

## **December 11, 2017**

Derry Borough Council met in regular session Monday, December 11, 2017 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, David Jones, Mary Landis, Grant Nicely, and Jim Ritenour. Daniel Chaney was absent. Mayor Kevin Gross was present and Nick Cammuso, Latrobe Bulletin was reporting.

**MOTION** by Grant Nicely to approve the minutes for the regular council meeting of November 13, 2017. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Al Checca to approve the treasurer’s report with a General Fund Balance Sheet totaling \$238,405.31 for November 30, 2017. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

### **RECOGNITION OF VISITORS**

1. Don Ritenour – Owens Avenue – Observing – Owens Avenue Extension Project.
2. Kirk Shaffer – Observer – Porcelain Park

### **SOLICITOR’S REPORT**

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses and the Solicitor was directed to not appear at the public meeting.

### **MAYOR’S REPORT**

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Mayor Kevin Gross submitted the Mayor’s report for November 2017 with receipts of \$683.14 which included traffic receipts of \$348.69 and non-traffic receipts of \$21.93 There were 75 complaint calls, 14 traffic citations, 1 non-traffic citations, and no parking tickets.

Mayor Kevin Gross will not be able to attend the reorganization meeting as he will be out of town for the Holidays. Council will need to request Judge Bilik to officiate all new members of council at the reorganization meeting.

### **BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT**

BIU reported on (1) one code violation for the month of November 2017.

### **COMMITTEE REPORTS**

*Municipal Authority Review Committee – Chad Fabian and Al Checca Stormwater Agreement*

*Jim Ritenour – Public Works*

*Al Checca-Police – Security Camera’s Community Parks*

*Chad Fabian – Council plans a special meeting to be held on Friday, December 22, 2017 at 7pm on 2<sup>nd</sup> Floor of Derry Municipal Building to vote on Budget and Tax Ordinance. Secretary is to advertise the meeting.*

**December 11, 2017**

*Lori Latta* – Boiler Maintenance, Front of Municipal Building Maintenance, Women’s Bathroom Sinks (Plumbing)

**REPRESENTATIVE REPORTS**

No report

**PLANNING COMMISSION**

No report

**COMMUNICATIONS**

- Pennsylvania Environmental Council request for membership 2018
- Boot Camp Newly Elected Officials – January 26th and 27<sup>th</sup>, 2018 PSAB Pittsburgh Double Tree by Hilton
- Fact Sheet – NIMS – For Elected Officials
- Letter – Don Reinard resignation effective 12-31-17 for Zoning Hearing Board end of term

**UNFINISHED BUSINESS**

1. Board and Commission terms expiring in the Borough:
  - a) Two (2) vacancies and (1) alternate vacancy for the Zoning Hearing Board
  - b) Three (3) Civil Service Commission Vacancies three (6) year-terms expiring every two years
  - c) Vacancy Board Chairman
2. N. Ligonier Street Bridge and Owens Avenue Extension Project – Forwarded executed formal agreement to Penn Dot.
3. Community Park Project –

Bid review - Received by Friday, November 10, 2017.

**Lowest Bids Received**

Infrastructure Improvements – Contract 1/2017

- Ligonier Construction – \$145,000 (**adjusted \$139,631** less 1 bocce and corn hole court)

Fence Installation – Contract 2/2017

- Allegheny Fence - \$34,640

Pavilion/Bathroom Renovations – Contract 3/2017

- JT Masonry Construction - \$94,000 (**adjusted \$65,400** + approx. \$3,000 for concrete)

Tabled and added to the agenda for a special meeting to be held on Friday, December 22, 2017

4. Public Works Union Contract – Tabled

**December 11, 2017**

5. Police Contract - Tabled

6. After council's discussion of the budget committee's recommendation, Council agreed to initially cut the fireman's annual contribution of \$5,000 and all other donations from the 2018 budget. Council agreed depending on the expenditures next year they can always make a decision to make donations mid-year. Council requested to increase the legal fees line item and the police equipment budget to balance the budget. A **MOTION** by David Jones to advertise the 2018 General Fund Budget. Motion **SECONDED** by Grant Nicely. Five members present voiced "aye" in favor of the motion. Jim Ritenour opposed. Motion passed. Once the committee requested changes were entered in to the budget worksheet the increase necessary was ½ mill and ½ mill was advertised in the General Fund Budget. The worksheet reflected a 28 mill comparison instead of a 28.5 mill increase.

7. **MOTION** by David Jones to advertise Ordinance 778 –17 Establishing Tax Rates for Fiscal Year 2018. Motion **SECONDED** by Mary Landis. Five members present voiced "aye" in favor of the motion. Jim Ritenour opposed. Motion passed.

#### **NEW BUSINESS**

1. **MOTION** by Jim Ritenour to award and approve the Tax Anticipation Note for 2018 with S&T Bank at a fixed rate of 1.54% with no fees other than UCC filing fees. Motion **SECONDED** by Grant Nicely. All members present voiced "aye" in favor of the motion. Motion passed.

#### **Rates Provided**

**FCB - 2.05% \$100 Commitment Fee and UCC Fees**

**AmeriServ Bank - 1.973% Fees not listed and UCC Fees**

**S & T Bank – 1.54% No Commitment Fee and UCC Fees**

2. **MOTION** by Al Checca to advertise for vacancies on council beginning January 1, 2018. Motion **SECONDED** by David Jones. All members present voiced "aye" in favor of the motion. Motion passed.

#### **PAYMENT OF BILLS**

**MOTION** by Jim Ritenour to approve payment of bills totaling \$22,485.53 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Mary Landis. All members present voiced "aye" in favor of the motion. Motion passed.

**December 11, 2017**

ADJOURNMENT

**MOTION** by Al Checca to adjourn at 8:22p.m. Motion **SECONDED** by David Jones. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary