

December 14, 2021

Derry Borough Council met in regular session Tuesday, December 14, 2021 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Al Checca, Chad Fabian, Barbara Phillips, and Matthew Clever. James Ritenour, Sara Cowan, and Jeremy Stein were absent. Mayor Grant Nicely was present. Lee Demosky, Solicitor was present. There was no reporter for the Latrobe Bulletin.

MOTION by Chad Fabian to approve the minutes for the regular council meeting of November 16, 2021. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Chad Fabian to approve the treasurer’s report ending November 30, 2021 with the balance of \$607475.87. Motion **SECONDED** by Matthew Clever. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Robert White – 276 E. Third Street - Observing
2. Jerris Weller – 241 W. Owens Avenue – Observing

SOLICITOR’S REPORT No report for the public.

MAYOR’S REPORT

The Mayor reported for November 2021 with receipts of \$512.05 which included traffic receipts of \$375.59, non-traffic receipts of \$9.77, and \$126.69 in clerk of court. Ck #1387 submitted to the General Fund. There were 29 complaint calls, 0 traffic citations, 0 non-traffic citations, and no parking tickets.

K-9 Report

The K-9 balance is \$1,178.95 for November 30, 2021. No invoices reported for November 2021.

CODE OFFICIALS REPORT

Shannon Cypher-Hart reported eleven (11) violation notices and three (3) Zoning Permits for November 2021. Many code violations are and have been abated. One UCC permit for demolition for a property on 1st Avenue.

COMMITTEE REPORTS

Public Works – Filling of potholes, brush trimming in alleys, graveled alleys, Parks winterized, Leaf Pickup, Prepared for Christmas Tree dropoff, patch potholes, and alley repairs continue.

Buildings and Grounds – Repointing of block of public works garage

Police – Council agreed to move forward with maintenance of holding cell commode system. Gregory Martin provided a quote to replace the commode system in the holding cell due to a continuous leak and corrosion.

Finance/Budget – Budget draft prepared for advertising with use of reserves to balance budget for next year. Committee to agree to approve as presented.

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Zoning/UCC/Code – Drafts provided by planning commission with review of the changes they recommended. Lee Demosky is to draft the amendments. Public hearings to be held.

Parks and Recreation – Swing needs reinstalled 2nd Ward Playground DARCee is to work on a plan for the spring for playground near pool.

Fire Protection – No report

Pool Committee – Pool has been winterized. Barbara Phillips prepared financial summaries of the deposits and expenditures. Upon hiring a new manager, detailed financials must be kept in the future with inventory records. Debit card purchases must be on a limited basis with approval from the pool committee. Daily runs to Dollar General, Walmart, and Sams Club seem excessive. There was an estimated loss of \$5,700 for the season. A detailed job description needs to be established and accountability of pool records must be in place for future years.

Grants – CDBG Review with Janet Thomas from Westmoreland County Planning for Municipal Building ADA updates, sidewalk improvements on S. Ligonier St. along playground, or stormwater upgrades in low income areas.

ANNOUNCEMENTS

Derry Volunteer Fire Department will be hosting a breakfast with Santa on Saturday, December 18th from 8am-10am. Santa will be transported by Fire Truck in Derry Borough by the Derry Volunteer Fire Department on Saturday evening saying hello to the residents of the Borough of Derry.

DARCee presented each fire company Derry Borough Volunteer Fire Department, Bradenville Fire Department and New Alexandria Fire Department a check for \$250 to say Thank you for their community projects support.

Derry Borough Council went into executive session at the Derry Borough Council Worksession held on Tuesday, December 7, 2021 at 7:48pm for personnel and legal discussion. Executive session ended at 8:06pm.

PLANNING COMMISSION

No report.

REPRESENTATIVES

DARCee meeting to be held in January 2022 on the 4th Wednesday of the month. Meeting place to be announced.

COMMUNICATIONS

- Westmoreland County Redevelopment Authority is requesting feedback from Municipalities who are planning and promoting new development for assistance (email).
- Penn Dot Connects and Penn Dot Newsletters available for municipal officials and employee's resources.

<https://www.penndot.gov/ProjectAndPrograms/Planning/Pages/PennDOT-Connects.aspx>

PA DEP flood protection conduit inspection grants are available 2022 – (email)

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- Defensive Tactics Training offered from The Law Enforcement Support Group of Southwestern PA (email)
- Newly Elected officials course two-day workshop 9am-4pm January 21-22, 2022 courtyard by Marriott, Greensburg (Registration link email 10-7-21)

OLD BUSINESS

1. **MOTION** by Al Checca to advertise Board and Commission terms expiring in the Borough:
 - a) One five-year-term for the Zoning Hearing Board expiring December 31, 2025 and one vacancy of an unexpired term ending December 31, 2024 and (1) alternate board member.
 - b) Two (2) four-year terms for the planning commission expiring December 31, 2025.
 - c) Vacancy Board Chairman 2022
 - d) One five-year term on the Municipal Authority Board expiring December 31, 2026.Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed.
2. Porcelain Park
3. Sewer Lateral Testing Ordinance Amendments
4. American Rescue Plan Budget - Expenditure Planning.
5. 2021 Paving Project – Goal of Early Spring Notice to Proceed
6. Garland Mills Project – **MOTION** by Chad Fabian to approve Change Order #3 – to locate elevation of existing water line at intersection of 15” new storm line - \$2,005.61. Motion **SECONDED** by Matthew Clever. All members present voiced “aye” in favor of the motion. Motion passed.

The engineering agreement and another change order will be available for the January meeting. Discussion of a possible right-away for turnaround traffic was presented. The public works crew leader will present his plan to the public works committee and the plan is he and a councilmember can verbally request from the resident necessary permission to utilize the area suggested, presenting a possible temporary easement.

NEW BUSINESS

1. **MOTION** by Matthew Clever to approve General Fund Budget for 2022. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

Public Hearing – Comments session – Ord 796 No public comment was received.

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2. **MOTION** by Al Checca to approve Tax Ordinance 796 with no tax increases. Motion **SECONDED** by Matthew Clever. All members present voiced “aye” in favor of the motion. Motion passed.
3. Police Pension Plan Amendments – In Process
4. Approve amendments to RV, Mobile Home, Camping Equipment - Table
5. Approve amendments to Home-based businesses - Table
6. **MOTION** by Chad Fabian to accept resignation of Hope Fannie as the pool manager and advertise for the position. Motion **SECONDED** by Matthew Clever. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Chad Fabian approve Keytex electrical rate of .06512 for 24 months offered as presented for our West Penn Power electrical accounts.. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
8. **MOTION** by Chad Fabian to approve DASD Police Contract addendum for extension through to March 31, 2022. Motion **SECONDED** by Matthew Clever. All members present voiced “aye” in favor of the motion. Motion passed.
9. Seasonal Snow Removal – Seasonal Third Party or Seasonal Employee assistance. Currently there are two employees that are willing to help us through the season.
10. **MOTION** by Matthew Clever to accept resignation of councilmember Jeremy Stein. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
11. Sidewalks – Reported concern was addressed by public works and code official. Remove from agenda.
12. **MOTION** by Matthew Clever to approve updated WC panel list removing Dr. Vin’s office from panel and all others listed remaining the same. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
13. **MOTION** by Chad Fabian to approve purchase of computers for the borough office and the police station at cost of \$2,898.99. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
14. **MOTION** by Al Checca to approve reorganization meeting scheduled for January 3, 2022 at AV Germano Hall at 7pm and 2022 Council meeting schedule. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed.

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15. **MOTION** by Matthew Clever to approve Secretary/Treasurer's economic increase of \$.60 cents per hour effective December 1, 2021. Motion **SECONDED** by Chad Fabian. All members present voiced "aye" in favor of the motion. Motion passed.

PAYMENT OF BILLS

MOTION by Al Checca to pay the bills totaling \$23,952.30 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Matthew Clever. All members present voiced "aye" in favor of the motion. Motion passed

Derry Borough Council went into executive session for personnel matters for the police department, public works department and community pool at 7:34pm. Executive session ended at 7:547pm.

ADJOURNMENT

MOTION by Chad Fabian to adjourn at 8:01pm. Motion **SECONDED** by Matt Clever. All members present voiced "aye" in favor of the motion. Motion passed

Respectfully submitted,

Lori L. Latta
Secretary