

February 12, 2018

Derry Borough Council met in regular session Monday, February 12, 2018 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, David Jones, Mary Landis, Grant Nicely, Daniel Chaney and Jim Ritenour (entered later). Mayor Kevin Gross was present and Nick Cammuso, Latrobe Bulletin was reporting.

MOTION by Daniel Chaney Sr. to approve regular meeting minutes of January 8, 2018. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Mary Landis to approve reorganization meeting minutes of January 2, 2018. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Daniel Chaney Sr. to approve the treasurer’s report with a General Fund Balance Sheet totaling \$244,174.35 for January 31, 2018. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Don Ritneour – Owens Avenue – Requesting progress of Owens Avenue Extension Project A formal agreement is under review by Penn Dot legal team and the office should be hearing something soon. Gibson Thomas is working on the utility pole relocation in preparation for putting the project out for bid.
2. Joan Reynolds – Demolition of Sugar Bears and re-purposing wood that is salvageable will take more time than a typical demolition of entire building. Ms. Reynolds indicates she will follow through with proper permits required and procedures for blocking any alleys upcoming when project reaches that point of equipment needed to be brought in for demolition. Chad Fabian suggested Ms. Reynolds coordinate with Lee Miller and submit a permit request through the office when the dumpsters are needed for taking the building down and blocking the alleys. Al Checca stated his concerns of the current hazard of the part of the roof being removed. He wanted to make it clear that this needs to take place in a timely manner. Ms. Reynolds stated once the weather becomes milder there will be progression in a timely manner.
3. Dale Hiltabidle – 110 E. Owens Avenue – Wants to purchase a home located at 303 Broad Street that a wall is eroding and collapsing. He is requesting permission that if he would purchase this property with hopes to turn into a rental property, he would like to replace the wall by grading the property to the curbs vs. replacing the wall and sidewalks which would be extremely costly. David Jones asked him several questions regarding what his plans would be to create a walking area for pedestrians and water runoff for stormwater management. Chad Fabian explained that a zoning permit would be required for this project. Council discussed in summary that on the 3rd Avenue side that may be a possibility considering the drain pipe for stormwater management. Unfortunately on Broad Street the wall would need rebuilt and a sidewalk would need to be intact by Ordinance. Mr. Hiltabidle stated he is not interested in the property if he has to build the wall.
4. Dan Lynch – Address not given –Observing

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5. Mark Mendler- 722 Depot Street, Latrobe, PA – Owns a property on 210 N Chestnut Street, which he is trying to remodel by painting or cleaning up. He plans on using the property as a rental unit. There is a garage in the back that has an apartment that they want to rent out. There are questions regarding if they are allowed to do such with the code official. Mr. Mendler said he reviewed the zoning Ordinance and he was in compliance. Mr. Mendler stated that the neighbors are trying to create problems for him. Council suggested that he will need permits to proceed with rental properties.

6. Dan Scifo – Observing

7. David Buchko – 920 E. 1st Avenue – Observing

SOLICITOR'S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses and the Solicitor was directed to not appear at the public meeting.

MAYOR'S REPORT

Mayor Kevin Gross submitted the Mayor's report for January 2018 with receipts of \$1,041.22 which included traffic receipts of \$501.72 and non-traffic receipts of \$3.37 There were 95 complaint calls, 19 traffic citations, zero non-traffic citations, and no parking tickets.

Derry Borough Council went into executive session at the Derry Borough Worksession on Monday, February 5th, 2018 at 8:24pm for legal discussion regarding dog laws and municipal authority agreement. Executive session ended at 9:01pm.

ZONING OFFICER'S REPORT

COMMITTEE REPORTS

Municipal Authority Review Committee – Al Checca - Stormwater Agreement

Jim Ritenour – Public Works – Snow Removal

Al Checca-Police – Hoffman's Service

Chad Fabian – Electric at Pool (Contact Ric-Mar) to look at the pump house electric

Lori Latta – Front of Municipal Building

Mary Landis – Researched grant information for the police department for radios and body armor vests. She retained information from policegrantshelp.com. Information was forwarded to Mayor Gross for follow-up.

REPRESENTATIVE REPORTS

- DARcee – February 28, 2018 at 7pm at Derry Borough Municipal Building
- RR Days Committee – Tuesday, February 20, 2018 at 6:30pm

PLANNING COMMISSION

COMMUNICATIONS

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- Letter from Zachary Lukon Part-time Police Officer
 - Letter from MABD - Tap In Derry Community Dog Park
 - Westmoreland County Parks & Recreation Grant Program – Local
 - DCNR grant applications Jan 22 – April 11, 2018 is Submission Deadline
 - PEC Membership – \$50
 - Letter from Representative Petrarca – DCED Grants CFA Approval by Sept 2018
 - Mayors Annual Membership to PSAB – \$60
 - Letter from Tom Sylvester for the vacancy for a board member on the Municipal Authority Board.
 - Railroad Days Committee would like approval by council to have a Easter Egg Hunt 1-3pm on March 31st, 2018 at Mossback Park.
 - The Community Foundation of Westmoreland County will soon be accepting applications for community projects that will help revitalize the towns, boroughs, and cities in Westmoreland County. RFP meeting to be held in Greensburg on Tuesday, February 6th at 5:00pm at the CFWC Office
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UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a) Three (3) vacancies and (1) alternate vacancy for the Zoning Hearing Board
 - b) Three (3) Civil Service Commission Vacancies three (6) year-terms expiring every two years
2. Owens Avenue Extension Project
3. Derry Community Park Project – MABD Tap In will be donated by the authority. Chad Fabian thanked the Municipal Authority publicly for the donation of the tap in for the dog park.
4. Stormwater Management Ordinance Updates
5. Inter-Municipal Stormwater Agreement (Res 618-17 Tabled)
5. MS-4 Reduction Plan (Res 619-17 Tabled)
6. Letters were received by Tom Sylvester and Daniel Chaney Sr. for interest to serve on the Municipal Authority Board. **MOTION** by Al Checca to appoint Daniel Chaney Sr. as a board member for Municipal Authority term expires December 31, 2022. Motion **SECONDED** by Grant Nicely. A roll call vote was taken. All seven members present voiced “aye” for the roll call vote.
7. **MOTION** by Mary Landis to approve David Overly’s probationary period is complete and is now a full-time employee. Motion **SECONDED** by Grant Nicely. Al Checca and Daniel Chaney Sr. abstained from the vote. All five other members present voiced “aye” in favor of the motion. Motion passed.

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NEW BUSINESS

1. **MOTION** by Jim Ritenour to approve Salt Contract Bid Amount for 2018-2019 to purchase 650 tons through Co-Stars Program. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion Motion passed.
2. **MOTION** by Jim Ritenour to approve hiring James Mains as a Part-time Officer effective 1-20-2018. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion Motion passed.
3. **MOTION** by Mary Landis to appoint Jim Ritenour as the Primary Delegate and Lori Latta as Secondary for Central Westmoreland COG and Indiana Westmoreland COG (Councilmember and Adam Hebenthal). Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion Motion passed.
4. **MOTION** by Al Checca to approve WiFi and Laptop for the Public Works Garage. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion Motion passed.
5. Mayor Gross reviewed options for options for our 1967 street sweeper that has been discontinued and is no longer repairable. He is waiting for some communications back regarding offer for the entire piece of equipment. **MOTION** by David Jones to approve scrapping street sweeper for metal. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Grant Nicely to approve Easter Egg Hunt to be hosted by Derry Railroad Days Committee in Mossback Park 1-3pm on March 31st, 2018. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by David Jones to approve Westmoreland County Boroughs Association Banquet April 27, 2018 – Ad for Derry Borough Council and Mayor - \$45. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion Motion passed.
8. **MOTION** by David Jones to approve Resolution 625-18 approving Corporate Cost Control through our PSAB Unemployment Benefits to act on Derry Borough’s behalf with the Office of the UC benefits Policy and the office of the UC Service Centers. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion Motion passed

Al Checca stated that the police department is struggling with some shift coverage. He would like to give the Chief of Police authorization to hire another part-time police officer at his discretion if needed in between meetings. **MOTION** by Al Checca to allow Randy Glick to hire another part-time police officer. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

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Derry Borough Council went into executive session at 7:58pm for legal discussion and personnel matters regarding negotiations for the public works contract. Executive session ended at 8:22pm.

Council had a brief discussion regarding becoming a member of the G Conference that Jeff Landy, Borough Manager of Mount Pleasant has invited Derry Borough to be a member. Council agreed they felt it would benefit the Borough to network with this organization, especially for code and zoning enforcement.

PAYMENT OF BILLS

MOTION by Al Checca to approve payment of bills totaling \$32,380.93 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Jim Ritneour to adjourn at 8:25p.m. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary