present voiced “aye” in favor of the motion. Motion passed.
7. Pool Parties – Council agreed it should be fine to have daytime pool parties as long as it doesn’t interfere with public pass and residential use.

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David Jones reported on his review of safety policies for our employees. He presented a driver safety policy to council that he feels would benefit our current policy if added. Lori Latta explained if they would like to add the policy we could include it to the current policy by resolution. Mr. Jones requested council review his prepared policy for next meeting.

**Derry Borough Council went into executive session at 7:48pm for personnel reasons.
Executive session ended at 8:04 pm.**

After council review in executive session, Mr. Ritenour asked Adam Hebenal a few questions regarding call outs for emergencies and asked Adam if understood the responsibilities of the crew leader position especially with call outs. Mr. Hebenal responded that he did understand the duties of a crew leader position and was willing to take on those responsibilities. Mr. Fabian requested a motion for the floor. Voting took place and is listed at number one (1) under new business.

PAYMENT OF BILLS

MOTION by Daniel Chaney to approve payment of bills totaling \$22,019.41 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed

ADJOURNMENT

MOTION by Jim Ritenour to adjourn at 8:12 p.m. Motion **SECONDED** by Grant Nicely Jr. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary