

March 12, 2024

Derry Borough Council met in regular session Tuesday, March 12, 2024 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Barbara Phillips, Al Checca, Jim Ritenour, Rob White, and Nathan Bundy. Sara Cowan and Jasen Lentz were absent. Mayor Grant Nicely was present. Jeff Himler was reporting for the Tribune Review.

MOTION by Rob White to approve the minutes for the regular council meeting of February 13, 2024. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Jim Ritenour to approve the treasurer’s report ending February 29, 2024 with the following balances:

\$557,634.63 -General Fund Balance Sheet

\$299,686.48 -Liquid Fuels Balance Sheet

\$25,657.38 – Street Lighting Fund

Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Bob Reintgen – Gem Theater Project (Worksession Attendance 3-5-24)
2. Joan Reynolds – Gem Theater Project – Group is in process of clean up (at 75%) and preparing for an upcoming sale of items and antiques to assist with funding of the project.

SOLICITOR’S REPORT

1. Received the cooperation document from the Derry Area Youth Athletic Association and enclosed a DRAFT of the proposed lease directed to prepare for council.
2. Numerous communications to finalize the police contract have occurred between the Borough negotiation committee and police union.

MAYOR’S REPORT

The Mayor report for February 2024 was presented with total receipts of \$399.87, which included traffic receipts of \$374.87, non-traffic receipts of \$25.00, and \$99.98 in clerk of court and no miscellaneous receipts. There were 53 complaint calls, ten traffic citations, zero non-traffic citations, and eight parking tickets.

ZONING /CODE/UCC OFFICER’S REPORT

BIU report for February 2024 – No Zoning Permits, no UCC permits, and one code enforcement violation reported in the summary and Court appearance.

COMMITTEE REPORTS

Public Works – Vehicle Maintenance, Maintenance of Police Department Door, Cleaning Shop, Garage Maintenance and Snow removal as needed. Discussion regarding Unifirst Uniforms and

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Contract for five years with a committed price for the entire term. \$150.82/monthly which includes the weekly DEFE Charge and the weekly energy charge. There were a few more questions to be asked and Mr. Bundy requested it be on the agenda for April to vote on.

Buildings and Grounds – Secretary mentioned asking Mr. Reintgen if he may know a contractor that can assist us with maintenance of the gazebo.

Police - Sgt. Doug Sam mentioned possibly utilizing Enradd for traffic violations in the future as an additional means to assist with speeding violations. Update AED's for the police department. Sgt Doug Sam provided council information for 2 new Vascar systems at the cost of \$2,186.

Finance/Budget – Barbara Phillips is asking council to review an increase of .25% for 2025 to cover expenses of additional employment positions for the borough including a Code official.

Parks and Recreation – Tree removal is needed at the Community Park near the gate entrance for a couple of trees that were damaged in a recent storm.

Pool Committee – Barbara Phillips reported they have some events planned currently for the pool including 4 DJ nights and a Family Picnic Day for the 4th of July when families will be allowed to bring their own food and snacks to celebrate as a community. The pool committee has sent out letters requesting donations for giveaways for the events planned. The pool committee also would like to request for future advertisements for the community pool by hanging company advertising banners on the fencing for donations in support of the pool. Review of maintenance of the pool liner is ongoing in search of best options for quality and long-term solution for updated pool surface. An upcoming schedule will be posted for volunteers to help with the pool cover coming off in preparation for cleaning and refilling the pool.

Grants – T-Mobile grant was submitted for the Derry Outdoor Community Pool for a new pool slide. Nathan Bundy reported Leslie Rossi gave information regarding two grants upcoming one for Norfolk Southern for RR Projects and one is to support Veterans or top responder projects.

Public Safety Committee- Savy Citizen vs. Crime Watch

Media/Technology- Jasen Lentz will be working on the upgrades of equipment for the police body cameras when all equipment has been received from purchase.

Neighborhood Watch- No report

DASD/School- Nathan Bundy forwarded the Westmoreland Art Grant to DASD to see if there was any interest for a project. Mr. Bundy also reported Pre-K and Kindergarten enrollment is now open for DASD.

ANNOUNCEMENTS

PLANNING COMMISSION

Occupancy Permit Ordinance Review – Summary of draft ordinance provided to council and minutes from the last planning commission meeting. Council agreed ordinance is ready to advertise.

Vacancy Ordinance – Council review of draft ordinance modeled after Etna Borough's.

Meeting to be scheduled with BIU to see if they are able to assist us with enforcement of these new or updated Ordinance.

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REPRESENTATIVES

- DARCee meeting 4th Weds 7pm Quarterly 4th Weds January, April (New Alexandria Borough), July, and October 2024.
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3rd Monday monthly at 6:30pm. Their website is derryhistory.org Please check out their facebook page for updated information searching derry area history.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!

COMMUNICATIONS

- Westmoreland County Boroughs Association Meeting March 20, 2024 at 5:30 pm Hoss's Steak and Sea Restaurant - Speaker David Leng – Workers Compensation RSVP needed by March 18, 2024
- Westmoreland County Boroughs Association Annual Banquet to be held on Friday, April 26, 2024 at Ferrante's Lakeview in Greensburg at 5:30pm. RSVP needed by April 18, 2024 with food choice. Barb, Al and Jasen plan on attending.
- 2023 IDC Annual Report
- Bowling for DARCee will be held at Lincoln Lanes on April 20, 2024 from 1-3pm..Team of 4 is \$120.00 or \$35/per person If you can't make it and you want to participate, DARCee is looking for baskets/auction items for the raffle.

Barbara Phillips suggested supporting the Bowling for DARCee event by providing a family pass for one of the auction items.

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - a) Vacancy Board Chairman 2024
 - b) One planning commission vacancy term ending 12-31-2026
2. Porcelain Park – Brian Lawrence will be attending April 2024 meeting.
3. Sewer Lateral Testing Ordinance Amendments – Revision request submitted to Lee Demosky

Approve advertisement of Ordinance 808 Updating Sanitary Sewer Rules and Regulations holding a public hearing. - Tabled

4. 2024 Paving Project – CDBG Grant (LF and Reserves) Plans to be provided by Steve Schmitt from Gibson-Thomas for council review.

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Approve Plans provided by Steve Schmitt, Engineer at Gibson-Thomas and approve advertising for bids for the project. Project should be completed by August 17, 2024 the end of the term of the agreement.

MOTION by Nathan Bundy for Gibson-Thomas to move forward with advertising for bids for the 3rd Ward Paving Project. Motion **SECONDED** by Rob White. All five members present voiced “aye” in favor of the motion. Motion passed.

5. Comprehensive Plan – Meeting scheduled with Revitalize or Die Zoom meeting scheduled for 6:00pm on May 7th prior to the council worksession to discuss their program and services.
6. Mossback Park Gazebo Maintenance – Inquire with Mr. Rankin of the Amish Construction Group he mentioned at the worksession.
7. Police Contract - **MOTION** by Nathan Bundy to approve the Police Contract prepared by Lee Demosky. Motion **SECONDED** by Jim Ritenour. All five members present voiced “aye” in favor of the motion. Motion passed.
8. Crime Watch App – Estimated annual cost of \$1,200.00 - under committee review
9. Appoint a Deputy Tax Collector
10. **MOTION** by Nathan Bundy to advertise Ordinance 808 Occupancy Ordinance prepared by Planning Commission. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
11. **MOTION** by Nathan Bundy to advertise Ordinance 809 Amending Obscene Materials Derry Borough Code 291-2 prepared by Planning Commission. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
12. **MOTION** by Rob White to advertise Ordinance 810 Providing for a Vacant Property Monitoring Fee. Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

NEW BUSINESS

1. Pool Maintenance DCED Grant - Pool Pavilion - 12 X 24 pavilion – Westmoreland Renovation Brothers Inc. at \$22,280.00 **or** Booher Construction, LLC \$20,860.00 Gibson-Thomas will assist with approval of UCC plans. Steve Schmitt is working on plans.
2. **MOTION** by Jim Ritenour to approve Lease Agreement for DAYAA for the use of Derry Borough’s property including one of the baseball fields utilized for their baseball program prepared by Lee Demosky. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.

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3. **MOTION** by Nathan Bundy to request Planning Commission to review 424-45 Central Business Commercial Zone - Review of Theatre “Cultural Facilities”. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Nathan Bundy to approve to donate the remaining funds from the K-9 account to the Westmoreland County Cart Team \$3,295.06. Motion SECONDED by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Jim Ritenour to approve resignation of Dominick Dempsey. Motion SECONDED by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Rob White to approve advertisement for Full-time and Part-time Public Works. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Rob White to approve Adam Hebenenthal to acquire CDL. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
8. Code Enforcement – Searching for a local candidate. Approve advertising for the part-time position. Tabled
9. **MOTION** by Barbara Phillips to increase Janitorial Wage to \$9/hr and \$.25 annually thereafter. Motion SECONDED Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Jim Ritenour to approve Resolution 682-24 Applying for the demolition of a Blighted Structure located at 112 E. 1st Avenue, Derry PA 15627. Motion SECONDED by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

PAYMENT OF BILLS

MOTION by Barb Phillips to pay the bills totaling \$43,844.64 and all outstanding legitimate bills through the end of the month. Motion SECONDED by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Jim Ritenour to adjourn meeting at 7:54pm. Motion SECONDED by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully Submitted,

Lori L. Latta, Secretary