

August 8, 2023

Derry Borough Council met in regular session Tuesday, August 8, 2023 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Al Checca, Jim Ritenour, Rob White, and Adam Cowan. Chad Fabian was absent. Mayor Grant Nicely was present. Lee Demosky, Solicitor was present. Joe Wells reporting for the Latrobe Bulletin.

MOTION by Rob White to approve the minutes for the regular council meeting of July 18, 2023. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Al Checca to approve the treasurer’s report ending July 31, 2023 with the following balances:

\$712,989.17 -General Fund Balance Sheet

\$336,427.16 -Liquid Fuels Balance Sheet

\$39,159.91 – Street Lighting Fund

Motion **SECONDED** by Adam Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Jeremy Stein – Leo Street – Presented a donation for the K-9 Fund for \$250 to the Mayor.

SOLICITOR’S REPORT

MAYOR’S REPORT

The Mayor reported for July 2023 with total receipts of \$1,312.65, which included traffic receipts of \$178.76, non-traffic receipts of \$ 912.56, and \$141.33 in clerk of court and \$80 miscellaneous receipts. There were 54 complaint calls, 32 traffic citations, zero non-traffic citation, and 6 parking tickets.

K-9 REPORT

The K-9 balance is \$3,225.06 at the end of July 2023. One Invoice for Lowe’s for a handheld dog washing system.

ZONING OFFICER’S REPORT/ CODE ENFORCEMENT REPORT

BIU report for July 2023 - There were three (3) Zoning Permit, five (5) UCC permits, and 12 code enforcement violations and two (2) condemnations reported in the summary.

COMMITTEE REPORTS

Public Works – No report

Buildings and Grounds – No report

Police – No report

August 8, 2023

Finance/Budget – Lori Latta reported our revenue expense report is at 62% for expenses showing us to be on track for the annual budget currently.

Al Checca questioned the Committee/Mayor why reports are not showing a savings for the police expenditures budgeted when we have shifts that are not covered? Sara Cowan explained there are training hours included. Lori Latta explained that we are utilizing more time in part-time GL line item than in full-time GL line item, as we had budgeted for two full-time rather than one full-time patrolman and part-time patrolman are covering those hours. Mayor Grant Nicely is to get back with Mr. Checca once he reviews that last several months.

Parks and Recreation –

Fire Protection – Jim Ritenour provided a Thank You from the Fire Chief Josh Campbell for the funds forwarded for equipment purchases.

Pool Committee – Great success with DJ night! The daily rate admissions will be reduced for the last week of the summer.

Grants – Local Share Account Category 4 and 5, T Mobile – Lori Latta has registered with T-Mobile, waiting on the committee to provide her the information on the slide they would like to apply for.

ANNOUNCEMENTS

Derry Borough Council went into executive session at the Derry Borough Council Worksession held on August 1, 2023 at 7:40pm for personnel discussion. Executive session ended at 8:00pm.

PLANNING COMMISSION

Occupancy Permit Ordinance Review

REPRESENTATIVES

- DARCEE meeting 4th Weds 7pm monthly
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3rd Monday monthly at 6:30pm. Their website is derryhistory.org Please check out their facebook page for updated information. (derryareahistory)
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!

COMMUNICATIONS

- Letter of resignation from Benjamin Bush for the Municipal Authority Board for the Borough of Derry
- Westmoreland County 250th Anniversary Time Capsule
- Westmoreland County Land Bank Updated Policies and Procedures
- Land Bank and WCRA Demolition Program Applications

August 8, 2023

- Derry Area Historical Society hosting the Derry Township 250th Anniversary – Planning meeting for celebration will be held on Thursday, August 17, 2023 at 6:30pm Official, Community Groups, Church Groups, Organizations are all welcome to attend. Please help us create a wonderful celebration!

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - a) One five-year-term for the Zoning Hearing Board expiring December 31, 2025, and one vacancy of an unexpired term ending December 31, 2026 and (1) alternate board member.
 - b) Vacancy Board Chairman 2023
2. Porcelain Park
3. Sewer Lateral Testing Ordinance Amendments – Approved by MABD
Approve to advertise the updated sewer lateral testing ordinance and advertise the ordinance for approval. – Tabled. Draft to be prepared by Solicitor.
4. American Rescue Plan Budget – Balance will be \$159,323.56 after check for DVFD in the amount of \$40,000 clears.
5. Appoint Deputy Tax Collector
6. Appoint Administrative Assistant for the Borough Office
7. Update Comprehensive Plan
8. Mossback Park Gazebo Maintenance- Butts Construction is no longer able to provide service for the project due to loss of employees. Public Works will need to research new contractors.

NEW BUSINESS

1. Police Contract
2. Nuisance Ordinance – Approve to advertise amendment draft provided by Solicitor to support Code Enforcement and Zoning issues - Tabled
3. **MOTION** by Rob White to approve resignation of Benjamin Bush for the Municipal Authority Board and approve advertising for the vacancy term expiring 2026. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

August 8, 2023

4. New Municipal Building - Committee report – Meeting to be scheduled prior to next months council meeting.
5. Approve _____ for vacancy on the Municipal Authority Board Term Expiring 2026. No letters submitted.
6. Approve _____ for vacancy on the Municipal Authority Board Term Expiring 2023. No letters submitted
7. Police Department – Body Cameras – Information distributed.
8. New Zero Turn Lawnmower – Information distributed.
9. Sewer Plant on the CAD system – Letter needed from the Chief of Police to proceed.

Al Checca reported a senior resident is requesting a curb cut for handicapped purposes. The public works department will review her plans once established.

The secretary provided a quote from Malinak Communications in the amount of \$5,954.02 for a keyless entry door for the front of the municipal building and the police department, as requested by the police department. The door for the police department will need replaced and the wall surrounding the door will need reinforced as well prior to installation. Research for a contractor will need to take place to coordinate the updates.

**Derry Borough Council went into executive session for personnel matters at 7:43pm.
Executive session ended at 8:23pm.**

PAYMENT OF BILLS

MOTION by Al Checca to pay the bills totaling \$35,533.23 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Barb Phillips to adjourn meeting at 8:23pm. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully Submitted,

Lori L. Latta, Secretary