

February 8, 2022

Derry Borough Council met in regular session Tuesday, February 8, 2022 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Sara Cowan, Al Checca, Chad Fabian, Barbara Phillips, Rob White, and Daniel Chaney. James Ritenour was absent. Mayor Grant Nicely was present. Lee Demosky, Solicitor was present. There was no reporting for the Latrobe Bulletin.

MOTION by Chad Fabian to approve the minutes for the regular council meeting of January 3, 2022. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Rob White to approve special emergency minutes of January 14, 2022. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Barbara Phillips to approve the treasurer’s report ending January 31, 2022 with the following balances:

\$521,249.92 -General Fund Balance Sheet

\$355,972.38 -Liquid Fuels Balance Sheet

\$200,000.00 -2022 Paving Project Fund

\$30,645.00 -Garland Mills Project Fund

Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Ben Bush – 417 High Street – Public Meeting Observing Inquiring about the expenditure planning for the ARPA funding and if council plans on utilizing some of the funding for match funding for applications of grants.

SOLICITOR’S REPORT No report for the public.

MAYOR’S REPORT

The Mayor reported for December 2021 with total receipts of \$256.89 which included traffic receipts of \$105.25, non-traffic receipts of \$ 0, and \$106.64 in clerk of court and \$45.00 miscellaneous receipts. There were 14 complaint calls, 6 traffic citations, 0 non-traffic citations, and no parking tickets. The Mayor reported for January 2022 included 24 complaint calls with 3 traffic receipts. Total receipts were \$100.38 which included traffic receipts of \$54.16, non-traffic receipts of \$ 6.99 and \$39.23 in clerk of court receipts.

Marriage Ceremony Intention Letter submitted to council from Mayor Grant A. Nicely

K-9 REPORT

The K-9 balance is \$548.95 at the end of December 2021. Invoices in the amounts of \$324.00 for Squibby’s Lawncare and \$321.00 for Latrobe Animal Clinic were paid.

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There is a retired individual who is interested in a full-time position with the police department, which is something to think about.

Sgt. Doug Sam provided quotes to council for vehicle printers for E Citations and an upgrade to their Informant Police Software. Quotes were provided to council.

ZONING CODE OFFICER'S REPORT

Shannon Cypher-Hart reported 13 complaints all were investigated. 10 violation notices for January 2022 and no Zoning Permits for January 2022.

COMMITTEE REPORTS

Public Works – Snow removal, Backhoe repairs, Christmas Tree Recycling Program 31 Trees dropped off. Salem Beagle Club used trees for wildlife habitat. Mr. Checca reported we met the minimum requirement for salt for the 2021-22 Season. Mr. Checca reported Mossback Park services can be limited since Adam Heenthal has his pesticide license. After discussion of council members they decided to no longer

Buildings and Grounds – Block needs Repointed/Windows Public Works Garage, Plumbing and Toilet Feb/March Police Station, New Floor in Foyer Municipal Building

Police – Neighborhood Watch Program

Finance/Budget – Street Light Tax Mills for 2023 can be possibly reduced for 2023 budget. There is a build-up of some reserves in the account from the past several years from the savings of the LED lighting we obtained for our street lights.

Zoning/UCC/Code -

Parks and Recreation – A 2nd pavilion for the community park was brought up for discussion by Mr. Checca.

Fire Protection – No report

Pool Committee –

Grants –Revitalizing Westmoreland Grants~ Community Conservation Partnership Program grant. Local Share Account Statewide Funding

Sara Cowan distributed committee list today for all councilmembers.

ANNOUNCEMENTS

Derry Borough Council went into executive session on Tuesday, February 1, 2022 for personnel reasons at 8:18pm. Executive session ended at 8:42pm.

PLANNING COMMISSION

REPRESENTATIVES

- DARCee Meeting and Bowling for DARCee April 9, 2022 1-3pm.

COMMUNICATIONS

- ❖ Letter of interest to remain on Zoning Hearing Board for 5 year term expiring 12-31-2026 from Betty Handy
- ❖ Letter of interest from Melody Rogowski for Planning Commission

- ❖ Westmoreland County Local Arts Grant Program Deadline March 29, 2022
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UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a) One five-year-term for the Zoning Hearing Board expiring December 31, 2025 and one vacancy of an unexpired term ending December 31, 2024 and (1) alternate board member. **MOTION** by Chad Fabian to appoint Betty Handy for a five- year term expiring December 31, 2025. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.
 - b) Two (2) four-year terms for the planning commission expiring December 31, 2025. **MOTION** by Chad Fabian to appoint Melody Rogowski to the planning commission term ending December 31, 2025. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
 - c) Vacancy Board Chairman 2022
 - d) One five-year term on the Municipal Authority Board expiring December 31, 2026.
2. Porcelain Park – Rachel A. Upadhyay, P.E - KU Resources is currently working on plans for the site in preparation of marketing the property for businesses. She has been in communication with both Shannon Cypher-Hart and Amy Forsha, Municipal Authority.
3. Sewer Lateral Testing Ordinance Amendments
4. American Rescue Plan Budget - Expenditure Planning.
5. 2022 Paving Project
6. Garland Mills Project
7. Police Pension Plan Amendments
8. Approve Draft of amendments to RV, Mobile Home, Camping Equipment provided by Solicitor- Tabled
9. Approve Draft of amendments to Home-Based businesses provided by Solicitor- Tabled
10. Seasonal Pool Manager

NEW BUSINESS

1. Zoom Meetings – Discussion to continue in-person meetings.

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2. Public Works Laborer – Tabled
3. Mayor – Marriage Ceremonies – Council accepted the Mayor’s letter of intent.
4. Approve hiring Katherine Frey as a Part-time Police Officer – Tabled and remove from agenda.- Remove from Agenda
5. **MOTION** by Chad Fabian to approve Salt Participation Contract bid amount for 650 tons for 2022-2023 Winter Season. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

Derry Borough Council went into executive session at 7:58pm for personnel reasons for the public works department and the police department. Executive session ended at 8:19pm.

PAYMENT OF BILLS

MOTION by Al Checca to pay the bills totaling \$38,719.47 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed

ADJOURNMENT

MOTION by Chad Fabian to adjourn at 8:22pm. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed

Respectfully submitted,

Lori L. Latta Secretary