

September 9, 2025

Derry Borough Council met in regular session Tuesday, September 9, 2025 at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Rob White, Nathan Bundy, Jasen Lentz, and Rich Eikenburg. Sara Cowan and Jim Ritenour were absent. Lee Demosky, solicitor, was present. Grant Nicely, Mayor was present.

**MOTION** by Rob White to approve the minutes for the regular council meeting of August 12, 2025. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Jasen Lentz to approve the treasurer’s report for August 31, 2025.

\$590,802.69 -General Fund Balance Sheet

\$355,107.60 -Liquid Fuels Balance Sheet

\$17,919.13– Street Lighting Fund

Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

#### RECOGNITION OF VISITORS

1. Wayne Churley – 618 W. 2<sup>nd</sup> Avenue – Civil Service Commission/Observation
2. Joan Reynolds – Gem Theater – Observation

#### SOLICITOR’S REPORT

No report for the public

#### MAYOR’S REPORT

The Mayor reported for August 2025 with total receipts of \$1,194.46, which included traffic receipts of \$165.71, non-traffic receipts of \$173.62, and \$700.13 in clerk of court and \$115.00. miscellaneous receipts and \$40.00 parking. There were 161 complaint calls, 5 traffic citations, 5 non-traffic citations, and 2 parking tickets.

Officers completed mandatory defensive tactic/control tactics training on August 24, 2025.

Officers completed mandatory firearms training and qualification on Saturday, September 6, 2025.

Two officers still need to complete CPR/First Aid/AED training before October 31, 2025. Two officers still need to complete MIST MPOTEC training before December 31, 2025. Chief Sam will be attending DOJ training this month as required. Chief Sam has re-joined the Westmoreland County Chief’s Association. Meetings are held the 2<sup>nd</sup> Tuesday of each month at different locations throughout the county to connect department with many resources such as training, equipment and grant opportunities. Project Lifesaver is now available in Westmoreland County. For more information or an enrollment form please visit the county webpage:

<https://www.westmorelandcountypa.gov/CivicAlerts.aspx?aid=8375>.

Mayor Grant Nicely addressed council to please have residents call 911 for any police matters for proper procedure. Mayor Nicely asked for council to promote Fran Plummer as Sergeant for the department. He would receive an additional \$1/hr.

Chief Sam addressed a recent noise concern process with council as well as an issue with the sensors at our intersection on St. Rt. 217 and 2<sup>nd</sup> Avenue. Work was performed by Peoples Gas recently in the area and an investigation has been reviewed on our end and ongoing review with Peoples Gas.

#### ZONING /UCC/ CODE OFFICER'S REPORT

BIU report for August 2025 – Summary Report: no Zoning Permits, one UCC, no Occupancy, and 6 Code Enforcement Violations issued in the month of August 2025 by BIU.

#### COMMITTEE REPORTS

**Public Works/Buildings Grounds/Zoning/Code/Flood-** Line Painting, Pothole patching, drain repair at the shop, Pool Winterization and Shut-down, Repair lights in police station, alley repair, sign replacement, curb marking, 3<sup>rd</sup> St. Flood Control. Preparation for September Railroad Days, curb painting and alley repairs.

**Finance/ Budget** – 1<sup>st</sup> Committee meeting for 2026 budget to be held last week of September, Liquid Fuels balance report provided to council for review of upcoming 1<sup>st</sup> Ward Paving Project.

**Grants** – A LSA Grant application was recommended by Gibson Thomas to apply for a permeable paving project in the Borough by the DAYAA baseball fields. It would impact our MS-4 pollutant reduction plan and assist with managing stormwater in the borough. Discussion of applying for a bathroom installation for Mossback was discussed as well. There is a need for a bathroom facility there since many of our community events are held in that vicinity such as Railroad Days, Food Truck Fridays, Christmas in the Park, as well as National Day of Prayer, and other rented events such as weddings. Currently the borough has several applications in process for a DOJ Cops grant for a full-time officer, a LSA for Big Foot Park, and a LSA for a Mossback Gazebo.

**Business Development/ Community Relations/School Services/ Rebranding Derry –**

**Community Pool** – Barb Phillips will be reviewing end of season expenses once all bills have been received and would like to utilize the budgeted amount in the general fund for the pool to assist with expenses. We have several items that we are in need of in the near future. Primarily we need an upgrade to the computer piece for the pool chemical, maintenance with a leak in the pool, a new PA system, a new ancillary hood system for concessions. Some updates with painting also are needed. Barbara Phillips prepared a report for council regarding the needs for the upcoming season.

**Refuse/Recycling** – An information flyer is to be provided by Waste Management for the transition for the residential waste containers. Council confirmed that they declined the offer for the E Waste option for the upcoming contract.

**TCC Representative** – We will update a resolution at the October meeting adding Angela as a secondary delegate for Derry Borough.

**Personnel Onboarding** – No report

**COG Representative** – Jasen Lentz will be attending next upcoming meeting.

**Public Safety/Fire/Police** – No report

ANNOUNCEMENTS

**Derry Borough Council went into executive session at the Derry Borough Council worksession held on September 2, 2025 at 7:56pm for police personnel discussion. Executive session ended at 8:10pm.**

PLANNING COMMISSION

No report

REPRESENTATIVES

Meeting schedule as listed:

- DARCEE meeting 4<sup>th</sup> Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. September 24, 2025 at 7pm Derry Township
- Derry Area Historical Society – Board Meetings are on the 3<sup>rd</sup> Monday monthly at 6:30pm at the Fulton House. Their website is [derryhistory.org](http://derryhistory.org). Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry –September 30, 2025 at 6:30pm at the Derry Municipal Building.

COMMUNICATIONS

- Westmoreland County Boroughs Association Meeting September 25, 2025 at the Barn on Donohoe Road, Westmoreland Conservation center 5:30pm PA Pending Legislation and Government Affairs Policy RSVP by 9/22/2025
- Railroad Days – Hobo Picnic Thursday, September 18, 2025 and Parade September 20, 2025 at 10:00am beginning the weekend festivities for September 20<sup>th</sup> and 21<sup>st</sup>, 2025.
- Hearts and Hands Helping Seniors Bingo at Venue at Live Casino September 15<sup>th</sup> 2025 5pm doors open 7pm games start \$40/+ additional games \$5
- Hearts and Hands Helping Seniors Gala at Live Casino Celebrating Community supporting seniors. Buffet Dinner \$125/person Friday, November 7, 2025 Registration sheets available at office. Must RSVP by October 24, 2025 Raffle tickets also available for \$5 to win \$2,500.

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:

- One alternate board member for the zoning hearing board expiring December 31, 2029.
- One (1) four-year term for the planning commission expiring December 31, 2026.

- One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
  - Vacancy Board Chairman
2. Derry Business Park – Discussion of 25MPH speed limit for the new road constructed. They are working on two storm drains that were installed with some complications.
  3. Appoint a Deputy Tax Collector – No applicants
  4. Regional Police Coverage - Discussion possibly of a Municipal Agreement with Latrobe (Committee - Sara Cowan, Rich Eikenburg, and Jasen Lentz)
  5. 2025-2026 Paving Project – Bids advertised and to be received by September 3, 2025
  6. Part-time Office Assistant – applications being accepted. IUP – September Career Fair

#### NEW BUSINESS

1. **MOTION** by Nathan Bundy to approve Derry Construction’s bid as the contractor for the joint paving project with Derry Borough Municipal Authority at the bid price of \$361,334.75 for Derry Borough’s portion. The total bid amount for the combined project was \$608,085.70. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.  
Bids Received for Combined Projects:
  - Derry Construction \$608,085.70 including Addendum No. 1 - \$14,500.00
  - Tresco Paving Corp. \$684,265.50 including Addendum No. 1 - \$8,500.00
2. Civil Service Commission – Steve Kozar, Josh Campbell, Wayne Churley applicants
3. RFP for Police Pension Services- Due by October 3, 2025.
4. RFP for CPA services for annual audit for 2025 in spring of 2026.- Due by October 3, 2025
5. Tourism Grant – Discussion of applying for marketing for our upcoming 2026 Pool Season. Nathan Bundy reported that they look for multiple day events for the funding available. An idea of distributing day passes for our community pool for visitors (local hotels) in the area was discussed as an opportunity to promote our community pool. **MOTION** by Jasen to apply for the tourism grant. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
6. DCNR Peer Grant - Derry Outdoor Community Pool **MOTION** by Nathan Bundy to apply for the Peer Grant for the Derry Outdoor Community Pool. Motion **SECONDED** by Rich Eikenbug. All members present voiced “aye” in favor of the motion. Motion passed.
7. 2026 General Fund Budget and Street Light Budget – A committee meeting is to be scheduled the last week of September.

8. **MOTION** by Nathan Bundy to approve repository purchase of 135/137 1<sup>st</sup> Avenue currently owned by Mastrococco's selling to McTighe Storage LLC- Bidder #31 for \$1,760.98 \Vacant Lot. Motion **SECONDED** by Rich Eikenburg. All members present voiced "aye" in favor of the motion. Motion passed.
9. Public Works Union Contract -Negotiation meeting to be scheduled in near future.
10. **MOTION** by Nathan Bundy to approve MMO for the 2026 Non-Uniform and Uniform Pension Plans. Motion **SECONDED** by Rob White. All members present voiced "aye" in favor of the motion. Motion passed.
11. Community Park Rentals – Council would like to review the process for park rentals for the 2026 season to ensure that the park is open and accessible for all the rentals. Perhaps a lock box could be an option, they will review in the spring.
12. Approve engineering to create plans for a bathroom at Mossback Park and apply for grant funding for the project. – Discussion with no motion.

## PAYMENT OF BILLS

**MOTION** by Rich Eikenburg to pay bills totaling \$37,123.36 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Rob White. All members present voiced "aye" in favor of the motion. Motion passed.

## ADJOURNMENT

**MOTION** by Jasen Lentz to adjourn meeting at 7:55pm. Motion **SECONDED** by Nathan Bundy. All members present voiced "aye" in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary