

## November 19, 2018

Derry Borough Council met in regular session Monday, November 19, 2018 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, Grant Nicely, Daniel Chaney, Mary Landis, David Jones, and Jim Ritenour. Mayor Kevin Gross was present and Nick Cammuso, Latrobe Bulletin was reporting.

**MOTION** by Daniel Chaney Sr. to approve regular meeting minutes of October 15, 2018. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Grant Nicely to approve the treasurer’s report with a General Fund Balance Sheet totaling \$259,535.38 for October 31, 2018. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

### RECOGNITION OF VISITORS

1. Don Ritenour – Owens Avenue – Owens Avenue Extension Project Updates The emergency access by Rt. 217 is becoming a mudhole and may need some more maintenance.

2. E. Craig Taylor – 143 Lois Lane, Latrobe – Coles Cemetery Board Member – Concerned regarding closing of N. Ligonier Bridge and areas of road that need to be improved. He was concerned about the timeliness of this project, and was wondering why it was taking so long to complete. Chad Fabian explained that currently the N. Ligonier Street bridge will not be closed for winter. Mr. Taylor suggested looking into Federal funding for matching funds for the project as well due to the fact that it is a part of the flood control.

3. Bernie Patrick – 528 W. Fifth Avenue – Coles Cemetery Board Member Observing

4. B. J. Smith – 102 Franklin, Derry – Coles Cemetery Board Member Concerned for access to Cemetery Way. Suggested to council that council could request steel overlays from Penn Dot for temporary sustainability for the weakened bridge. Requested a repair on and near the curb at the sharp turn located at Walters and N. Ligonier Street. She also requested that the one sided parking be enforced to assist with their traffic on N. Ligonier Street.

Secretary requested updated contact information from Cole’s cemetery for the Borough office. There are times we receive calls requesting contact information.

5. Micah Ritenour – 314 S. Chestnut Street – Observing

6. Amber Kerr – 300 S. Chestnut Street – New part-time intern for administrative office. Approved October 15, 2018. Introduction to council members.

### SOLICITOR’S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses and the Solicitor was directed to not appear at the public meeting.

### MAYOR’S REPORT

Mayor Kevin Gross submitted the Mayor’s report for October 2018 with receipts of \$764.45 which included traffic receipts of \$503.99 and non-traffic receipts of \$260.46. There were 68 complaint calls, 23 traffic citations, zero non-traffic citations, and no parking tickets.

Mayor Gross received \$400 in receipts for junking the 1967 Street Sweeper and submitted receipts to the Treasurer on 11-19-2018, which were deposited.

#### ZONING OFFICER'S REPORT

BIU reported 2 code violation notices upon inspection for the monthly statement of September 2018.

#### COMMITTEE REPORTS

*Municipal Authority Review Committee – Al Checca and Dan Chaney*

*Jim Ritenour – Public Works - Salt Shed Proposal for paving. (Reminder requirement of 3 quotes for anything over \$10,000)*

*Al Checca-Police, Security Camera quotes for several areas of the Borough were reviewed with Council. In summary of discussion council agrees to table at this time we may look for a grant in the future due to the expense.*

*Chad Fabian – No report Tree on Wineman Way has been removed.*

*Lori Latta – Floodplain Management- Boy Scouts*

*Mary Landis – Grants – DOJ Police Body Armor grant for 50% reimbursement will open April 2019.*

#### ANNOUNCEMENTS

**Derry Borough Council went into executive session at the Derry Council Worksession held on Monday, November 5, 2018 at 8:12pm for personnel matters. Executive session ended at 8:38pm.**

#### PLANNING COMMISSION

#### REPRESENTATIVES

- ❖ DARCee is having a membership drive meeting at Chef Dato's on December 5, 2018 5:30-7pm.
- ❖ DARCee Christmas Craft Vendor Show – Sunday, December 9<sup>th</sup>, 2018 1pm-4pm. Santa will be present.
- ❖ Bowling for DARCee Sat Feb 9, 2019 4pm – 6pm Lincoln Lanes 3850 RT 30, Latrobe

#### COMMUNICATIONS

- Westmoreland County Reimagining Westmoreland Planning Committee will be holding a public hearing on December 17, 2018 at 1:00 PM in the Commissioners Conference Room at the Westmorland County Courthouse. The plans tentative adoption date is scheduled for December 20, 2018 at 10am by the Westmoreland County Commissioners.
- Thank you card received from Friscarella Family for gift of Sympathy
- Old Salem Christmas Sing a Long Monday December 3, 2018 at 6:30pm
- Derry Area Historical Society is having an Old Fashioned Christmas Party Friday, December 7, 2018 from 6:30pm-9:00pm
- Information packets are being created for residents in the floodplain areas.
- Tri-State Security Quotes – William Sanderson
- Letter AG Office requesting assistance for Police Services with our K-9

## UNFINISHED BUSINESS

1. Advertise Board and Commission terms expiring in the Borough:
  - a) Two (2) vacancies and (1) alternate vacancy for the Zoning Hearing Board
  - b) One (1) Municipal Authority Board Member for a five year term expiring December 31, 2023.
  - c) Three (3) Civil Service Commission Vacancies three (6) year-terms expiring every two years
2. Owens Avenue Extension Project – New bid documents have been approved by Penn Dot. Comcast has transferred their cable lines, and we are waiting for Verizon to complete their transfers.
3. Council approved advertising Ordinance 783-18 updating current Stormwater Management Ordinance - Still Under review by Doug Siler - **Tabled**
4. Garland Mills - Project Planning – Doug Siler Apply for CDBG funding for a potential project.is an option.
5. **MOTION** by Al Checca to approve agreement for the CDBG Grant from Westmoreland County Department of Planning and Development for ADA Accessible Bathrooms at the Derry Community Park in the amount of \$55,000. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.
6. Approved to advertise Ordinance 782-18 Requiring Inspection and Testing of Private Sewer Laterals Prior to the Sale of Transfer of Real Property and establishing Procedural Requirements, fees, penalties, and exemptions. (Amy Forsha requested council hold off, they have some amendments to make before advertising) – **Received update with amendments from Amy Forsha and ready to advertise**
7. **MOTION** by Al Checca to approve Ordinance 780-18 Amending Bylaws for the Municipal Authority authorizing and assigning the Derry Borough Municipal Authority to oversee the Operations Maintenance, and enforcement of Stormwater within the Borough of Derry. Motion **SECONDED** by Grant Nicely. A roll call vote was taken. All seven councilmembers voted “aye” in favor of the motion. Motion passed.

## NEW BUSINESS

1. Hoffman’s Dog Service Contract - \$100 per month and \$85 per call – Tabled. Council would like to add a clause to the contract regarding communication for all dogs who are retrieved.
2. David Jones, Budget Committee Chairman summarized the committee’s overview of the preliminary 2019 budget. He highlighted areas of importance in our budget for the upcoming year such as expenses upcoming topics were MS-4 requirements, public works equipment, and new police vests. After his summary he suggested that council keep the millage the same for 2019. **MOTION** by David Jones to approve to advertise the General Fund Budget for 2019. Motion **SECONDED** by Al Checca. A roll call vote was taken. All seven members present voiced “aye” in favor of the motion. Motion passed.
3. **MOTION** by David Jones to advertise for requests for the Tax Anticipation Note for 2019. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by David Jones to advertise Ordinance 781-18 Fixing the Tax Rate for 2019. Motion **SECONDED** by Jim Ritenour. A roll call vote was taken. All members present voiced “aye” in favor of the motion. Motion passed.

5. Lori Latta, Secretary summarized the information provided by PMRS and explained that council could change the percentages of the excess interest allocation if they chose. Currently they are applied **MOTION** by Al Checca to approve the 2018 Excess Interest Award Distribution for PMRS Non Uniform Pension Plan as the percentages are listed on the summary provided by PMRS. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

6. **MOTION** by Daniel Chaney Sr. to approve appointing treasurer as the entity administrator for system for award management to assist with applying for federal funding. Motion SECONDED by Grant Nicely. All Members present voiced “aye” in favor of the motion. Motion passed.

7. **MOTION** by Al Checca to clarify bridge closings between W. 2<sup>nd</sup> Avenue and W. Third Avenue on Kelly Way (Originally Sept 17, 2018 minutes) and close a bridge on Utts Way between Hays and Mentor Street that is deteriorating. Motion SECONDED by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

8. **MOTION** by Grant Nicely to approve Thomas Dessell as a part-time police officer effective 10-22-2018. Motion SECONDED by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

9. **MOTION** by Jim Ritenour to approve request by the Office of Attorney General for assistance of our police chief and K-9. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

10. Resolution Supporting Reimagining our Westmoreland County Plan. (Emailed October) – Resolution tabled for review.

**MOTION** by Al Checca to approve membership for G-16 Conference for 2019. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed. Council discussed as participants they are to come up with sponsorship of at least \$150 for the event. The meetings should be starting back up in February 2018.

#### PAYMENT OF BILLS

**MOTION** by Grant Nicely to approve payment of bills totaling \$58,270.06 and all outstanding legitimate bills through the end of the month. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed

#### ADJOURNMENT

**MOTION** by Jim Ritenour to adjourn at 8:22pm. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary