

May 10, 2022

Derry Borough Council met in regular session Tuesday, May 10, 2022 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Chad Fabian, Barbara Phillips, Sara Cowan, Al Checca, and James Ritenour. Daniel Chaney Sr. and Rob White were absent. Mayor Grant Nicely was present. Lee Demosky, Solicitor was present. Josh Hough was reporting for the Latrobe Bulletin.

MOTION by Chad Fabian to approve the minutes for the regular council meeting of April 12, 2022. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Jim Ritenour to approve the treasurer’s report ending April 30, 2022 with the following balances:

\$631,862.73 -General Fund Balance Sheet

\$442,166.45 -Liquid Fuels Balance Sheet

\$200,000.00 - 2022 Paving Project Fund

\$52,598.24 -Garland Mills Project Fund

Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

None

SOLICITOR’S REPORT No report for the public.

MAYOR’S REPORT

The Mayor reported for April 2022 with total receipts of \$ 433.70 which included traffic receipts of \$ 157.50, non-traffic receipts of \$61.20, and \$ 215.00 in clerk of court and no miscellaneous receipts. There were 50 complaint calls, 15 traffic citations, 0 non-traffic citations, and no parking tickets.

Mayor Nicely reported one wedding officiated for 1st Quarter of 2022 - Receipt of \$20

K-9 REPORT

The K-9 balance is \$ 1,392.42 at the end of April 2022. One Invoice for a holster for E-collar for \$44.79. Regular scheduled mandatory training and patrolling has been continuing.

ZONING OFFICER’S REPORT/UCC

There was one Zoning applications submitted to BIU for processing in the month of April 2022 and one violation notice. Two UCC permits reported.

COMMITTEE REPORTS

Public Works – Adam Hebenenthal submitted report to council. Al Checca reported that the public works department is dedicating a lot of time to the pool for maintenance with the new fixtures in the bathrooms and the pump house. Mr. Checca requested Lawn Rx to take over

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Scotts Lawn Service for Mossback Park. There is a tree that is currently being reviewed in 1st Ward that has been requested to be removed.

Buildings and Grounds – Block needs Repointed/Windows Public Works Garage, Plumbing, New Floor in Foyer Municipal Building.

Police – Neighborhood Watch Program - Quote for new vehicle was distributed to council at the worksession. Proposal of an agreement was distributed to council by Doug Sam at the worksession. Discussion of direct wired cameras to be installed at the community park, mossback park, and 2nd Ward Playground due to vandalism.

Finance/Budget – No report

Zoning/UCC/Code – Code enforcement officer. BIU is currently handling our Zoning Permit Applications.

Parks and Recreation –Playground mulch was ordered and was delivered for 2nd Ward Playground, Pool Playground and Community Park. Playground Program will be in place provided by Derry Township, a flyer will be circulated with times and locations. DARCEE members will be volunteering to paint at 3rd Ward Playground.

Fire Protection –

Pool Committee – Pool Cover (Chad) - Upgrades will be needed at pool in near future. A plan needs to be put in place.

Grants –CDBG Sidewalks Grant Application September 2022, Local Share Account Category 4 Facilities Program

There will be a meeting with GTE to review status of 3rd Avenue Bridge over Garlan Mills.

ANNOUNCEMENTS

Derry Borough Council went into executive session at 8:14pm at the Derry Borough Council Worksession held on Tuesday, May 3, 2022. Discussion included personnel of public works and police negotiations. Personnel of the Derry Community Pool was also discussed. Executive session ended at 8:45pm.

PLANNING COMMISSION

Occupancy Permit Ordinance Review – Barbara Phillips proposed some ideas that the planning commission can review for the amended ordinance. Matt Wilson and Melody Rogowski was not present to discuss. Sara Cowan stated she would coordinate with Matt Wilson regarding the topic.

REPRESENTATIVES

- DARCEE Meeting 4th Weds at Derry Township Building

COMMUNICATIONS

- ❖ PSAB Annual Conference May 22-25, 2022 at Hershey Lodge \$250 travel and lodging
- ❖ Contractors Workshop and Vendor Expo Friday, May13, 2022 7:30am-11:30am at J. Roy Houston Conservation Center, 218 Donohoe Road, Greensburg. Register by May 6, 2022
- ❖ 2022 PSAB Legal Updates July 27 & 28, 2022 for municipal officials and solicitors
- ❖ WCD provides a Contractors Field Guide to Conservation Best Management Practices. There is a copy at the Borough Municipal Building available.

UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a) One five-year-term for the Zoning Hearing Board expiring December 31, 2025 and one vacancy of an unexpired term ending December 31, 2024 and (1) alternate board member.
 - b) One (1) four-year term for the planning commission expiring December 31, 2025.
 - c) Vacancy Board Chairman 2022
2. Porcelain Park
3. Sewer Lateral Testing Ordinance Amendments
4. American Rescue Plan Budget - Expenditure Planning and Reporting

Mr. Checca requested the council move forward with the maintenance of the public works garage agreeing to the estimate provided by Joe Skapura Masonry at \$8,789.00. **MOTION** by Al Checca to move forward with the maintenance of the public works garage. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed. .
5. 2022 Paving Project – Derry Construction to begin working Thursday, May 10, 2022.
6. Occupancy Ordinance
7. Garland Mills Project – Secretary will follow up with Doug Siler to get a proceed date for construction.
8. Police Pension Plan Amendments
9. **MOTION** by Chad Fabian to approve Ordinance 800-22 Noise Ordinance. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Chad Fabian to approve Jessica Love as the Derry Borough Outdoor Pool Manager for 2022 Season. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
11. Negotiate Police Contract – Discussion for executive session.
12. Public Works Contract (open) Amendment to be drafted Laborer – Part-time Permanent Position to be added

NEW BUSINESS

1. Appoint for a Deputy Tax Collector

2. Appoint administrative assistant for the Borough Office
3. Vacant Parcel - High Street Property –WCLB – Mtg with Habitat for Humanity
4. **MOTION** by Chad Fabian to approve Stephen Crevak as the Solicitor for the Zoning Hearing Board. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Al Checca to approve Winter Maintenance for 2022-23 in the amount of \$6,398.20. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Chad Fabian to approve Gibson Thomas to review condition of W. Third Avenue Bridge developing plan of action. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Al Checca to approve Pool Wages - Manager \$12/hour, Asst. Manager \$11/hour, Returning Life Guards \$10/hour, New Life Guards \$9/hour, and Concessions at \$9/hour. Motion SECONDED by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed. Chad Fabian stated that we should have increased the fees for daily admissions and pool passes to help sustain the higher wages.
8. **MOTION** by Jim Ritenour to approve purchasing a 2022 Ford Interceptor SUV 4-door all-wheel drive Police Vehicle Total Cost \$50,343 includes upfitting with ARPA Funds received. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
9. **MOTION** by Barbara Phillips to approve contributing \$10,000 towards playground equipment for the Community Park to support DARCEE Playground Equipment Project upon receipt of final plans for equipment purchase with installation from DARCEE and approval from DASD board. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Chad Fabian to advertise for Part-Time Code Enforcement Officer. Motion SECONDED by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed. Mark Cypher from Penn Township was a contact that secretary Lori Latta connected with at the Blight Boot Camp that may be an option in our future after more discussion. Barb Phillips is also in discussion with Blairsville Borough employee regarding a shared agreement for services.

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PAYMENT OF BILLS

MOTION by Jim Ritenour to pay the bills totaling \$42,738.17 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed

Derry Borough Council went into executive session at 7:36pm for personnel discussions. Executive session ended at 7:54pm.

ADJOURNMENT

MOTION by Al Checca to adjourn at 7:58 pm. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed

Respectfully submitted,

Lori L. Latta Secretary