

September 10, 2024

Derry Borough Council met in regular session Tuesday, September 10, 2024 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Barbara Phillips, Jim Ritenour, Nathan Bundy, Rich Eikenburg and Jasen Lentz. Sara Cowan and Rob White were absent. Christopher Miller was reporting for the Latrobe Bulletin.

MOTION by Nathan Bundy to approve the minutes for the regular council meeting of August 13, 2024. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Nathan Bundy to approve the treasurer’s report ending August 31, 2024 with the following balances:

\$576,021.80 -General Fund Balance Sheet

\$393,423.78 -Liquid Fuels Balance Sheet

\$29,697.63 – Street Lighting Fund

Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Ernie Quinn – Big Foot Festival – Mr. Quinn and his wife brought a bigfoot statue that he acquired from an auction from a trip up north hoping council would be interested in it for our Big Foot Commemorative Project. He provided information regarding the statue and brought the statue to the meeting for all council members to see. The cost is \$3,200.00
2. Shirley Kolick- Wineman Way – Concerned of children playing in the area as vehicles are travelling too fast and hopes something can be done to slow down the traffic on Wineman Way.
3. Helen Tautkus-Berry – Wineman Way -Speeding and concerned of pedestrian safety.
4. Roy Love – W. Third Avenue – Would like to know when the paving is going to take place for 3rd Avenue, as the road is in very bad condition after the line replacements.
5. Joan Reynolds – Gem Theater – Currently working on interior of the building and looking for a contractor to complete some of the items in need.
6. Doug Foster - Offers fire protection services and inspection services with his new business. He would like to create a 5th grade education program on fire protection at DASD, which may enhance volunteers for fire departments.
7. Greg Livengood – Would like to volunteer for upcoming festivals.
8. Chad Fabian – 159 E. 3rd St. – Thanked council for their assistance with placing wedge curbing on E. 3rd Street. He hopes that the municipal authority will still move forward with adding a storm drain in their area, as it is still needed for heavy rain. Members of council who are on the Municipal Authority Board will discuss at their next meeting. Mr. Fabian also asked council not to repeal the curb to curb replacement for utility companies.
9. Pat Showalter – 676 Dinco Road – Railroad Days Committee – Thanked council for their support for railroad days.

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Mr. Showalter asked permission to park the covered wagon on the property located at the corner of S. Chestnut St and E. 2nd Avenue. Council agreed it would be fine.

SOLICITOR’S REPORT

No report

MAYOR’S REPORT

The Mayor’s report for August 2024 was presented after the council meeting with total receipts of \$149.39, which included traffic receipts of \$142.39 non-traffic receipts of \$0, and \$21.68 clerk of court, \$0 Reports, and \$0 parking receipts. There were 80 complaint calls, 16 traffic citations, 1 non-traffic citations, and 0 parking tickets.

ZONING /CODE/UCC OFFICER’S REPORT

BIU report for August 2024: 1 -Zoning Permit, 0-UCC Permits, 13-Code Enforcement Violations and 1-Occupancy Certificate were reported.

COMMITTEE REPORTS

Public Works – Line Painting, Vehicle Inspections, Mulch Mossback, Prepare for railroad days. Weed control, sign replacement, prepare snow equipment for the winter season.

Buildings and Grounds – Waiting on maintenance quote from Loughner Contracting for the Gazebo

Police – No report

Parks and Recreation – No report

Pool Committee – Meeting to be scheduled with manager

Grants- Main Street Matters – PA Department of Community Economic Development, Submission by November 14, 2024 Categories include Planning Facades Business Improvements and Implementation. There is a match requirement, and we would need a third-party non-profit to disperse funds for the program.

Public Safety Committee-

Media/Technology- Committee would like to research disaster planning/mitigation for Information Technology for the departments of the Borough. Goal to create back up to a lap-top if needed for off- site work abilities. A meeting is needed with the Police Department to review their back-up system. Social media policy is currently being reviewed, and a draft will be prepared for upcoming month. Pool laptop needs enhanced with a new printer. \$750-\$1,000. The Pool Committee is discussing card access as well for purchases at the pool.

Neighborhood Watch- No report

DASD/School- No report

Business Development/Community Relations - No report

ANNOUNCEMENTS

Derry Borough Council went into executive session at 8:12pm at the Derry Borough Council Worksession held on September 3, 2024 for discussion regarding personnel. Executive session ended at 8:22pm.

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Friends of Gem Theater are requesting volunteers for participation in the Railroad Days Parade. Please contact Joan Reynolds if you would like to volunteer. You can message her on Facebook Friends of the Gem Theater.

PLANNING COMMISSION

Updated meeting times advertised for 4th Tuesday Quarterly in January, April, July and October at 7pm at AV Germano Hall 100 W. Second Street, Derry.

REPRESENTATIVES

- DARCee meeting 4th Weds 7pm Quarterly 4th Weds January, April (New Alexandria Borough), July (Derry Borough Building), and October 2024 (Derry Township Building).
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3rd Monday monthly at 6:30pm. Their website is derryhistory.org Please check out their Facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!

COMMUNICATIONS

- A Halloween Theme Display Contest is in the works for Derry Borough from October 21st - October 28, 2024 partnered with the Friends of the Gem Theater. Residents are encouraged to decorate for Halloween as they can win prizes! Information will be available on Derry Borough Facebook page and Derry Area Topics.
- Westmoreland County Borough's Association Meeting on September 26, 2024, 6:30pm at Hoss's Steak House, Greensburg – Guest Speaker Westmoreland Conservation District's Jim Pillsbury, Engineer to review all the programming available to support Boroughs and their residents. RSVP by September 23, 2024.
- Halloween Hootanany – Thursday, October 31, 2024 at Derry Community Park from 5pm to dusk. Trick or Treat Trail, DJ, Games and more including a public view of Invasion of Chestnut Ridge with Ron Murphy. Ridgeview Heating will be sponsoring a children's activity booth. Railroad Days committee will be hosting a pumpkin painting competition.
- Greater Latrobe Laurel Valley Chamber of Commerce Membership Ribbon Cutting 4pm on Friday, September 6, 2024 at the Borough Municipal Building, 114 E. 2nd Avenue, Derry, PA.
- Summary of the Local Elected Officials Emergency Management Symposium – Emergency Management preparedness for elected and appointed officials.
- MAAS – Summary Call Report
- Derry Area High School – Ad request letter for their High School yearbook
1/8 page – \$45, 1/4 page -\$75, 1/2 page - \$150

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:

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- a) Vacancy Board Chairman 2024
 - b) One planning commission vacancy term ending 12-31-2026
 - c) One vacancy on the Borough of Derry Municipal Authority Board term expiring 12-31-2024.
 - d) One Alternate seat vacancy for Zoning Hearing Board
2. Porcelain Park – Summary Provided by Bob Lasser from June 6, 2024-August 23, 2024. The committee would like to initiate a petition on Facebook requesting the Westmoreland County Planning Commission to prioritize Derry Business Park for development.
3. 5-Year Plan List
4. Mossback Park Gazebo Maintenance – Follow up with Dave Cochran from DC construction regarding maintenance work needed for the gazebo.
5. Appoint a Deputy Tax Collector
6. Community Pool Pavilion - Approve bid award for the RFP for Pavilion at the Derry Community Pool. Bids were accepted until 10am September 9, 2024 and the one bid received was reviewed and recommended by Gibson-Thomas Engineering. **MOTION** by Jasen Lentz to approve the bid amount of \$28,425 for the new 12’ X 24’ Pavilion received from KGD Contracting for the Derry Outdoor Community Pool. Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.
7. 3rd Ward Paving Project - Punchlist items completed on Friday, August 30, 2024 and wedge curbs were installed where needed for stormwater management. Meeting requested with Gibson-Thomas for review.

Approve Pay Estimate #2 in the amount of \$18,560.77 for Final Payment. **MOTION** by Nathan Bundy to approve the Pay Estimate #2 provided by Gibson Thomas in the amount of \$18,560.77 for final payment. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

NEW BUSINESS

1. Approve hiring a Part-time Public Works employee - It is the recommendation of Public Works to Borough Council to hire Randy Breakiron to the year- round part time public works position. **MOTION** by Nathan Bundy to hire Randy Breakiron for part-time laborer position. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

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2. Big Foot Commemorative Project – Committee provided council a landscape concept drawing with an estimated cost for review and in search of input for the park to be developed.
3. UCC Appeals Board – COG Agreement - Approve Resolution / Approve advertising Ordinance 813 Adopting the Articles of Agreement Among the Members of Local Governments of the Foothills Council of Governments in accordance with the Pennsylvania Intergovernmental Cooperation Law. **MOTION** by Nathan Bundy to approve advertising Ordinance 813 adopting Articles of Agreement for Local Governments of Foothills Council of Governments for shared services. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
4. Ordinance 815 for Speed Limits and Scale for Fines – Draft prepared by Lee Demosky, waiting for Penn Dot review.
5. **MOTION** by Nathan Bundy to approve Resolution 685-24 Fee Schedule for Vacancy Ordinance – Annual Fee \$500. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Jim Ritenour to approve the 2025 Minimum Municipal Obligations for Uniform and Non-Uniform Pension Plans for submission. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Jasen Lentz to approve advertising Ordinance 814 Repealing Tax Increase for Earned Income Tax from 1% to 1.25%. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
8. Approve supporting the Westmoreland County Demolition Application submission for Jason Gunther for 116 E. 1st Avenue, Derry. – Tabled as we have not received the application as of yet.
9. A letter read by Nathan Bundy received from Latrobe Little League regarding a response to what was printed in the Latrobe Bulletin from Derry Borough’s last meeting. **MOTION** by Nathan Bundy to approve Resolution 686-24 Support DAYAA for initiating charter for little league.. Motion **SECONDED** by Jim Ritenour. Four members present voiced “aye” in favor of the motion. Jasen Lentz voiced “nay” against the motion. Motion passed.
10. **MOTION** by Nathan Bundy to approve the quote for Street Sweeper for Bortek \$2,900 for three-day usage. Motion **SECONDED** Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
11. Downtown Derry Borough Plan
12. Derry Borough Council is seeking individuals interested in chairing events in the Borough with Council help including Food Truck days, Concerts at Mossback Park, Concert at Community Park, Carnival at Community Park, Market Days/Farmer's Markets.

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ADJOURNMENT

MOTION by Nathan Bundy to pay the bills totaling \$ 27,286.29 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Jim Ritenour to adjourn meeting at 8:07pm. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully Submitted,

Lori L. Latta, Secretary