

July 9, 2018

Derry Borough Council met in regular session Monday, July 9, 2018 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, David Jones, Mary Landis, Grant Nicely, Daniel Chaney, and Jim Ritenour. Mayor Kevin Gross was present and Nick Cammuso, Latrobe Bulletin was reporting.

MOTION by Mary Landis to approve regular meeting minutes of June 11, 2018. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Grant Nicely to approve the treasurer’s report with a General Fund Balance Sheet totaling \$313,642.01 for June 30, 2018. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Don Ritenour – Owens Avenue – Owens Avenue Extension Progress
2. Pat and Jim Clark – Park Street – Inquired about regulations for Landlords renting to individuals. A neighboring property owner is renting and they have heard of many issues with the situation and they wanted to know how the borough can enforce their concerns. They wanted to know if renters are required to do a new occupancy permit each time they have new tenants? Council responded yes the landlord should apply for a new occupancy permit with new tenants. There is a camper parked on East 1st Avenue that has the anchors down as if they are camping there. The Mayor will have the police review the concern.
3. Sharon Shearer – N. Chestnut Street- Following up regarding the neighboring property concern from last month’s meeting. She was concerned of the permit process and the timeliness of the process. There are still high bushes on 215 N. Ligonier Street that are creating a problem with the line of site for traffic flow that should be addressed.
4. Christine Shearer –N. Chestnut Street – The alley behind their residence still needs stone to fill in the ditches and ruts created from water runoff, which they requested last month of the public works department. Council explained that the concern is on the public works list to be addressed. Christine explained a neighboring property owner has created a trench trying to resolve his personal property issue. The neighbor stated he would work with the public works department to create a better resolution. Jim Ritenour will review with the public works department.

Christine Shearer submitted a letter of interest for the Zoning Hearing Board.

Neighboring property owners are parking in no parking zones at the intersection of 3rd Street and N. Chestnut Street and they would like to see enforcement of the parking concerns. Jim Ritenour will have the Public Works Department paint the curblines to reestablish the no parking zones at that intersection. She inquired how long a vehicle can be parked on the street with no movement? Council explained that if all requirements are current such as inspection, registration, and the vehicle is movable and in running condition, there is no enforcement issue.

5. Jason Reed – N. Chestnut Street – Concerned about the neighboring property.

July 9, 2018

SOLICITOR'S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses and the Solicitor was directed to not appear at the public meeting.

MAYOR'S REPORT

Mayor Kevin Gross submitted the Mayor's report for June 2018 with receipts of \$1,193.39 which included traffic receipts of \$793.19 and non-traffic receipts of \$272.10. There were 101 complaint calls, 18 traffic citations, zero non-traffic citations, and zero parking tickets.

ZONING OFFICER'S REPORT

BIU reported 2 occupancy inspections, 2 violation notices, and 2 court appearances for the monthly statement of June 2018.

COMMITTEE REPORTS

Municipal Authority Review Committee – Al Checca - Stormwater Agreement

Jim Ritenour – Public Works - Salt Shed, Municipal Building, New Lift Truck for PW, 2A for Alleys, No Parking Curbs need painted yellow.

Al Checca-Police, Municipal Authority

Chad Fabian – Pool

Lori Latta –

Mary Landis – Grants

ANNOUNCEMENTS

DARCEE Car Show August 5, 2018 at the Derry Community Park – 12 noon - 4pm

PLANNING COMMISSION

REPRESENTATIVES

- DARCee Meeting July 25, 2018 for elections. Meeting will be announced.

DARCee members are asking council to assist with the Car Show in a joint effort which has been scheduled for August 5, 2018. The committee needs help with attaining Chinese Auction Buckets or other items that would be appropriate and help with the registration booth and voting booth.

COMMUNICATIONS

- Gibson-Thomas Golf Outing July 13, 2018 at Ligonier Country Club Sign in 10:30am and dinner at 6 pm RSVP by July 5, 2018.
- Penn Dot Meeting regarding tentative scope of work for East Owens Avenue July 11, 2018 at 11:00am.
- Penn Dot Representatives meeting to take a look at the 3rd Street concern on Tuesday July 10, 2018.

July 9, 2018

UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a) Three (3) vacancies and (1) alternate vacancy for the Zoning Hearing Board
 - b) Three (3) Civil Service Commission Vacancies three (6) year-terms expiring every two years
2. Owens Avenue Extension Project – Utility Pole Relocations Derry Borough office is waiting for the invoice from West Penn Power to move the utility poles, upon payment West Penn will move forward with the project. There will be a project scope meeting held on Wednesday, July 11th at 11am to review the project with Penn Dot employees.
3. Derry Community Park Project - Reviewed status of project. New pavillions are built, with need of final touches and there are some concerns. It has been requested electric is provided in both the new pavilions. Lori Latta reported on Pavillion portion on the Community Park Project. There are some concerns with the pavilions that need to be addressed with the inspector. Will be having a meeting with the inspector to go over the items of concern. RE: Electric, size of pavilion in the back area, material construction of the pavilions, area surrounding the pavilions need fill to level for safety concerns. The water fountains are to be installed within the next few weeks
4. Stormwater Management Ordinance - Tabled Meeting to be held with Doug Siler and Amy Forscha on Tuesday, July 31, 2018 at 9am regarding MS-4 and upcoming inspections. Al Checca reported that Doug Siler would like to initiate a meeting with the Redevelopment Authority regarding the plan for the porcelain park property and incorporate some of our goals for that specific area.
5. Inter-Municipal Stormwater Agreement (Res 618-17 Tabled) and MS-4 Reduction Plan (Res 619-17 Tabled) Submitted by Doug Siler, GTE to DEP
6. Sinkhole on 3rd Street and Pot Hole on 3rd Avenue by storm drain on bridge. The Mayor reviewed the concern on 3rd Avenue, it appears it will need repaired by our Public Works department. Jim Ritenour will address with the public works department. Amy Forsha came out to camera the lines and do not feel it is a stormwater issue.
7. **MOTION** by Grant Nicely to approve plan provided by Railroad Days Committee members Joan Reynolds and Russ McKlveen to close alley behind S. Chestnut St. and a small portion of 1st Avenue, and creating a detour from Rt 217 to 3rd Avenue to Broad Street to S. Ligonier St. around Mastrococco's parking lot to 1st Avenue. Motion SECONDED by Al Checca. All members present voiced "aye" in favor of the motion. Motion passed.

NEW BUSINESS

1. **MOTION** by Al Checca to approve resignation of James Mains as a part-time police officer effective 7-3-2018. Motion SECONDED by Mary Landis. All members present voiced "aye" in favor of the motion. Motion passed.
2. **MOTION** by Al Checca to approve Ordinance 779-18 Operation of a Dog Park within Derry Community Park. Motion SECONDED by Daniel Chaney Sr. All members present voiced "aye" in favor of the motion. Motion passed.

July 9, 2018

3. **MOTION** by Jim Ritenour to approve 2018-2019 Penn Dot Winter Maintenance Agreement for the amount of \$5,895.96. Motion **SECONDED** by David Jones. All members present voiced “aye” in favor of the motion. Motion passed.

4. Dog Park Signs – Quotes provided by Al Checca for signage for Dog Park. Quotes Received: Blue Sky Signs – \$556.00, Fast Times Screenprinting- \$522.00, Fast Signs - \$1,127.50 and Dave Chaek Signs - \$450.00. **MOTION** by Al Checca to approve the quote from Dave Chaek for \$450 and not to exceed \$500 for any additional costs. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

5. Tree Removal Quotes – Owens Avenue Extension Project

Quotes Received: CL Held Trees Services - \$850, Clarks Tree Service - \$2,000, Bob’s Tree Service - \$1,000 West Penn Power Service - \$ 1,480.00

MOTION by Daniel Chaney to approve quote received from CL Held Tree Services. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

6. **MOTION** by Grant Nicely to approve hiring Austin R. Smith effective 7-9-2018 as a part-time officer. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed. Al Checca made a **MOTION** to advertise and hire a second part-time officer to replace Mr. Maines part-time police officer position. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed. Council is requesting to have a councilmember present for the interview process and discussed with the Mayor.

7. **MOTION** by Mary Landis to advertise at WCCC for an intern for the Borough office 8 hrs week for \$9.00 an hour. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

8. **MOTION** by Grant Nicely to approve Pay Estimate Requisition No. 6 for Allegheny Fence requesting payment of \$33,158.00 and submit to DCED for reimbursement of \$28,184.00. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

9. **MOTION** by Al Checca to approve Pay Estimate Requisition No. 7 for JT Masonry Construction requesting payment of \$32,245.00 and submit to DCED for reimbursement of \$27,408.00. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

10. **MOTION** by Al Checca to approve purchase of master set of keys for public works, pool, and community park buildings – Quote provided by Dave Overly from Oak Security Group in the amount of \$2,180.48. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

July 9, 2018

A new gate for the community park is needed. The public works employees received a quote and provided the information to the committee. The gate is a maintenance item and under \$400. The committee can approve.

Derry Borough Council went into executive session at 8:08pm for personnel matters. Executive session ended at 8:30pm.

PAYMENT OF BILLS

MOTION by Al Checca to approve payment of bills totaling \$32,565.49 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by David Jones to adjourn at 8:33 p.m. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary