

December 9, 2025

Derry Borough Council met in regular session Tuesday, December 9, 2025 at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Jasen Lentz, Jim Ritenour, Rich Eikenburg and Rob White. Lee Demosky, Solicitor, was present. Grant Nicely, Mayor was present. Nathan Bundy was absent.

MOTION by Jasen Lentz to approve the minutes for the regular council meeting of November 18, 2025. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Sara Cowan to approve the treasurer’s report for November 30, 2025.

\$549,959.08 – General Fund Balance Sheet

\$71,822.33 – Liquid Fuels Balance Sheet

\$10,422.64 – Street Lighting Fund

Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

Matthew Wilson – W. 3rd Ave – Observing

Noah Alter – W. 2nd Ave – Observing

SOLICITOR’S REPORT

MAYOR’S REPORT

The Mayor reported for November 2025 with total receipts of \$1,178.12, which included traffic receipts of \$153.58, non-traffic receipts of \$375.09, restitution of \$600.00, and \$49.45 in clerk of court and \$0 parking. There were 101 complaint calls, 4 traffic citations, 4 non-traffic citations, and 0 parking tickets.

ZONING /UCC/ CODE OFFICER’S REPORT

BIU report for November 2025 – Summary Report: No Zoning Permits, no UCC, 3 Occupancy, and no Code Enforcement Violations issued with 1 court appearances in the month of November 2025.

COMMITTEE REPORTS

Public Works/Buildings Grounds/Zoning/Code/Flood – In November, Public works has prepared for snow removal, patched potholes, Community Park winterized, Leaf pick-up, winterized lawn care equipment and completed mowing, replaced signs as needed, hydraulic hoses for spreader replaced on 2015 F550, Christmas banners are up, roof over side Police Dept. roof re-shingled, alley maintenance. In December, snow removal, re-paint borough garage office, continued alley maintenance, drainage projects with MADB assistance, Christmas tree drop-off/recycling program. Interviews for laborer 12/10.

Finance/ Budget

Grants – LSA Grants applied for include Owens Ave, Gazebo, Big Foot Park, W. Third Culvert and Mossback bathrooms. Council can start to plan for next year’s application for the CDBG funding that is available and required to be submitted by September 2026.

Business Development/ Community Relations/School Services/ Rebranding Derry – Community Pool – Passes will be available beginning this month for potential holiday gifts. The pool was also included in the Pittsburgh Foundation and the Community Foundation of Westmoreland County’s 2025 Wishbook asking for \$5,000 in support of the pool.

Refuse/Recycling -

TCC Representative -

Personnel Onboarding – Laborer interviews beginning December 10th.

COG Representative –

Public Safety/Fire/Police – The Derry Volunteer Fire Department will begin sending a written report beginning in January 2026. Officer Morrelli is up to date on his training and his MOPEC is active. Full time officer is advertised for and the civil service is active. Chief Sam would like to sponsor an academy cadette by way of paying for a uniform for someone that would work for Derry Police Department part-time upon completion of the academy.

ANNOUNCEMENTS

PLANNING COMMISSION

The planning commission held their public meeting on November 24, 2025, for review of the subdivision request from the Redevelopment Authority of Westmoreland County. They submitted an email to council recommending approval of the subdivision plans.

REPRESENTATIVES

Meeting schedule as listed:

- DARCEE meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held in January 2026.
- Derry Area Historical Society – Board Meetings are on the 3rd Monday monthly at 6:30pm at the Fulton House. Their website is derryhistory.org. Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry –January 20th, 2026 at 6:30pm at the Derry Borough Building 2nd Floor.

COMMUNICATIONS

- Friends of Derry is hosting a Santa Workshop event for crafts and pictures with Santa on Sunday, December 14th, 2025 from 3pm-6pm at the American Legion Building located 111 W. Second Avenue, Derry.
- Christmas in Mossback Park – DVFD hosting a visit from Santa Claus and the DASD marching band on Saturday December 6, 2025 at 6pm.

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - One (1) four-year term for the planning commission expiring December 31, 2027.
 - One (1) four-year term for the planning commission expiring December 31, 2028.
 - One (1) four-year term for the planning commission expiring December 31, 2029.
 - One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029.
 - One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2030
 - Vacancy Board Chairman
 - One (1) five-year term for the Zoning Hearing Board term expiring December 31, 2030

MOTION by Jasen Lentz to advertise the vacancies available in the borough. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

2. Derry Business Park
3. Appoint a Deputy Tax Collector – No applicants
4. Part-time Office Assistant

NEW BUSINESS

1. **MOTION** by Sara Cowan to approve the General Fund Budget and Street Light Budget. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.
2. **MOTION** by Jasen Lentz to approve Ordinance 821 Fixing the 2026 Tax Rate for the General Fund at 29 mills and Street Light Fund at 2.5 mills. Motion **SECONDED** by Rich Eikenburg. All member present voiced “aye” in favor of the motion. Motion passed.
3. Full-time Laborers Position for public works department.
4. **MOTION** by Jim Ritenour to Approve the Subdivision Plans provided by Westmoreland County Landbank Tax Map Numbers 01-10-0-166, 06-01-13-0-047, and 06-01-10-0-172. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

5. **MOTION** by Jim Ritenour to approve the local share assessment for the Westmoreland County Transit Authority in the amount of \$924 for the fiscal year to be paid by February 15, 2026. Motion SECONDED by Jasen Lentz. All member present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Sara Cowan to approve Keytex Energy renewal Contract for a 24 Month Term for \$0.09460 per kWh. Motion SECONDED by Rich Eikenburg. All member present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Jasen Lentz to appoint Angela Bundy as the Right to Know Officer. Motion SECONDED by Sara Cowan. All member present voiced “aye” in favor of the motion. Motion passed.
8. **MOTION** by Rich Eikenburg to approve an extension to the Snow Removal Agreement between Borough of Derry and the Municipal Authority of the Borough of Derry from April 15, 2025 through January 31, 2027. Motion SECONDED by Jim Ritenour. All member present voiced “aye” in favor of the motion. Motion passed.
9. **MOTION** by Jasen Lentz to approve council, zoning, and planning commission meeting schedules for 2026 as provided to be advertised. Motion SECONDED by Rich Eikenburg. All member present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Sara Cowan to approve training compensation for Lori Latta in the amount of \$1,000.00. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
11. **MOTION** by Jim Ritenour to approve purchase employee holiday gift cards in the amount of \$100 for full time and \$50 for part time employees. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
12. **MOTION** by Jasen Lentz to assign Grant Nicely as the 2-year term for the civil service commission. No second, motion failed. **MOTION** by Sara Cowan to assign Grant Nicely to the 6 year term, Josh Campbell to the 4 year term, and Wayne Churley 2-year term for the civil service commission. No second, the motion failed. **MOTION** by Rich Eikenburg to assign Wayne Churley for the 2-year term, Grant Nicely for the 4-year term, and Josh Campbell for the 6-year term for the civil service commission. Jasen Lentz SECONDED. Barbara Phillips requested a roll call vote. Jim Ritenour - Nay, Sara Cowan - Nay, Rich Eikenburg - Aye, Rob White - Aye, Barbara Phillips - Aye. Motion Passed.

PAYMENT OF BILLS

MOTION by Sara Cowan to pay bills totaling \$40,830.96 and all outstanding legitimate bills through the end of the month. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

**Derry Borough Council went into executive session at 7:26pm for a personnel discussion.
Executive session ended at 7:34pm.**

ADJOURNMENT

MOTION by Sara Cowan to adjourn meeting at 7:35pm. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Angela F. Bundy
Secretary