

August 12, 2025

Derry Borough Council met in regular session Tuesday, August 12, 2025 at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Rob White, Nathan Bundy, Jasen Lentz, Sara Cowan, and Sara Cowan, and Jim Ritenour. Rich Eikenburg was absent. Lee Demosky, solicitor, was present. Grant Nicely, Mayor was present.

MOTION by Nathan Bundy to approve the minutes for the regular council meeting of July 8, 2025. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Nathan Bundy to approve the special meeting minutes for council meeting of July 31, 2025. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Jasen Lentz to approve the special meeting minutes for council meeting of August 5, 2025. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Sara Cowan to approve the treasurer’s report for July 31, 2025.

\$563,335.47 -General Fund Balance Sheet

\$354,481.38 -Liquid Fuels Balance Sheet

\$22,287.54– Street Lighting Fund

Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. William Snyder – Worksession – Came to introduce himself as a new purchaser of 135 S. Chestnut in the borough. Mr. Snyder plans to turn the property into Derry Curiosity Shop and Emporium. He is interested in incorporating Derry’s historical elements in a positive light, and discussed the subdivision of the property.
2. Tysen Miller – KU Resources – Derry Business Park- Presented the lighting options for council approval and was attending to answer any questions. The redevelopment authority recommended cobra head style lighting with metal poles. They sent options for council review. The ultimate goal of the Redevelopment Authority is to make the site pad ready for the developer. The installation of the lighting will be covered with the grant funding. The powering of the lights will be the borough’s responsibility. Chief Sam requested the lights not to be permanently powered until there is a business present. Council agreed with option #3.
3. Samantha Manly- 309 W. Keeling – Observing
4. Yvonne Earhart – Smoke Foundation – Presented flyer to council inviting all to attend a celebration of smoke’s mission from 3pm-6pm at Derry Community Park to be held on August 23rd, 2025 from 3pm-6pm. Officers from New Kensington will be present with

their K-9s to do a presentation for the attendees. Mission of the organization to support the care of K-9s in all stages of their life, active, retiring, or senior care. They are now a chapter of Back the Blue.

5. Cindy Ganvic - Smoke

SOLICITOR'S REPORT

Mr. Demosky reviewed the winter maintenance agreement with PennDot to determine the borough's liability in with what the agreement requires. Liability is kept pretty low due to insurance, having sovereign entity, winter storm events being considered an "act of God" in many cases.

MAYOR'S REPORT

The Mayor reported for July 2025 total receipts of \$530.20, which included traffic receipts of \$201.20, non-traffic receipts of \$218.36 and \$30.64 in clerk of court and \$60.00 miscellaneous receipts, and \$20.00 parking. There were 164 complaint calls, 8 traffic citations, 5 non-traffic citations, and one parking ticket. The Chief of Police Sam is working with public works to paint No Parking areas with stencils and curblines where needed.

ZONING /UCC/ CODE OFFICER'S REPORT

BIU report for July 2025 – Summary Report: two Zoning Permits, no UCC, one Occupancy, and seven Code Enforcement Violations issued in the month of July 2025 by BIU.

COMMITTEE REPORTS

Public Works/Buildings Grounds/Zoning/Code/Flood- In July: Painting the pump house at pool, storage building at Community Park, and the Community Park restroom floors was done. Other items addressed were pothole patching, a sinkhole repaired on E 1st Ave, pool water issues; maintenance stemming from water main break, PD calibration lines of 5th Ave, alley repairs from heavy rains, car show preparations, Community Park weed spraying, sign replacements(street name and stop signs), curb marking with P.D. for proper and legal distances and lengths, and 3rd Street flood control – debris pit cleanout. Plan for August: line painting, Street sign replacements, alley repairs, daily tasks (mowing, patching, etc.), light installations at Police Dept, and Mossback Park landscaping.

For future paving projects, the hope is to include one alley per project to work on to alleviate some wash out issues. The Water Authority will be working to alleviate some flooding issues experienced around Wineman way as well as issues related to an Alley by Charles Street.

Finance/ Budget – Transferred \$150,000 from American National to National Guardian Life for the Police Pension Plan for a higher interest return recommended by Marchese and Associates. Received an email from Keytex regarding the electricity rates increasing in the near future again prompting an additional review of the Street Light Expense and Millage determination for 2026.

Grants – Three grants have been applied for as follows: LSA Funding – Mossback Park Gazebo, GTRP – Big Foot Park, DOJ/Cops -FT Police officer

Business Development/ Community Relations/School Services/ Rebranding Derry –

Community Pool – Tim McTigue is in process of purchasing the Mastrorocco market property and will be working towards next steps with several ideas of the future of that building in mind. The community pool has \$15,000 in the bank right now and should be at around \$10,000 after

the current payroll period to pay a final payroll and end of season bills. Season passes for 2026 should begin to be sold with added incentives in the near future. Final fully opened day should be August 17th with August 24th as the dog swim. August 22nd Movie Night is being planned. The Friends of Derry movie night held in July was successful and generated about half the cost of the fire suppression system that is needed to be replaced by the start of next season. Derry Borough will potentially participate in the Railroad Days parade on September 20th.

Big Foot and Friends of Derry will be participating in the RR Days parade. Sara Cowan offered a truck with a trailer if council would like to do a float for the RR Days parade.

Refuse/Recycling – Lori inquired with Waste Management on their next steps for the start of the new contract.

TCC Representative- No report

Personnel Onboarding – No report

COG Representative – Meeting August 14th, 2025 in Greensburg, Jasen Lentz will be attending.

Public Safety/Fire/Police – Council would like to see a crime watch program be reignited to assist with neighborhood concerns. Chief Sam would like to see an individual from each ward be on the committee. Sara Cowan suggested putting a post on the Police facebook page requesting participation. Nathan Bundy mentioned having daytime monthly meetings as a better option rather than evening, we may have better participation.

ANNOUNCEMENTS

PLANNING COMMISSION

REPRESENTATIVES

Meeting schedule as listed:

- DARcee meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria.
- Derry Area Historical Society – Board Meetings are on the 3rd Monday monthly at 6:30pm at the Fulton House. Their website is derryhistory.org. Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry –August 26, 2025 at 6:30pm at the Derry Municipal Building.

COMMUNICATIONS

- Food Truck Friday- dates August 8th and August 15th from 5-8pm (Check out Friends of Derry Facebook page)

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - One alternate board member for the zoning hearing board expiring December 31, 2029.
 - One (1) four-year term for the planning commission expiring December 31, 2026.
 - One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
 - Vacancy Board Chairman 2025
2. Derry Business Park – **MOTION** by Nathan Bundy to approve option #3 for standard cobra head fixtures on metal poles. West Penn power would install and own the poles. Council request one meter if a meter needs installed with LED lighting. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
3. Appoint a Deputy Tax Collector – No applicants
4. Regional Police Coverage - Discussion possibly of a Municipal Agreement with Latrobe for Police (Committee - Sara Cowan, Rich Eikenburg, and Jasen Lentz) Blairsville would not work since they are in a different county voiced Mayor Nicely.
5. 2025-2026 Paving Project- RFP’s are being advertised.
6. Part-time Office Assistant – applications being accepted.

NEW BUSINESS

1. **MOTION** by Nathan Bundy to approve Ordinance 819 Amending the General Industrial Zone to permit additional uses and establish off-street parking and loading requirements. Motion **SECONDED** Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed. No public comment was received at the worksession or the regular council meeting.
2. **MOTION** by Jasen Lentz to approve Ordinance No.820 amending Chapter 288, Article I. Disorderly Houses of the Derry Borough Code. Motion **SECONDED** by Rob White. All members present voiced “aye” in favor of the motion. Motion passed. No public comment was received at the worksession or the regular council meeting.
3. Civil Service Commission – Steve Kozar, Jason Campbell, Wayne Churley applicants
4. **MOTION** by Nathan Bundy to advertise RFP for Police Pension Services. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Sara Cowan to advertise RFP for CPA services for annual audit for 2025 in spring of 2026. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

6. **MOTION** by Jasen Lentz to approve Vita-Charge to create email accounts for Borough employees and council members. Motion SECONDED by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Nathan Bundy to approve the Halloween Hootinanny hosted by the Friends of Derry on Friday, October 31, 2025 beginning 5pm at the Derry Community Park. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
8. The Tourism Grant was discussed regarding ideas for application. Nathan suggested perhaps the upcoming car show. Sara Cowan said she could present to DARCEE to see if they are interested. Another idea was for a collaborative need with Railroad Days committee. Grant applications need to be submitted by October 2025.
9. Joint Traffic study with the township for the blind corner at Coles Way and Ligonier Street- Tabled. Lee Demosky will discuss with the solicitor for Derry Township.
10. Chicken Ordinance – Lee Demosky provided a detailed summary of considerations for council review including fee schedules, permitting, enforcement, and legal concerns. Enforcement costs and court time can become additional costs with code enforcement and police officers including travel and time. Inspections, sanitation and health concerns are all to be considered as well.
11. **MOTION** by Sara Cowan to approve a fundraiser held by Friends of Derry at the Derry Community Pool on August 22nd with all proceeds benefiting the outdoor community pool operating fund. Motion SECONDED by Nathan Bundy. All members present voiced “aye” in favor of the motion.
12. Banner Program – Council discussion regarding new banner placements.
13. DCNR Peer Grant vs. Feasibility study – Derry Outdoor Community Pool – Council discussed that the peer grant is their option of application with possibly an innovative slide or splash pad as the item of application.
14. **MOTION** by Jim Ritenour to approve the purchase of two new computers and one Toughbook laptop for the Police Department utilizing Act 13 Funds. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
15. **MOTION** by Nathan Bundy to approve Resolution 694-25 Application for LSA Category 4 for authorizing signatures for execution for Owens Avenue line replacement. Motion SECONDED by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

Discussion of the vacant lot for sale located on the corner of S. Chestnut St. and E. 1st Avenue. Potential possibilities for a future location of .

PAYMENT OF BILLS

MOTION by Sara Cowan to pay bills totaling \$25,286.53 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Nathan Bundy. All members present voiced “aye” in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Sara Cowan to adjourn meeting at 8:25pm. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary