

March 10, 2026

Derry Borough Council met in regular session Tuesday, March 10, 2026, at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Jasen Lentz, Rich Eikenburg, Kristin Checca, and Noah Alter. Lee Demosky, Solicitor, was present. Nathan Bundy, Mayor, was present. Jim Ritenour was absent.

MOTION by Sara Cowan to approve the minutes for the regular council meeting of February 10, 2026. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Rich Eikenburg to approve the treasurer’s report for February 28, 2026.

\$471,778.13 – General Fund Balance Sheet

\$4,745.89 – Liquid Fuels Balance Sheet

\$3,427.91 – Street Lighting Fund

Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Stephen McDaniel – 418 North Chestnut – Issues with Waste Management
2. Doug Foster – 507 W. 3rd Ave – Observing
3. Shirley Kolick – 119 W. Owens Ave – Accumulating garbage at 121 W. Owens and concerns with traffic patterns on Wineman Way
4. Helen Tautkos Besy – 317 N. Chestnut St. Derry - Accumulating garbage at 121 W. Owens and concerns with traffic patterns on Wineman Way
5. Matt Wilson – W. 3rd Ave – Observing
6. Matthew Black – 809 W. 1st Ave – Observing

SOLICITOR’S REPORT

Through the month the Solicitor has been working with the Township on a fence encroachment/blinding issue. He has also been in contact with Westmoreland County Redevelopment Authority on infrastructure dedication at the Business Park. There was also an MOU developed for a police officer.

CHIEF’S REPORT

Chief Sam reported for February 2026 with total receipts of \$885.58 which included District Court receipts of \$747.46, \$58.12 in clerk of court, \$40 in reports, and \$40 in parking tickets. There were 107 complaint calls, 7 traffic citations, 1 non-traffic citations, and 2 parking tickets.

MAYOR’S REPORT

- Police fleet replacement strategy and downtime tracking implementation
- Police labor agreement negotiations – committee designation needed
- Westmoreland County Arts Grant application nearing submission
- Winter storm response “lessons learned” review underway
- Police technology reliability improvements (UPS backup system)
- Junk/abandoned vehicle ordinance under Planning Commission review

March 10, 2026

- Animal control service options under evaluation
- Police equipment procurement (body armor, training rounds)
- Redevelopment outreach and Main Street Matters grant interest from businesses
- Board and commission recruitment (Zoning Hearing Board vacancy)
- National Night Out planning – August 4 at Derry Community Park
- Community initiatives: Trojans championship proclamation, pool public art concept, Trojan street design project, and student poetry collaboration

ZONING /UCC/ CODE OFFICER’S REPORT

BIU’s report not available at the time of the meeting – to include in April’s meeting.

COMMITTEE REPORTS

Public Works/Buildings/Grounds/Flood – Public Works completed snow removal, pothole patching, removal of Christmas banners and recycling of Christmas trees, equipment repairs and maintenance, street sign fixes, a repair to the auger on the 2015 Dump, and finished painting the garage office. In March, efforts will continue with snow removal as needed while beginning spring preparations, including readying lawn equipment, handling daily maintenance tasks, coordinating with the police department on no-parking areas, and replacing the handicap pad at N. Chestnut St. and W. Keeling Ave. PW advises that backhoe seals will need replaced after winter, would like to establish a timeframe for street sweeping, and be in the loop on the 3rd Ave bridge project.

Finance/ Budget/Grants – Grants Applied for: LSA Grants for W. Owens Ave and Church Way Cemetery Sanitary Sewer Project, Permeable Pavers and Underground Stormwater Detention Project, Mossback Park Bathrooms, and McGee Run Bioswale UNT. In Planning: Westmoreland County Parks and Rec Arts Grant, CDBG Funding. Active: Big Foot Park and COPs Hiring Grant. Other Grant Wishes: Mossback Park Gazebo updates, Train Playset for 2nd Ward Park, 3rd Ave. Culvert replacement, police vehicle, lit media board, train viewing platform, live streaming meeting set up.

Business Development/Community Relations/School Services/ Rebranding Derry – The Borough participated in the St. Patrick’s Day Parade in Latrobe on March 7, 2026. Big Foot won Best Costume award and trophy. The Latrobe’s 4th of July committee reached out inquiring if Derry will participate in their parade.

Community Pool – Passes for the pool are available, positions advertised for.

Personnel Onboarding –

COG Representative – Meeting 3rd week of March.

Public Safety/Fire&Police/Code Enforcement/Zoning – Car 420 sustained some damage in an accident and there is an insurance claim on the vehicle. Police training is ongoing. For the first quarter, police have been focusing on junk vehicles and traffic control. The Fire Department’s Fish Fry is ongoing through March.

IT Technical – Possibility of livestreaming meetings

Planning Committee – Review of Ordinance 618, Regulations for Parking During Snow Conditions. Review of use of Home-Based Businesses in the mixed-use zone now turned over to the Planning Commission.

March 10, 2026

ANNOUNCEMENTS

Council would like to remind our residents that permits are required for decks, pools and fences. Zoning applications are available on the Borough website.

The Borough Council went into an executive session regarding a personnel matter at the Work session on March 3, 2026 beginning at 7:38pm, ending at 7:45pm.

PLANNING COMMISSION

Next Meeting will be in April

REPRESENTATIVES

Meeting schedule as listed:

- DARCee meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held March 25th at the Derry Township Building
- Derry Area Historical Society – Board Meetings are on the 3rd Monday monthly at 6:30pm at the Fulton House. Their website is derryhistory.org. Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall.
- The Derry VFW and American Legion invite the community to their monthly flag-raising and lowering ceremonies on the 10th and 11th at 6 p.m. at the Veterans Memorial Bridge. To have a family member's flag flown, please contact us. Those interested in participating or joining the VFW or Legion may reach out to Russ McKlveen.
- Friends of Derry – March 24, 2026 at 6:30pm at the Derry Borough Building, 2nd Floor.

COMMUNICATIONS

- Letter of resignation from the Zoning Hearing Board from Christina Shearer
- Mayoral Proclamation from Mayor Bundy for Thunderbird Day, Feb. 25, 2026
- Letter from Westmoreland County Department of Planning and Development approving the Zoning Amendment changes.
- Mayoral Proclamation from Mayor Bundy for Derry Area Trojans Boys Basketball Section Champions Day, March 3, 2026
- Letter from Gibson Thomas Engineering Recommending the acceptance of the roads at the Derry Business Park site as public roads.
- Westmoreland County Borough's Banquet will be held on Friday April 24, 2026 at 6:00PM at Ferrante's Lakeview in Greensburg. RSVP by April 6th. \$35/person.
- Westmoreland County Boroughs Association March 26, 2026 5:30pm at The Barn at Donohoe Center in Greensburg. Program on Municipal Liability Blind Spots RSVP by March 23rd.
- Thank you note from the Lentz Family in response to the windchime for Jasen's father.
- Letter of Interest from Grant Nicely for the Planning Commission.

March 10, 2026

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - Vacancy Board Chairman
 - Remaining term of one (1) five-year term for the Zoning Hearing Board term expiring December 31, 2026 upon acceptance of the resignation of current ZHB member, Christina Shearer.
 - One alternate board member for the zoning hearing board expiring December 31, 2029
2. Approve the acceptance of the road at the Derry Business Park as a public road as recommended by Gibson Thomas. – Tabled until the water issue at the property is resolved.
3. Appoint a Deputy Tax Collector – No applicants
4. Intern Office Assistant – Virtual Internship and Job Fair via Seton Hill, March 12, 2026.

NEW BUSINESS

Public Hearing for Ordinance 822 – Occupancy Ordinance, amending allowable use of the Central Business Commercial Zone to include athletic facilities and training centers as a permitted use, permit light industrial use, value-added manufacturing, and warehousing and storage

Public Comments - None

1. **MOTION** by Jasen Lentz to approve Ordinance No. 822, amending allowable use of the Central Business Commercial Zone to include athletic facilities and training centers as a permitted use, permit light industrial use, value-added manufacturing, and warehousing and storage. Motion **SECONDED** by Noah Alter. All members present voiced “aye” in favor of the motion. Motion passed.
2. **MOTION** by Rich Eikenburg to approve the Gem Theater Food Truck Festival. Derry Community Park Friday and Saturday of Derry’s Garage Sale Days, August 7-8, 2026, with trucks parked overnight. Motion **SECONDED** by Kristin Checca. All members present voiced “aye” in favor of the motion. Motion passed.
3. **MOTION** by Sara Cowan to approve Fallen Heros Ride August 1, 2026 past the Derry War Memorial. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Jasen Lentz to approve Resolution 704 -26 Westmoreland County 2026 Hazard Vulnerability Assessment and Mitigation Plan Update. Motion **SECONDED** by Kristin Checca. All members present voiced “aye” in favor of the motion. Motion passed.

March 10, 2026

5. **MOTION** by Rich Eikenburg to approve applying for 2026 250PA Pennsylvania Day Mini Grant for a cleanup day to be held on July 20, 2026. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Jasen Lentz to approve Resolution 705-26 Supporting the Revitalization of the Downtown District. Motion SECONDED by Noah Alter. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Sara Cowan to approve the resignation of Christina Shearer from the Zoning Hearing Board. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
8. **MOTION** by Rich Eikenburg to approve adding Borough payments(Occupancy Permits, Zoning, Park Rentals etc.) through the Toast system. Motion SECONDED by Kristin Checca. All members present voiced “aye” in favor of the motion. Motion passed.
9. **MOTION** by Jasen Lentz to approval of memorandum of understanding for Officer Jamnik’s one week of vacation. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Sara Cowan to approve advertising a seasonal lawn employee for the 2026 season if the returning seasonal employee chooses to not return. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
11. **MOTION** by Rich Eikenburg to approve fishing event at Lake Ethel held by DARCEE, the Derry Borough Municipal Authority, and the Friends of Derry on June 14, 2026 benefiting the Derry Borough Volunteer Fire Department. Motion SECONDED by Kristin Checca. All members present voiced “aye” in favor of the motion. Motion passed.
12. **MOTION** by Rich Eikenburg to approve applying for the Westmoreland Parks and Recreation Local Arts Grant for \$3,186 for a mural to be created on the Public Works garage with matching funds support from the Borough of up to \$2,000.00. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

The Borough Council went into an executive session regarding a personnel matter beginning at 7:44pm, ending at 7:55pm.

PAYMENT OF BILLS

MOTION by Rick Eikenburg to pay the bills totaling \$21,295.85 and all outstanding legitimate bills through the end of the month. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

March 10, 2026

ADJOURNMENT

MOTION by Jasen Lentz to adjourn meeting at 7:57pm. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Angela F. Bundy
Secretary