

**May 14, 2024**

Derry Borough Council met in regular session Tuesday, May 14, 2024 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Jim Ritenour, Rob White, Nathan Bundy, and Jasen Lentz. Al Checca seat is vacant. A moment of silence was dedicated to him and his family. Mayor Grant Nicely was present. Joe Wells was reporting for the Latrobe Bulletin.

**MOTION** by Sara Cowan to approve the minutes for the regular council meeting of April 9, 2024. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Nathan Bundy to approve the treasurer’s report ending April 30, 2024 with the following balances:

\$575,090.78 -General Fund Balance Sheet

\$389,726.41 -Liquid Fuels Balance Sheet

\$31,361.35 – Street Lighting Fund

Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

**RECOGNITION OF VISITORS**

1. Noah Wilsen - 521 N. Chestnut St. – Observing
2. Joan Reynolds - 149 ½ 1<sup>st</sup> Avenue – Gem Theater Project- Wants to do a food truck temporarily on 1<sup>st</sup> Avenue. It was explained on private property temporary use is allowed. If it is on the street a permit may be required.
3. Jerris Weller – 241 W. Owens Ave. – Observing
4. Samantha Manly – 309 W Keeling Ave – Observing

**SOLICITOR’S REPORT**

No report.

**MAYOR’S REPORT**

Mayor Nicely declared a proclamation to have a vacant seat at the Derry Borough Council table with Al Checca’s name plaque for the remainder of the year to honor him with sympathy.

The Mayor’s report for April 2024 was presented with total receipts of \$542.87, which included traffic receipts of \$86.76, non-traffic receipts of \$0, and \$281.11 clerk of court, \$75 Reports, and \$100 parking receipts. There were 74 complaint calls, 4 traffic citations, 1 non-traffic citation, and 5 parking tickets.

**ZONING /CODE/UCC OFFICER’S REPORT**

BIU reported for April 2024, 1 - Zoning Permit, 2 - Code enforcement violations reported in the summary and one court appearance.

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**COMMITTEE REPORTS**

**Public Works** – Report provided by Adam Hebenthal for April 2024. Snow removal, vehicle and road maintenance. Pool preparation for the summer season. Installed donated bench from Lions club at Community Park. Walking track at the Derry Community Park needs some small stone regarding May 21<sup>st</sup> and May 23<sup>rd</sup> street sweeping. Prepped area for K-Smoke memorial at the community park. Clean up borough garage.

**Buildings and Grounds** – Municipal Building Police Dept Door needs finished.

**Finance/Budget** – Monthly report provided

**Parks and Recreation** – 2<sup>nd</sup> Ward Playground Landscaping/Myrtle and weed control. Landscaping curb or stone along sidewalk and slope. **MOTION** by Nathan Bundy to purchase the myrtle for the bank surrounding the 2<sup>nd</sup> Ward Playground.. Seconded by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed. Passes to be sold at pool this weekend 9am-12pm. Taco Bell provided a \$50 gift card for the pool and are supporting local community non-profits.

**Pool Committee** – Picnic Tables Quote needed for DARCEE/Friends of Latrobe Derry Ligonier Pool Scheduled to be open on June 1, 2024.

**Grants-** T-mobile Follow Up, LSA Grant Application for 3<sup>rd</sup> Ave Bridge Culvert Follow-Up

**Public Safety Committee-** No report

**Media/Technology-** Jasen will be setting up the server next week for the police department body cameras. Personal cell phones will be utilized as Jasen and Nathan mentioned.

**Neighborhood Watch-** No report

**DASD/School-** No report

**Business Development/Community Relations** – Nathan is interested in preparing a monthly one page newsletter for the community that can be posted on facebook and our website for community engagement..

**ANNOUNCEMENTS**

**Derry Borough Council went into executive session at the Derry Borough Council worksession held on Tuesday, May 7, 2024 at 8:31pm for police personnel matters. Executive session ended at 9:05pm.**

**PLANNING COMMISSION**

No report

**REPRESENTATIVES**

- DARCEE meeting 4<sup>th</sup> Weds 7pm Quarterly 4<sup>th</sup> Weds January, April (New Alexandria Borough), July, and October 2024.
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3<sup>rd</sup> Monday monthly at 6:30pm. Their website is [derryhistory.org](http://derryhistory.org) Please check out their facebook page for updated information searching derry area history.
- Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!

COMMUNICATIONS

- Waste Management is offering Derry Borough residents 20% off for the one Bagster Bag Collection which is great for the spring season and spring cleaning.

A flyer has been posted on our facebook page.

- Derry Community Pool Brick Fund Raiser \$50 per brick to support the outdoor community pool.
- PA Downtown Revitalization Conference in York, PA June 23-26, 2024
- Letter – Pamela Nicholson parking request at 207 S. Chestnut Street
- Letter – Ken Bacha, Mutual Aid request for \$250 to assist with meals for the EMS providers that serve the communities for National EMS Week, May 19-25, 2024.
- Minutes from the Friends of the Gem Theater provided by Joan Reynolds
- Got Blight and Occupancy Inspections Flyers
- Friends of Latrobe Ligonier and Derry Golf Outing Glengarry Golf Links Saturday August 3, 2024
- Railroad Days Committee – Letter requesting a donation.
- Westmoreland County Boroughs Association Meeting May 23, 2024 at 6pm Speaker Jessica Firmstone – Utilizing Community Development Programs in your Community RSVP by 5/20/24 Barb and Lori will be attending
- Derry’s Great Garage Sale Days will be held on August 2<sup>nd</sup> and August 3<sup>rd</sup> this year 2024.
- Railroad Days Committee is looking for a new conduit on a pole for the Railroad Days Festival

UNFINISHED BUSINESS

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1. Board and Commission terms available in the Borough:

- a) Vacancy Board Chairman 2024

**MOTION** by Nathan Bundy to approve removing Rachell Bodenchatz from the Municipal Authority Board and advertise for the vacancy expiring December 31, 2024. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

- b) One planning commission vacancy term ending 12-31-2026

2. Porcelain Park

3. Sewer Lateral Testing Ordinance Amendments – Revision request submitted to Lee Demosky Draft Provided Hearing needs advertised for approval at June’s regular meeting.

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**Approve Ordinance 811 Updating Sanitary Sewer Rules and Regulations post public hearing.**

Public Hearing scheduled for next month's meetings.

4. Comprehensive Plan – Meeting scheduled with Revitalize or Die on June 4, 2024. – Cancel meeting as there is a major cost to their assistance.
5. Mossback Park Gazebo Maintenance – Quote supplied by Mr. Rankin with details of maintenance of the Gazebo. \$8,500 estimate. Approval for Mr. Reintgen to proceed with the Gazebo Maintenance. After review, Mr. Reintgen is requesting a registered contractor to provide us the same amount of quote to assist with borough requirements and rules for contractors.
6. Appoint a Deputy Tax Collector
7. Pool Maintenance DCED Grant - Pool Pavilion - 12 X 24 pavilion – Westmoreland Renovation Brothers Inc. at \$22,280.00 **or** Booher Construction, LLC \$20,860.00 Gibson-Thomas will assist with approval of UCC plans. Steve Schmitt has completed plans and is going through the permit processing with BIU.

NEW BUSINESS

1. **MOTION** by Rob White to approve hiring Brad Eaglehouse for Full-time Public Works Laborer effective 5/14/2024 Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
2. Code Enforcement – Searching for a local candidate. **MOTION** by Nathan Bundy to approve advertising for the part-time position. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
3. **MOTION** by Jasen Lentz to advertise Ordinance 812 Increasing earned income tax from 1% to 1.25%. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Nathan Bundy to approve Westmoreland Community Action to utilize the Community Park for the Headstart Program in May 2024 for a day to be announced. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Jim Ritenour to approve Allie Chamberlain for seasonal lawn maintenance for the 2024 summer season. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
6. Mutual Aid Agreement with PA State Police (Mayor Nicely) – No discussion or presentation at this time, a meeting will be held in the near future regarding the agreement.

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7. **MOTION** by Nathan Bundy to approve the purchase of two vascular systems (Tracker Kits) at \$700 per unit totalling \$1,400 utilizing the ARPA Funds. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

**Derry Borough Council went into executive session for police personnel matters at 7:43pm. Executive session ended at 7:52pm.**

8. **MOTION** by Sara Cowan to approve the findings and order issued by the Borough of Derry Heart & Lung Panel and terminate the benefits under 53 P.S. Section 637 to Employee No. #1. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

#### **PAYMENT OF BILLS**

**MOTION** by Sara Cowan to pay the bills totaling \$ 49,629.96 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

#### **ADJOURNMENT**

**MOTION** by Jim Ritenour to adjourn meeting at 7:56pm. Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully Submitted,

Lori L. Latta, Secretary