

## February 11, 2025

Derry Borough Council met in regular session Tuesday, February 11, 2025 at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Nathan Bundy, Jasen Lentz , Rich Eikenburg, and Jim Ritenour. Rob White was absent. Lee Demosky, Solicitor was present. Grant Nicely, Mayor was present.

**MOTION** by Sara Cowan to approve the minutes for the regular council meeting of January 14, 2025. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Nathan Bundy to approve the special meeting minutes of January 22, 2025. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Jasen Lentz to approve the treasurer’s report for January 31, 2025.

\$432,142.94 -General Fund Balance Sheet

\$355,909.56 -Liquid Fuels Balance Sheet

\$19,713.28 – Street Lighting Fund

Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed,

### RECOGNITION OF VISITORS RECOGNITION OF VISITORS

1. Brian Lawrence – Derry Business Park – Provided a summary to Borough Council (Council worksession 2-4-2025)
2. Mike Skapura and Natalie Reese – Westmoreland Cleanways – 250<sup>th</sup> Anniversary Greatest American Cleanup (Council worksession 2-4-2025)
3. Joan Reynolds – Gem Theater – Birthday Celebration on March 1, 2025 Open house of the Gem Theater
4. Phillip McCloskey- 915 Lori Lane Derry Township DVFD – Traffic Light & N. Chestnut and State Route 217. Mr. McCloskey suggested due to the traffic running north bound on Rt. 217 an intersection light may not be feasible due to the distance from the curve coming off the bridge to the intersection of N. Chestnut and SR 217. A speed bump may cause a stormwater drainage issue as well. He suggested making a one-way street from Charles to Leo should assist with the issue.

### SOLICITOR’S REPORT

Lee Demosky reported he will need an executive to discuss a personnel issue, pending Litigation regarding Martinez vs. Derry Borough Police Department, and possible Real Estate transaction. He thanked Nathan Bundy for requesting he reach out to Rep. Leslie Rossi’s office regarding the speeding ordinance that council would like to see adopted. A representative from Rep. Rossi’s office stated they would review.

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**MAYOR’S REPORT**

The Mayor reported for January 2025 with total receipts of 648.40, which included traffic receipts of \$255.62, non-traffic receipts of \$84.86, and \$272.92 in clerk of court and \$35.00 miscellaneous receipts. There were 44 complaint calls, 6 traffic citations, 8 non-traffic citation, and 1 parking ticket.

**ZONING /UCC/ CODE OFFICER’S REPORT**

BIU report for January 2025 - There were 0 - Zoning Permits, 0 - UCC, 13 Occupancy, and 2 Code Enforcement Violations issued in the month of January 2025 by BIU.

**COMMITTEE REPORTS**

**Public Works/Buildings Grounds/Zoning/Code/Flood-** Snow removal, Equipment Repairs, Christmas Banners remove, Vehicle Maintenance, Pothole repairs. Spring planning. Maintenance on Thorn Way. Vacancy Ordinance summary provided by Nathan Bundy, which all owners at this time with the exception of one have complied with the requirements of the Ordinance.

**Finance/ Budget/ Grants-** PA Small Water and Sewer Project – Due by April 30, 2025 Possible project with 3<sup>rd</sup> street stormwater concerns discussed with MABD manager.

**Business Development/ Community Relations/School Services/ Rebranding Derry-** BigFoot name request on Facebook vote to name our BigFoot Statue.

**Community Pool** – Pool pass giveaways at events, and payment plans for pool pass purchases will be available.

**Refuse/Recycling** – RFP Advertisement will be on March agenda for a new contract

**TCC Representative -**

**Personnel Onboarding** – Application review and interviews to be scheduled for Chief Position.

**COG Representative** – Foothills COG set our rate to \$250 for our annual fee and are to vote on it in the future.

**Public Safety /Fire/Police-** Sara Cowan reminded the public to please have addressing signs available visually from the street for EMS as we have an ordinance in place supporting the requirement. The fire department offers reflective sign purchases for \$15. The sign purchases will also be available on the spot at the Derry Borough Fireman’s Station during the DVFD Sub Sale on March 1, 2025 from 8am-12noon. Reminder for residents parking on the street, officers will be citing those that are not in compliance with the Ordinance. Tasers and Plate-readers have been delivered and the training will be in process for both types of equipment. There will be some upcoming street closings due to replacement of poles by West Penn Power. There will be an active shooter class in the near future available for employees and elected officials, dates will be provided once scheduled.

**ANNOUNCEMENTS**

- Zoning Hearing Board Meeting is cancelled for February – There is no business to review.
- Wednesday February 5<sup>th</sup> West Penn Power will be working on the intersection light located on Y Street and 2<sup>nd</sup> Avenue at 8:30am. There may be some traffic delays and power interruptions.

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**Derry Borough Council went into executive session at the Derry Borough Worksession held on February 4, 2025 at 7:45pm for police department personnel discussion. Executive session ended at 8:18pm.**

### PLANNING COMMISSION

Next meeting 4<sup>th</sup> Tuesday of April at 7pm AV Germano Hall  
Reviewing a case regarding designated on-street parking for specific businesses from another municipality.  
Zoning Ordinance Review

### REPRESENTATIVES

- DARCEE meeting 4<sup>th</sup> Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria.
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3<sup>rd</sup> Monday monthly at 6:30pm. Their website is [derryhistory.org](http://derryhistory.org) Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active; and we would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry meeting– February 25, 2025 Tuesday 6:30pm upstairs 2<sup>nd</sup> Floor

### COMMUNICATIONS

- Letter Wayne Churley requesting appointment to Civil Service Commission
- Email from Steve Kozar for appointment on the Civil Service Commission
- Email from Josh Campbell for appointment on the Civil Service Commission
- Letter – Rennie and Associates for 2024 Audit
- Municipal Roundtable – Westmoreland Conservation District Friday February 28, 2025 from 12-3pm. Topics of discussion Stormwater, Eroding Stream Banks, Dirt Gravel, Low Volume Road Program
- Thank you for Sympathy Card/Gift- Latta and Chamberlain Family
- Letter for Nathan Bundy approving him as a member of the Participation Panel for the SPC Committee of Westmoreland County.
- St.Patrick's Day Parade Latrobe – March 8, 2025 Big Foot will be in attendance and line up will be at 9:30am by the stadium with parade beginning at 11am.

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- Be My Valentine Dance February 8, 2025 7:30pm-11:30pm AV Germano Hall \$25/couple \$15/ Individual
- The Greatest American Cleanup – Keep America Beautiful for the 250<sup>th</sup> Anniversary. Westmoreland Cleanways would like to partner with Derry Borough to work towards the national goals for this celebration.
- Thank you from PEC for membership for 2025
- DARCEE is hosting Bowling for DARCEE on March 15, 2025 from 1-3pm at Lincoln Lanes Team of 4-\$120 need to RSVP by March 3, 2025 Flyers/Registration Form available on DARCEE Facebook Page. Sponsor ads available for the event as well.

### UNFINISHED BUSINESS

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1. Board and Commission terms available in the Borough:
  - a) One alternate board member for the zoning hearing board expiring December 31, 2029.
  - b) One (1) four-year term for the planning commission expiring December 31, 2026.
  - c) One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
  - d) Vacancy Board Chairman 2025
  - e) Civil Service Commission
2. Derry Business Park – Approve partnership with Westmoreland County Redevelopment Authority transferring the property to the County Land Bank with their upcoming potential plans understanding they would receive a partial reimbursement from taxes received in future years with an agreement determined.
3. Mossback Park Gazebo Maintenance – Grant Application
4. Appoint a Deputy Tax Collector
6. **MOTION** by Nathan Bundy to approve purchasing an ice machine and double milkshake machine utilizing the remaining portion of the equipment purchase balance for the Community Pool Pavilion Project (Expenditure balance remaining of \$662.12). Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
7. Regional Police Coverage – Feasibility study needs conducted, and MOU developed. Committee created – Sara Cowan, Rich Eikenburg, and Jasen Lentz Correspondence to Derry Township Solicitor has been submitted from Sol. Demosky.
8. Big Foot Commemorative Project- Friends of Derry
9. Ordinance 818 for Speed Limits and Scale for Fines – Tabled for review with Penn Dot and Lee Demosky.

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NEW BUSINESS

1. Chief of Police Position - Tabled
2. Engineering Proposals – Notice/Distribution to minimum of 5 Firms
3. **MOTION** by Sara Cowan to approve Rennie and Associates to prepare formal audit for the Borough and the annual DCED report for 2025 estimated cost \$9,500. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
4. Cell Phones for Public Works, Mayor, and Police Chief - Tabled
5. Youth Commission and Jr. Councilmember
6. **MOTION** by Nathan Bundy to approve Resolution 690-25 Social Media Policy. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Jim Ritenour to approve Costars Salt Contract for 625 tons for August 2025- July 2026 Season. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
8. **MOTION** by Jasen Lentz to approve Freedom System training for Angela Bundy for \$1,280. Motion **SECONDED** by Sara Cowan. Five members present voiced “aye” in favor of the motion. Nathan Bundy abstained from voting. Motion passed.
9. **MOTION** by Jasen Lentz to accept Nathan Bundys resignation for Vice-President. Rich Eikenburg **SECONDED**. All members voiced “aye” in favor of the motion. Motion passed. President Barbara Phillips requested nominations for Vice-President. Jim Ritenour nominated Sara Cowan. Nathan Bundy nominated Jasen Lentz, President Phillips requested a roll call vote for Sara Cowan for Vice President of Council. Rick Eikenburg – Aye, Jasen Lentz – Nay, Nathan Bundy – Nay, Jim Ritenour – Aye, Sara Cowan – Aye, Barbara Phillips – Nay, Tie breaking vote went to Mayor Grant Nicely – Aye. Sara Cowan was elected Vice-President.
10. **MOTION** by Sara Cowan to approve applying for the Westmoreland Art Grant Program. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
11. **MOTION** by Jim Ritenour to approve Resolution 691-25 Winter Maintenance Agreement for the Borough of Derry and Township of Derry. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

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PAYMENT OF BILLS

**MOTION** by Nathan Bundy to pay bills totaling \$27,128.52 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

**Derry Borough Council went into executive session at 7:34pm for personnel, potential real estate transaction, and potential litigation. Executive session ended at 7:54pm.**

ADJOURNMENT

**MOTION** by Sara Cowan to adjourn meeting at 7:55pm. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary