

January 14, 2025

Derry Borough Council met in regular session Tuesday, January 14, 2025 at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Nathan Bundy, Rob White, Rich Eikenburg, and Jim Ritenour. Jasen Lentz was absent. Lee Demosky, Solicitor was present. Grant Nicely, Mayor was present.

MOTION by Nathan Bundy to approve the minutes for the regular council meeting of December 10, 2024. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Rob White to approve the special meeting minutes of December 19, 2024. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Sara Cowan to approve the treasurer’s report for December 31, 2024.
\$484,391.61 -General Fund Balance Sheet
\$355061.28 -Liquid Fuels Balance Sheet
\$21,560.56 – Street Lighting Fund
Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed,

RECOGNITION OF VISITORS

1. Angela Bundy – 221 S. Chestnut St. - Observe
2. Doug Foster – Derry – Observing Working on a program with the school district regarding fire safety and can perform fire inspections in the borough as well.
3. Mike Bailey – Bailey Insurance – Workers Compensation – New agency introduction.

SOLICITOR REPORT

- Review of Speed Limit Changes are progressing with Penn Dot in receiving a new contact name and has submitted a copy of the potential ordinance for their review; however, he has not heard anything back at this time to report.
- On January 9, 2025, he reached out to the Derry Township Supervisor’s solicitor to see if they can arrange a meeting to possibly discuss a regionalized police department.
- Today via email, discussion of an area in the township was brought up regarding snow plowing beyond the border of Derry Borough lines. There is a personal care home in the area of question which is understood to be a private lane. The committee will further review.
- Discussion regarding the donation of a police vehicle.

MAYOR’S REPORT

The Mayor report for December 2024 was presented with total receipts of \$165.65, which included traffic receipts of \$120.96 non-traffic receipts of \$0 and \$9.69 clerk of court, \$15 reports, and \$35 restitution. There were 108 complaint calls, 6 traffic citations, 8 non-traffic

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citations, and no parking tickets. Plate readers are not installed yet. The ARPA check has not been processed yet for the tasers purchased in November 2024.

ZONING /CODE/UCC OFFICER’S REPORT

BIU report for November 2024: 2 -Zoning Permits, 0-UCC Permits, 2 -Code Enforcement Violations and 6-Occupancy Certificates were reported.

COMMITTEE REPORTS

Public Works/Buildings Grounds/Zoning/Code/Flood- Snow removal Requesting quotes for a new public works truck.

Finance/ Budget/ Grants- VJA Grant available for training

Motion requested by Nathan Bundy to amend the agenda to apply for the Gary Sinise Foundation Grant for the plate readers. **MOTION** by Jim Ritenour to amend agenda to approve applying for the Gary Sinise Foundation grant for the plate readers so not to miss the deadline. Motion **SECONDED** by Rich Eikenburg. All members present were in favor. Motion passed.

MOTION by Nathan Bundy to approve applying for the Gary Sinise Foundation grant for the plate readers. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

Business Development/ Community Relations/School Services/ Rebranding Derry Community Pool

Refuse/Recycling – Contract will expire in September, and council will need to put out for bid in March of 2025.

TCC Representative

Personnel Onboarding

COG Representative

Public Safety /Fire/Police

ANNOUNCEMENTS

Derry Borough Council went into executive session at 8:17pm at the Derry Borough Council Worksession held on January 7, 2025 for personnel discussion. Executive ended at 8:37pm.

PLANNING COMMISSION

Next meeting 4th Tuesday of January at 7pm AV Germano Hall

REPRESENTATIVES

- DARcee meeting 4th Weds 7pm Quarterly 4th Weds January (Derry Borough), April (New Alexandria Borough), July (Derry Borough Building), and October (Derry Township Building).
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3rd Monday monthly at 6:30pm. Their website is derryhistory.org Please check out their facebook page for updated information searching Derry Area History.

- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. And, we would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry - Derry Borough Building

COMMUNICATIONS

- Letter Lee Demosky requesting reappointment for 2025
- Letter - Gibson Thomas Engineering for 2025
- Letter Wayne Churley requesting appointment to Civil Service Commission
- Email from Betty Handy requesting reappointment for the Zoning Hearing Board term expiring 12/31/2029
- Email from Steve Kozar for appointment on the Civil Service Commission
- Email from Josh Campbell for appointment on the Civil Service Commission
- Letter – Rennie and Associates for 2024 Audit
- Letter – John Moore 115 E. Owens Avenue – Parking on Rt. 217

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - a) One five-year-term for the Zoning Hearing Board term expiring December 31, 2029, and (1) alternate board member.
Appoint Betty Handy to the Zoning Hearing Board term expiring December 31, 2029.
MOTION by Jim Ritenour to Betty Handy to the Zoning Hearing Board term expiring December 31, 2029. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
 - b) One (1) four-year term for the planning commission expiring December 31, 2026.
 - c) One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
 - d) Vacancy Board Chairman 2025
 - e) Civil Service Commission
2. Derry Business Park – Executive session discussion.
3. 5-Year Plan List – No report
4. Mossback Park Gazebo – Grant Application submitted. Some maintenance work will be provided by the public works department in the spring on the floorboards for this season.
5. Appoint a Deputy Tax Collector – No applicants

6. Community Pool Pavilion Project – **MOTION** by Rob White to approve Final Pay Estimate - \$1,516.25 and expenditure balance remaining of \$662.12 Motion **SECONDED** by Sara Cowan. All Members present voiced “aye” in favor of the motion. Motion passed.

7. Regional Police Coverage – A feasibility study needs conducted, and MOU developed after some discussion with our neighboring municipality(s).

8. Administrative Assistant

9. Big Foot Commemorative Project

10. Ordinance 818 for Speed Limits and Scale for Fines – Tabled for review with Penn Dot and Lee Demosky

11. Zoning Ordinance Review

NEW BUSINESS

1. Chief of Police Position – Applications will be accepted until January 25, 2025.

2. **MOTION** by Jim Ritenour to approve Lee Demosky, Meyer Darragh Law Firm as Solicitor for Derry Borough 2025. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

3. **MOTION** by Jim Ritenour to approve Joshua Campbell as Derry Borough Fire Chief for 2025. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

4. **MOTION** by Jim Ritenour to approve Joshua Campbell Fire Chief permission to change 911 call outs. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

5. **MOTION** by Nathan Bundy to advertise for Engineering Proposals. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

6. Approve Rennie and Associates to prepare formal audit for the Borough and the annual DCED report for 2025. – Barbara requested to come back to.

7. Approve annual 2025 membership/partnerships:

- a. Foothills COG \$250 and the Indiana Westmoreland COG \$100
- b. PSAB Membership- \$450
- c. Westmoreland Cleanways - \$25
- d. PEC - \$50
- e. Mayors Association of Boroughs -\$60

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MOTION by Jim Ritenour to approve the membership fees. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

8. Elect President Pro-Tem for 2025 (Temporary President, if appointed President and Vice President are unable to fulfill duties). Jim Ritenour nominated Sara Cowan, Nomination was seconded by Rob White. Nathan Bundy nominated Jasen Lentz. Nomination was seconded by Rich Eikenburg.

Roll call vote was taken: Jim Ritenour – Sara Cowan, Nathan Bundy – Jasen Lentz, Sara Cowan – Sara Cowan (herself), Rich Eikenburg – Sara Cowan, Rob White – Sara Cowan, Barbara Phillips – Sara Cowan. Motion passed for Sara Cowan to be Pro-Tem for 2025.

9. **MOTION** by Jim Ritenour to approve Resolution 689-25 Eliminating contributions by police officers in the Borough for the police pension fund for 2025. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Jim Ritenour to authorize Borough Secretary/Treasurer to pay bills between meetings to take advantage of discounts if applicable and prevent certain bills from becoming overdue. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
11. Cell Phones for Public Works, Mayor, and Police Chief – Rich Eikenburg will review options.
12. Youth Commission and Jr. Councilmember - Tabled
13. Resolution 690-25 Social Media Policy - Tabled
14. Donation of Police Vehicle – Tabled

Derry Borough Council went into executive session at 7:38pm for personnel discussion. Executive session ended at 8:04pm.

MOTION by Rich Eikenburg to approve hiring Angela Bundy as the new administrative assistant for the borough office. Motion **SECONDED** by Rob White. Five members present voiced “aye” in favor of the motion. Nathan Bundy abstained. Motion passed unanimously.

MOTION by Rich Eikenburg to offer Angela Bundy \$20/hour as the new administrative assistant for the borough office. Motion **SECONDED** by Sara Cowan. Five members present voiced “aye” in favor of the motion. Nathan Bundy abstained. Motion passed unanimously.

PAYMENT OF BILLS

MOTION by Sara Cowan to pay bills totaling \$37,968.13 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed

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ADJOURNMENT

MOTION by Jim Ritenour to adjourn meeting at 8:08pm. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary