

February 10, 2026

Derry Borough Council met in regular session Tuesday, February 10, 2026, at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Jasen Lentz, Jim Ritenour, Rich Eikenburg, Kristin Checca, and Noah Alter. Lee Demosky, Solicitor, was present. Nathan Bundy, Mayor, was present.

MOTION by Rich Eikenburg to approve the minutes for the Reorganization council meeting of January 5, 2026. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Jim Ritenour to approve the minutes for the emergency council meeting of January 28, 2026. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Jim Ritenour to approve the minutes for the special council meeting of February 3, 2026. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Jim Ritenour to approve the treasurer’s report for January 31, 2026.

\$462,820.03 – General Fund Balance Sheet

\$29,956.94 – Liquid Fuels Balance Sheet

\$6,001.39 – Street Lighting Fund

Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

Doug Foster – Derry Borough – Commented to warn residents about scam phone calls and responding in the affirmative to unknown callers.

Violette Laroux – 216 S. Chestnut St. – Introducing herself as a candidate for the planning commission.

Joan Reynolds – Gem Theater – Joan reported that the transfer of the Gem Theater property was transferred to the Friends of the Gem Theater. Joan asked council for a Letter of Support from the borough council in support of the revitalization efforts.

Matt Wilson – W. 3rd Street – Thanking the Municipal Authority and Adam of Public Works for their hard work during the recent snowstorm.

Eric Zimmerman – 500 2. Chestnut – Concerned about the fence at 902 N. Chestnut Street.

Brandon Larkin – 514 W. 4th Ave – Submitted his letter of interest for planning commission.

Grant Nicely – Derry Borough – Observing

Floyd Kelley – 216 S. Chestnut St. – Observing

Matt Black – Observing

Bella Markovits – Reporting for the Latrobe Bulletin

SOLICITOR’S REPORT

Mr Demosky was contacted by the Westmoreland County Redevelopment Authority regarding the dedication of infrastructure at the Derry Business Park. Advised the WCRA about contacting the municipal authority and engineers about next steps.

There was a demand letter sent to Peoples Natural Gas regarding the damage done to the intersection of 217 and 2nd Avenue traffic signal sensors.

Police Pension plan documents were reviewed, and the municipality can proceed with the transition to Cbiz.

Mr. Demosky reviewed a letter submitted by the Railroad Days Committee, specifically the portion of the letter requesting a 10-year approval. Mr. Demosky’s opinion is that it is too long of a time to hold to such an agreement and that the borough should look at this for shorter lengths of time to not hold future council members to such an agreement.

MAYOR’S REPORT

Chief Sam reported for December 2025 with total receipts of \$376.40, which included District Court receipts of \$210, \$81.40 from Clerk of Court, \$45 in reports, and \$40 in parking. There were 93 complaint calls, 5 traffic citations, 2 non-traffic citations, and 2 parking tickets.

Chief Sam reported for January 2026 with total receipts of \$508.05, which included District Court receipts of \$429.68, \$28.37 from Clerk of Court, \$30 in reports, and \$20 in parking. There were 110 complaint calls, 6 traffic citations, 2 non-traffic citations, and 1 parking ticket.

Mayor Bundy reported the Following:

The 2017 black and white vehicle is in need of replacement, while it is currently operational, the maintenance costs have outpaced the value of the actual vehicle. The Police department would like to, in part, use ACT 13 funds to help cover the cost of the vehicle. Beyond 2026, the police would like to, on a rotating basis, replace vehicles on a 5 year cycle, ideally with the assistance of LSA Funding. There is also a Norfolk Southern Grant available that may help with this purchase.

The Mayor also is reporting authorization of traffic enforcement detail and festival detail as needed to assist with events held in the borough. Meaning 2 officers on duty during those times.

Other topics addressed: Patrol laptop purchases should be ordered with backlit keyboards and one laptop replacement is anticipated by the end of the year. Less lethal rounds to be purchased and annual certification to be done. Body armor replacement should be anticipated in the coming years.

The Mayor and Police would like council to consider reviewing the junk/abandoned vehicle ordinance as well as kennel services as the current contactor is approx.. 45

minutes away from our municipality. There is a closer dog catcher in Indiana that can be reviewed. The PD feels they would benefit from a microchip scanner for strays to help reunite animals with their owners quickly.

ZONING /UCC/ CODE OFFICER’S REPORT

BIU report for January 2026 – Summary Report: 0 Zoning Permits, 1 UCC permit, 5 Occupancy inspections, and 1 Code Enforcement Violation with 0 court appearances in the month of January 2026 by BIU.

COMMITTEE REPORTS

Public Works/Buildings Grounds/Zoning/Code/Flood – Flood: Sara Cowan and Angela Bundy met with Gibson-Thomas as a midyear review of MS4 improvement items. Mayor Bundy: Hoping that communication gets better with BIU going forward.

Finance/ Budget/Grants – Grants Applied for: LSA Grants for W. Owens Ave and Church Way Cemetery Sanitary Sewer Project, Permeable Pavers and Underground Stormwater Detention Project, Mossback Park Bathrooms, and McGee Run Bioswale UNT. In Planning: Westmoreland County Parks and Rec Arts Grant, CDBG Funding. Active: Big Foot Park and COPs Hiring Grant. Other Grant Wishes: Mossback Park Gazebo updates, Train Playset for 2nd Ward Park, 3rd Ave. Culvert replacement, police vehicle, lit media board.

Business Development/ Community Relations/School Services/ Rebranding Derry – **Community Pool** – Passes for the pool are available, positions advertised for.

Personnel Onboarding – Shawn Campana begun as Public Works Laborer on February 2nd.

COG Representative – Jasen is Vice President of the COG. Meeting upcoming February 19th.

Public Safety/Fire/Police – The VFD received a grant from the PA State and Fire Commissioner for \$12,014.25 for equipment. They would also like to extend a thank you to all who helped throughout the snow removal, especially those that cleared snow from fire hydrants throughout the borough.

IT Technical – Weighing possibility of livestreaming the meetings. Could be an area of opportunity for a grant. For doing this there would likely be sound and internet set up to be a consistent experience.

Planning Committee – Review of Ordinance 618, Regulations for Parking During Snow Conditions. Review of use of Home-Based Businesses in the mixed-use zone.

ANNOUNCEMENTS

Derry Borough would like to remind all people who live and work within the Borough that our storm sewer inlets, curbs and gutters, drainage ditches and storm pipes discharge directly and untreated into McGee Run, Garlane Mills, Ethel Springs and other natural waterways within the Borough. In order to help keep our waterways clean, we remind residents and businesses to please:

- Do NOT discard leaves, grass clippings, used oil, paints, solvents, pet wastes or other wastes into the storm drains, onto the street or into streams or other waterways.
- Clean up after your pet. Don’t let pet wastes get washed into the street or down the storm drain.
- Wash your vehicle at a commercial car wash or if washing it at home, wash your vehicle in a grassy or gravel area. Or divert your wash water into the grass or gravel area.

- Properly dispose of used motor oil, oil-based paints, solvents, household cleaners and other hazardous household chemicals. Go to www.westmorelandcleanways.org for more info.

PLANNING COMMISSION

Planning Committee in use until Commission is re-formed.

REPRESENTATIVES

Meeting schedule as listed:

- DARCEE meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held in March at the Derry Township Building.
- Derry Area Historical Society – Board Meetings are on the 3rd Monday monthly at 6:30pm at the Fulton House. Their website is derryhistory.org. Please check out their Facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall.
- The Derry VFW and American Legion invite the community to their monthly flag-raising and lowering ceremonies on the 10th and 11th at 6 p.m. at the Veterans Memorial Bridge. To have a family member's flag flown, please contact us. Those interested in participating or joining the VFW or Legion may reach out to Russ McKlveen.
- Friends of Derry – February 24, 2026 at 6:30pm at the Derry Borough Building, 2nd Floor.

COMMUNICATIONS

- Letter from the Derry Railroad Days Committee
- Letter of Interest for the Municipal Authority Vacancy from Briana Tomack
- Westmoreland Conservation District Municipal Roundtable February 20, 2026, at J. Roy Houston Conservation Center. \$15/ticket.
- Environmental Sensitivity Maintenance Training at St. Vincent on May 29th and 30th at St. Vincent College in Latrobe. Free Training.
- Save the Date for Westmoreland County Blight & Revitalization Summit May 1st, 2026 at Westmoreland County Community College. \$40/ticket.
- PSAB Annual Conference: Hershey, PA May 31-June 3, 2026
- Letter of Interest for the Zoning Hearing Board Vacancy from Matt Wilson
- Letter of Interest for the Zoning Hearing Board Vacancy from Wayne Churley
- Letter of Interest for the Planning Commission Vacancy from Violette Laroux

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:

- One (1) four-year term for the planning commission expiring December 31, 2027.

- One (1) four-year term for the planning commission expiring December 31, 2028.
- One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029.
- Vacancy Board Chairman
- One (1) five-year term for the Zoning Hearing Board term expiring December 31, 2030

MOTION by Jasen Lentz to appoint Violette Laroux to the planning commission term expiring December 31, 2027. Motion **SECONDED** by Kristin Checca. Roll Call vote requested by President Phillips for Violette Laroux. Kristin Checca – Aye, Noah Alter – Nay, Rich Eikenburg – Nay, Sara Cowan – Aye, Jim Ritenour - Aye, Jasen Lentz – Aye, Barbara Phillips – Aye. Majority of members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Noah Alter to appoint Brandon Larkin to the planning commission term ending December 31, 2028. Motion **SECONDED** by Rich Eikenburg. Roll Call vote requested by President Phillips. Kristin Checca – Aye, Noah Alter – Aye, Rich Eikenburg – Aye, Sara Cowan – Aye, Jim Ritenour - Aye, Jasen Lentz – Aye, Barbara Phillips – Aye. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Sara Cowan to appoint Briana Tomack to the Derry Borough Municipal Authority term ending December 31, 2029. Motion **SECONDED** by Rich Eikenburg. Roll Call vote requested by President Phillips. Kristin Checca – Aye, Noah Alter – Aye, Rich Eikenburg – Aye, Sara Cowan – Aye, Jim Ritenour - Aye, Jasen Lentz – Aye, Barbara Phillips – Aye. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Sara Cowan to appoint Matt Wilson to the Zoning Hearing Board term ending December 31, 2030. Motion **SECONDED** by Jim Ritenour. Roll Call vote requested by President Phillips. Kristin Checca – Aye, Noah Alter – Aye, Rich Eikenburg – Aye, Sara Cowan – Aye, Jim Ritenour - Aye, Jasen Lentz – Aye, Barbara Phillips – Aye. All members present voiced “aye” in favor of the motion. Motion passed.

2. Derry Business Park
3. Appoint a Deputy Tax Collector – No applicants
4. Intern Office Assistant – Virtual Internship and Job Fair via Seton Hill, March 12, 2026.

NEW BUSINESS

1. Discussion: 10-year approval of the Derry Railroad Days Committee’s events. Addressed in the solicitor’s report.

2. **MOTION** by Rich Eikenburg to approve Railroad Days Easter Egg Hunt for April 4, 2026 at the Community Park. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
3. **MOTION** by Sara Cowan to approve Railroad Days Hobo Picnic for September 17, 2026 at Mossback Park, Railroad Days Festival for the 19th and 20th with setup beginning at 5pm on the 18th, and Railroad Days Parade for the 19th with the coordination of Derry Borough Police Chief and Public Works for road closures and traffic Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
4. **MOTION** by Sara Cowan to approve Friends of Derry’s 2026 Food Truck Fridays at Mossback Park June 26th, July 10th, July 31st, August 14th, and August 28th. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
5. **MOTION** by Jim Ritenour to approve Friends of Derry Farmer’s Market at the Community Park Sundays, June 7th -September 13th, 2026 with the exception of DARCEE’s car show weekend. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
6. **MOTION** by Jasen Lentz to approve Friends of Derry 3rd Street Festival on June 20, 2026 and parade. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
7. **MOTION** by Rich Eikenburg to approve DARCEE car show August 2nd at the Community Park. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
8. **MOTION** by Sara Cowan to approve Resolution No. 703-26 Disposition of Records Listed. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
9. **MOTION** by Jasen Lentz to approve Costars Salt Contract for 625 tons for August 2026-July 2027 Season. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed unanimously.
10. Discussion: Gazebo options for Mossback Park – design to include at grade or handicap entrance and more of an open front end. Council prefers a hexagonal shape of gazebo over rectangular and is agreement that it would be wise to adjust restoration plans to include an at grade entrance or a ramp.
11. **MOTION** by Jim Ritenour to approve applying for the Westmoreland County Parks and Rec Art Grant. Motion SECONDED by Noah Alter. All members present voiced “aye” in favor of the motion. Motion passed unanimously.

12. Discussion: Latrobe St. Patrick's Day Parade participation on March 7th. Council members and Big Foot to participate.
13. Discussion: Public Works Salt Spreader Purchase. Jasen Lentz explained that the 2017 truck is in need of a new salt spreader, since the company of the current spreader went out of business for replacement parts. This will need to be replaced before next season.
14. Executive Session: Council went into an executive session for a personnel matter at 8:05pm. Executive session ended at 8:16pm.

PAYMENT OF BILLS

MOTION by Sara Cowan to approve bills totaling \$58,378.91 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Rich Eichenburg. All members present voiced "aye" in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Jim Ritenour to adjourn at 8:18p.m. Motion **SECONDED** by Rich Eikenburg. All members present voiced "aye" in favor of the motion. Motion passed.

Respectfully submitted,

Angela Bundy
Secretary