

October 12, 2021

Derry Borough Council met in regular session Tuesday, October 12, 2021 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Sara Cowan, Al Checca, Chad Fabian, Barbara Phillips, and Matthew Clever. James Ritenour and Jeremy Stein were absent. Mayor Grant Nicely was present. Lee Demosky, Solicitor was present. Nick Cammuso was reporting for the Latrobe Bulletin.

MOTION by Barbara Phillips to approve the minutes for the regular council meeting of September 14, 2021. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Chad Fabian to approve the treasurer’s report ending September 30, 2021 with the balance of \$621,754.08. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Robert White - 2nd Street – Observing Candidate for council
2. Jerris Weller – 241 W. Owens Ave -Observing
3. Pat Showalter – Railroad Days Committee – Thank the police department, public works, and council for their assistance in support of Railroad Days.

SOLICITOR’S REPORT No report for the public.

MAYOR’S REPORT

The Mayor reported for September 2021 with receipts of \$ 298.13 which included traffic receipts of 89.63, non-traffic receipts of \$47.19, and \$146.31 in clerk of court and \$15 miscellaneous receipts. There were 31 complaint calls, 0 traffic citations, 0 non-traffic citations, and no parking tickets.

K-9 Report

The K-9 balance is \$1,222.10 for September 30, 2021.21. There were no invoices for September 2021. The K-9 unit continued with maintenance training on Tuesdays. K-9 Smoke assisted with a police search in the Rite Aid parking lot for narcotics in September. The K-9 unit still has t-shirts and sweatshirts for sale.

Mayor Nicely wanted to thank Chief Glick for his assistance with the community pool break-in and retrieving our loss from the incident. Mayor Nicely also suggested a COVID bonus for Chief Glick due to no loss of time during COVID, through a grant which Chief Glick and/or Doug Sam have the information. Mayor Nicely requested a new computer system for the police vehicle as well with the ARPA funds received. Secretary Latta mentioned we also need two new PC’s for the Police station as well as new one for the Borough office. President Cowan requested Mayor Nicely to confirm with a list of equipment needed for the department after discussing with the Chief of Police.

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CODE OFFICIALS REPORT

Shannon Cypher-Hart reported one violation notice and two Zoning Permits for September 2021. Shannon also did a review of all abandoned homes within the Borough to provide an updated list the Westmoreland County Redevelopment Authority.

Shannon Cypher-Hart had some concerns about enforcement of Sewer and Stormwater Systems and requested a review of the current Ordinances. President Cowan requested Solicitor Demosky to review the ordinances. Shannon Cypher Hart is currently under contract for Zoning and Code Enforcement. Chad Fabian requested the Municipal Authority to have their Solicitor review instead of our Borough Solicitor. President Cowan stated she would speak with Amy regarding the concerns.

COMMITTEE REPORTS

Public Works – Changing Leaf Pick Up Schedule, Added gravel to alleys, New mower, Inspection of Trucks, Winter Prep for Trucks Trim Branches , Leaf Pickup will begin November 1st. Adam has new process he would like to implement for pick-ups. He will email the Borough office with the updated schedule.

Buildings and Grounds – Gregory & Martin Upstairs Women’s Bathrooms (Committee Review),

Front Door System needs updated at Municipal building.

Police – Gregory Martin is preparing a quote to replace the commode system in the holding cell due to a continuous leak and corrosion. Quote from Tri-State was distributed to all of council for three cameras for the municipal building. Council agreed to get at least one more quote possibly two. The underneath of the bridge was graffitti’d for the second time and they are on the search for who did it and restitution/cleanup to remove the items.

Finance/Budget – 1st Budget meeting to be held on October 14, 2021 6:30pm.

Zoning/UCC/Code – Barbara Phillips passed out the drafts from the planning commission review of the changes they would like to see for some of the Ordinance updates that Shannon Cypher-Hart requested Council requested Lee Demosky to draft the amendments.

Parks and Recreation – Swing needs reinstalled 2nd Ward Playground

Fire Protection – No report

Pool Committee – Committee meeting to be held on Monday October 18, 2021 with Hope Fannie. AED needed, Pool Committee to be held upcoming, Cover has been put on the pool, and Schmitt Supply is working on acquiring parts for the final line repair that is needed.

Grants – CDBG Review for Municipal Building Upgrades to see if criteria may be in align with the Borough Building needs.

ANNOUNCEMENTS

Derry Borough Council went into executive session at the Derry Borough worksession held on Tuesday, October 5, 2021 at 7:48pm for personnel reasons including community pool and police department. Executive session ended at 8:30pm.

PLANNING COMMISSION

Ordinance Update reviews requested. – Fencing, Occupancy License/Permits Inspections, Zoning Districts

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Proposed changes for RV's, mobile homes, and camping equipment ordinances were presented. Proposed changes for motor vehicles and home-based businesses were presented.

REPRESENTATIVES

DARCEE Meeting October 27, 2021 at 7pm at New Alexandria Borough Building

COMMUNICATIONS

- Westmoreland County Boroughs Association meetings are resuming. Next meeting will be held on October 28, 2021 at 6:30pm at the Westmoreland Conservation District Education Building. RSVP by 10-25-21 if you plan on attending. This is a networking meeting and reorganization of officers.
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OLD BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a) One (1) vacancy and (1) alternate vacancy for the Zoning Hearing Board
2. Porcelain Park
3. Sewer Lateral Testing Ordinance Amendments – Committee summary and review
4. American Rescue Plan Budget - Expenditure Planning Discussion of proceeding with purchases of AED's, Police Equipment, Camera system for the Municipal Building. **MOTION** by Al Checca to purchase four (4) AED's at \$4,298.00 with ARPA funds. Motion **SECONDED** by Chad Fabian. All members present voiced "aye" in favor of the motion. Motion passed.
5. 2021 Paving Project – Goal of Early Spring for a Notice to Proceed
6. Garland Mills Project – Waiting for Notice to Proceed (D. Siler) Pre-Construction meeting was held on Wednesday, October 6, 2021. Council had a discussion regarding placement of wall anchors and would like confirmation from Doug Siler.

NEW BUSINESS

1. General Fund Budget for 2022 – Meeting Thursday, October 14, 2021 at 6:30pm
2. **MOTION** by Chad Fabian to approve Res # 659-21 2021 State Pension Aid- Authorizing Distribution to Pension Plans. Motion **SECONDED** by Barbara Phillips. All members present voiced "aye" in favor of the motion. Motion passed.
3. **MOTION** by Chad Fabian to approve times for Halloween Trick or Treat in Derry Borough for 5pm-8pm. (DerryTwshp Sat 5-8pm, City of Latrobe Sat 4-6pm) Motion **SECONDED** by Al Checca. All members present voiced "aye" in favor of the motion. Motion passed.

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4. **MOTION** by Chad Fabian to approve Rex Hunter's resignation effective Wednesday September 29, 2021. Motion **SECONDED** by Barbara Phillips. All members present voiced "aye" in favor of the motion. Motion passed.

5. **MOTION** by Chad Fabian to approve purchase of Ferris IS3200z 61" model 5901575 32hp Briggs Vanguard mower through Costars program. State contract price \$10,349.00. Motion **SECONDED** by Al Checca. All members present voiced "aye" in favor of the motion. Motion passed.

6. RV Parking Ordinance

7. **MOTION** by Barbara Phillips to approve advertising amendment to International Property Maintenance Code Ordinance (original Ord. 739) Motion **SECONDED** by Chad Fabian. All members present voiced "aye" in favor of the motion. Motion passed.

Al Checca mentioned it would be great if we could update our map for the community. PRINT was the vendor who had provided us the community map. Secretary Latta will reach out to PRINT to see if we can do an updated map for 2022.

Derry Borough Council went into executive session for personnel and legal discussion regarding the Municipal Authority of the Borough of Derry at 7:49pm. Executive session ended at 8:04pm.

PAYMENT OF BILLS,

MOTION by Barbara Phillips to pay the bills totaling \$48,802.31 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Chad Fabian. All members present voiced "aye" in favor of the motion. Motion passed

ADJOURNMENT

MOTION by Chad Fabian to adjourn at 8:06pm. Motion **SECONDED** by Matt Clever. All members present voiced "aye" in favor of the motion. Motion passed

Respectfully submitted,

Lori L. Latta Secretary