

**August 13, 2024**

Derry Borough Council met in regular session Tuesday, August 13, 2024 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Jim Ritenour, Nathan Bundy, Rich Eikenburg and Jasen Lentz. Rob White was absent and Jim Ritenour left early. Mayor Grant Nicely was present. Joe Wells was reporting for the Latrobe Bulletin.

**MOTION** by Sara Cowan to approve the minutes for the regular council meeting of July 9, 2024. Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Jasen Lentz to approve the treasurer’s report ending May 31,2024 with the following balances:  
\$670,507.93 -General Fund Balance Sheet  
\$392,488.64 -Liquid Fuels Balance Sheet  
\$31,591.50 – Street Lighting Fund  
Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

**RECOGNITION OF VISITORS**

1. Jeremy Stein – 401 Leo St. – Presented a \$400 donation to the Derry Volunteer Fire Department from garage sale days revenue at the Derry Council Worksession held on Tuesday, August 6, 2024.
2. Sammie Manly – Observing
3. Sam Johnston – 540 W. 7<sup>th</sup> Avenue – Requesting council to extend paving on paper road of 7<sup>th</sup> Avenue to the front area of his home which is currently a paper road on the GIS map.
4. Michael Dempsey – 605 W. Third Avenue – Paving in 3<sup>rd</sup> Ward area from Peoples Gas
5. Lorie and Dennis Dablock – West 7<sup>th</sup> Avenue – Requesting council to extend paving on paper road of 7<sup>th</sup> Avenue.
6. Andy Majorsky – West 7<sup>th</sup> Avenue – Requesting council to extend paving on paper road of 7<sup>th</sup> Avenue.

**SOLICITOR’S REPORT**

Requested an executive session to discuss a personnel matter.

**MAYOR’S REPORT**

The Mayor report for July 2024 was presented with total receipts of \$253.85, which included traffic receipts of \$120.46, non-traffic receipts of \$0, and \$58.39 clerk of court, \$15.00 Reports, and \$60.00 parking receipts. There were 49 complaint calls, 6 traffic citations, 4 non-traffic citations, and 4 parking tickets.

**August 13, 2024**

*Proclamation from Mayor for bigfoot our designated crypto and sanctuary for him as well as Derry Borough to be known as the Gateway to the Mysterious Chestnut Ridge.*

**ZONING /CODE/UCC OFFICER’S REPORT**

BIU report for July 2024: 1-Zoning Permit, 2-UCC Permits, 6-Code Enforcement Violations and 3-Occupancy Certificates were reported.

**COMMITTEE REPORTS**

**Public Works** –Banners, Painting in 3<sup>rd</sup> Ward, 2<sup>nd</sup> Ward Playground weeded, Weed control parks, Prep for event planning for community park.

**Buildings and Grounds** – Cochran Construction will be reviewing the Gazebo and forwarding a quote for the maintenance needed with updated roofing.

**Police** – Equipment requested Taser Quote and License Readers, Nathan Bundy wants the Police Department to have a Disaster recovery Plan for records management.

**Finance/Budget** – Pay Estimate #1 breakdown provided for council

**Parks and Recreation** –

**Pool Committee** – Barbara Phillips is requesting council approval for \$50 per pool staff employee for the season of 2024.

**Grants-** Westmoreland Community/Pittsburgh Foundation is offering a wish book grant program for Non-Profits for operational costs - \$5,000 award amounts. We received an email on the 13<sup>th</sup> of August, submission date requirement is due August 18, 2024. May be an opportunity for DARcee if not now but in the future. Go Laurel Highlands Grant Available for Westmoreland County Tourism for advertisement targeted outside of our area to bring people into the area. Collaborative grants are prioritized. We could plan for the 2025 round, as \$600,000 is available for Westmoreland County.

**Public Safety Committee-**

**Media/Technology-** Disaster recovery for police department records should be reviewed since we only have one location for the department

**Neighborhood Watch- No report**

**DASD/School-** No report

**Business Development/Community Relations** – Ribbon cutting as new member of Greater Latrobe Laurel Valley Chamber of Commerce – Friday, Sept 6<sup>th</sup>, 2024 or Friday Sept 11, 2024 afternoon.

**ANNOUNCEMENTS**

**Derry Borough Council went into executive session at the Derry Borough Council worksession held on Tuesday, August 6, 2024 at 8:42pm for personnel discussion. Executive session ended at 8:50pm.**

**PLANNING COMMISSION**

- Occupancy Ordinance Letter – Place on Derry Borough facebook page and website

**REPRESENTATIVES**

- ❖ DARcee meeting 4<sup>th</sup> Weds 7pm Quarterly 4<sup>th</sup> Weds January, April (New Alexandria Borough), July (Derry Borough Building), and October 2024.

August 13, 2024

- ❖ Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3<sup>rd</sup> Monday monthly at 6:30pm. Their website is [derryhistory.org](http://derryhistory.org) Please check out their facebook page for updated information searching Derry rea History.
- ❖ Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!

Nathan Bundy mentioned one of our businesses, Simplicity Beauty Salon, in our downtown business district is opening their business to more customers and expanded services. You can follow them on facebook if you are interested.

### COMMUNICATIONS

- Thank you from Maddie Derito for sympathy gift from Borough for Alanna Derito-Gaudiello.
- Go Laurel Highlands – Thank you and welcome from Go Laurel Highlands from Ann Nemanic, Executive Director
- Chamber invitation for ribbon cutting – Email
- MAP – Assistance Program for community planning and shared services including equipment, code enforcement, police and fire services. The meeting was well attended at the DASD Administration Boardroom.
- Derry Borough Council would like to host a Halloween Community Night on October 31, 2024. The committee is in the planning phase currently and the event will be held at the Derry Community Park
- A Halloween Display Contest is in the works for Derry Borough from October 21<sup>st</sup> -October 28, 2024 partnered with the Friends of the Gem Theater. Residents are encouraged to decorate for Halloween as they can win prizes!

Jim Ritenour left the meeting at 7:32pm

### UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
  - a) Vacancy Board Chairman 2024
  - b) One planning commission vacancy term ending 12-31-2026
  - c) One vacancy on the Borough of Derry Municipal Authority Board term expiring 12-31-2024. – Interested candidate is sending a letter of interest per President Phillips.
  - d) One Alternate seat vacancy for Zoning Hearing Board
2. Porcelain Park – Discussion for petition of signatures from residents of Derry Borough. Nathan Bundy discussed creating a petition for support of new development in the Derry Business Park.

August 13, 2024

3. 5-Year Plan List -Jasen Lentz and Nathan Bundy recommended better signage for our assets within the community. Electronic sign for communication purposes would be a great asset as well.
4. Mossback Park Gazebo Maintenance – Dave Cochran Construction came to review the maintenance work needed and will be providing a quote to council.
5. Appoint a Deputy Tax Collector
6. **MOTION** by Sara Cowan to approve plans for the pavilion for the Derry Borough Outdoor Community pool provided by Gibson-Thomas Engineering and advertise for bids. Pool Pavilion - 12 X 24 pavilion – UCC Permit was approved by BIU. Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.
7. **3<sup>rd</sup> Ward Paving Project - MOTION** by Jasen Lentz to approve Pay Estimate #1 for the 3<sup>rd</sup> Ward Street Resurfacing Program \$352,654.58 provided by Gibson-Thomas Engineering. Motion **SECONDED** by Sara Cowan. Five members present voiced “aye” in favor of the motion. Nathan Bundy voted “nay”. Motion passed.

#### NEW BUSINESS

1. Approve hiring a Part-time Public Works employee – **MOTION** by Nathan Bundy to approve readvertising for a part-time laborer position. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
2. Big Foot Commemorative Project – A meeting was held at the location of the Borough lot located at E. 2<sup>nd</sup> Avenue and S. Chestnut St. to review the location of the temporary statue that is to be added for Derry Railroad Days.
3. UCC Appeals Board – COG Meeting to be rescheduled for September 5<sup>th</sup> at S. Greensburg Municipal Building at 6pm.
4. Ordinance 813 for Speed Limits and Scale for Fines – Draft prepared by Lee Demosky. Lee Demosky will seek Penn Dot approval for the updated speed limits requested by council.
5. **MOTION** by Rich Eikenburg to approve Christmas banner purchase for some replacement banners and some for new purchases (Qty –18) in the amount \$2,987.00. \$165.94/per banner Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Nathan Bundy to approve Westmoreland Community Action Meet and Greet Picnic for Friday, August 23<sup>rd</sup>, 2024 from 9am-2pm. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

**August 13, 2024**

7. **MOTION** by Sara Cowan to approve Girlscouts to have a sign-up night at the community park on Thursday, August 29<sup>th</sup>, 2024, from 5:30pm-7:30pm. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

8. **MOTION** by Sara Cowan to rescind offer for code enforcement position and readvertise. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

9. **MOTION** by Nathan Bundy to approve 5-year Hazard Mitigation Plan submission for Westmoreland County. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

10. **MOTION** by Nathan Bundy to approve 2024-2025 Season Winter Maintenance Agreement with PA Department of Transportation for \$6,656.68. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

11. **MOTION** by Sara Cowan to approve Joel Aston’s formal resignation from the position of patrolman for the Derry Borough Police Department. Motion SECONDED by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

12. **MOTION** by Sara Cowan to approve Pool Employees bonus of \$50 each. Motion SECONDED by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

## **PAYMENT OF BILLS**

**MOTION** by Nathan Bundy to pay the bills totaling \$ 27,986.89 and all outstanding legitimate bills through the end of the month. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

**Derry Borough Council went into executive session at 7:54pm for police personnel.  
Executive session ended at 8:00pm.**

## **ADJOURNMENT**

**MOTION** by Sara Cowan to adjourn meeting at 8:02pm. Motion SECONDED by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully Submitted,

Lori L. Latta, Secretary