

## November 19, 2024

Derry Borough Council met in regular session Tuesday, November 19, 2024 at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Nathan Bundy, Rob White, Rich Eikenburg, Jasen Lentz, and Jim Ritenour. Lee Demosky, Solicitor was absent. Grant Nicely, Mayor was present. Joe Wells was reporting for the Latrobe Bulletin.

**MOTION** by Nathan Bundy to approve the minutes for the regular council meeting of October 8, 2024. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Rob White to approve the minutes for the special meeting of November 12, 2024. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Nathan Bundy to approve the treasurer’s report for October 31, 2024.

\$448,462.77 -General Fund Balance Sheet

\$395,270.44 -Liquid Fuels Balance Sheet

\$25,615.75 – Street Lighting Fund

Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed,

### RECOGNITION OF VISITORS

1. Motorola Representative – Tom Boyer – Police Equipment -Plate Readers
2. Noah Wilson – 521 N. Chestnut St. – Observing
3. Ashley Stitt – 630 Memory Lane, Derry – DAYAA Lighting

### SOLICITOR’S REPORT

Burn Ordinance Review – DEP

Review of Speed Limit Changes -Penn Dot

### MAYOR’S REPORT

The Mayor report for October 2024 was presented with total receipts of \$190.24 which included traffic receipts of \$116.67 non-traffic receipts of \$21.01 and \$17.56 clerk of court, \$15 reports, and \$20 parking receipts. There were 66 complaint calls, 11 traffic citations, 14 non-traffic citations, and one parking ticket.

### ZONING /CODE/UCC OFFICER’S REPORT

BIU report for October 2024: 3 -Zoning Permits,4 -UCC Permits, 2-Code Enforcement Violations and 4-Occupancy Certificates were reported.

### COMMITTEE REPORTS

**Public Works** – Picking up residents bagged leaves and Christmas banner installation. Paint maintenance at Garage, installed new hoop at 2<sup>nd</sup> ward playground, snow equipment maintenance, winterization of parks and pool, snow plow training Brad, flagger training, old heater removed from community pool.

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A meeting will be initiated with public works and MABD manager with the public works committee to discuss our next paving project for 1<sup>st</sup> Ward area.

**Buildings and Grounds** – No report

**Police** – No report

**Parks and Recreation** – No report

**Pool Committee** – Pavillion is in construction phase

**Grants-** Laurel Highlands Grant request was not received for Community Pool Marketing. Application will be submitted for the LSA grant for a new Gazebo for Mossback Park.

**Public Safety Committee-** Jasen and Lori will be attending the Hazard Mitigation meeting upcoming.

**Media/Technology-** Social media policy is being reviewed.

**Neighborhood Watch-** No report

**DASD/School-** Meeting was held with DASD regarding police contract.

**Business Development/Community Relations** – 250<sup>th</sup> America Celebration and Anniversary presented by Laurel Highlanda Funding available to support our area history and folklore including BigFoot.

**UCC/Code** – Variance hearings are recommended for property owners who converted their properties without permits in the downtown area.

#### **ANNOUNCEMENTS**

- ❖ Derry Borough Council is seeking individuals interested in chairing events in the Borough with Council help including Food Truck days, Concerts at Mossback Park, Concert at Community Park, Carnival at Community Park, Market Days/Farmer's Markets.

**Derry Borough Council went into executive session at a special meeting held on Monday, October 21<sup>st</sup> at 6pm for personnel and legal discussion. Members present were Rob White, Barbara Phillips, Jasen Lentz, and Nathan Bundy. Executive session ended at 6:40pm.**

**Derry Borough Council went into executive session at the Derry Borough Council worksession held on November 12, 2024 at 7:42pm for police personnel discussion. Executive session ended at 8:34pm.**

#### **PLANNING COMMISSION**

Meeting held on October 22, 2024 at AV Germano Hall at 7pm

The planning commission discussed the below items and came to the following next steps for each:

1. Rental Inspection Ordinance – Planning Commissions plans on further review.
2. Streetscape Improvement Funding – Searching for a matching grant and possibly partnering with DARCEE.
3. Intermunicipal Comprehensive Planning – Input from community residents is necessary. Looking for grant funding for planning process.

4. Wineman Way -Reviewed not changing the speed limit, however, possibly make that portion of the road one way.
5. Curb to Curb Ordinance- No alternatives were thought of at this time.
6. Braden Ave - needs to be a one-way loop - can a letter be sent to residents? Council discussed and agreed to send letters to Braden Avenue Residents Regarding creating a one-way loop.
7. East Owens Ave Parking – Discussion with a Penn Dot Engineer is necessary to come up with a resolution the public safety and traffic concerns.

Planning Commission meets again January 28th, 2025, at AV Germano Hall, 7 PM.

### REPRESENTATIVES

- DARCEE meeting 4<sup>th</sup> Weds 7pm Quarterly 4<sup>th</sup> Weds January, April (New Alexandria Borough), July (Derry Borough Building), and October (Derry Township Building).
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3<sup>rd</sup> Monday monthly at 6:30pm. Their website is [derryhistory.org](http://derryhistory.org) Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. And, we would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.

### COMMUNICATIONS

- Christmas in Mossback Park will be held on Friday, December 6, 2024 at 6pm Santa, The Grinch, and Bigfoot will be present with music and vendors. First Commonwealth Bank will be sponsoring the Christmas tree this year.
- Letter – Lisa Fury, Smith Bus Company regarding curve area near Municipal Authority entrance way. Council will have the electronic speed sign placed in the area of concern.
- Email – Mutual Aid request for support with financial contributions

### UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:

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- a) Vacancy Board Chairman 2024
- b) One planning commission vacancy term ending 12-31-2026
- c) One vacancy on the Borough of Derry Municipal Authority Board term expiring 12-31-2024.
- d) One Alternate seat vacancy for Zoning Hearing Board

2. Derry Business Park

3. 5-Year Plan List – Downtown Derry Borough

Connect Chestnut Street across the tracks to connect 2nd & 3rd Ward  
Railroad/Train Viewing Stand  
Public Restrooms for downtown to support street events  
Better/more visible signage for our amenities  
Electronic message board  
Increase small businesses

4. Mossback Park Gazebo Maintenance

5. Appoint a Deputy Tax Collector

6. Community Pool Pavilion Project – Concrete pad has been poured and pavilion in construction phase.

7. Regional Police Coverage – Discuss with solicitor regarding preparing a mutual agreement with Derry Township. Feasibility study needs conducted and a Memo of Understanding created.

**NEW BUSINESS**

1. Administrative Assistant
2. Big Foot Commemorative Project – Upcoming meeting will be announced.
3. **MOTION** by Sara Cowan to approve Ordinance 814 Repealing Tax Increase for Earned Income Tax from 1% to 1.25%. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
4. Approve advertising Ordinance 818 for Speed Limits and Scale for Fines – Review from Penn Dot/ Lee Demosky – Tabled (Ordinance #'s were adjusted accordingly)
5. **MOTION** by Sara Cowan to approve advertising of General Fund Budget. Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

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6. **MOTION** by Jim Ritenour to approve advertising Tax Ordinance 815 establishing tax rate for 2025 with no increase. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Nathan Bundy to approve ADA Compliance Website – Total \$1,100/year including our current maintenance package with Course Vector. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
8. **MOTION** by Sara Cowan to advertise Ordinance 816 for authorizing Real Estate Tax Exemption for the Construction of New Dwelling Units. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
9. **MOTION** by Nathan Bundy to advertise Ordinance 817 authorizing Tax Exemptions from Property Tax for certain Deteriorated Industrial, Commercial, and other Business Property, and providing a procedure for implementation of such exemption. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Nathan Bundy to approve purchase of up to \$600 for concrete base for outdoor community pool sidewalk. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
11. **MOTION** by Nathan Bundy to approve Holiday Employee Gift Cards \$100 for full-time and \$50 for part-time employees. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
12. **MOTION** by Rob White to approve annual increase of 3% for secretary/treasurer position. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
13. **MOTION** by Nathan Bundy to approve 2025 Food Truck Friday Schedule April 25, May 30<sup>th</sup>, June 20<sup>th</sup>, August 8<sup>th</sup>, and October 24<sup>th</sup>. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
14. **MOTION** by Jasen Lentz to approve placement of Field Lighting on existing baseball/softball field of DAYAA Tax Map 06-01-06-0-030 and 06-01-06-0-029 as displayed to council. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
15. **MOTION** by Nathan Bundy to approve Resolution 688-24 to apply for LSA grant for new Gazebo at Mossback Park assigning Barbara Phillips, President and Lori Latta, Secretary to execute documents as necessary. Motion SECONDED by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
16. **MOTION** by Sara Cowan to advertise for a full-time patrolman. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

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17. **MOTION** by Nathan Bundy to advertise and appoint a civil service commission. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
18. **MOTION** by Nathan Bundy to approve \$300 for Mutual Aid EMS request for Large Dry Erase Boards for Training Center. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

#### **PAYMENT OF BILLS**

**MOTION** by Nathan Bundy to pay the bills totaling \$43,773.09 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

**Derry Borough Council went into executive session for police personnel at 7:29pm. Executive session ended at 7:52pm.**

#### **ADJOURNMENT**

**MOTION** by Jim Ritenour to adjourn meeting at 7:53pm. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary