

April 8, 2025

Derry Borough Council met in regular session Tuesday, April 8, 2025 at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Nathan Bundy, Jasen Lentz, Rich Eikenburg, and Jim Ritenour. Rob White was absent. Lee Demosky, Solicitor was present. Grant Nicely, Mayor was present. No reporter was present.

MOTION by Jasen Lentz to approve the minutes for the regular council meeting of February 11, 2025. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Nathan Bundy to approve the treasurer’s report for March 31, 2025.

\$428,011.46 -General Fund Balance Sheet

\$335,138.01 -Liquid Fuels Balance Sheet

\$17,301.68 – Street Lighting Fund

Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Ralph Zoerner III – Sr. Account Executive Public Sector, Waste Management
2. Timothy Carson – Westmoreland County Coroner’s Office
3. Alex Concannon -Westmoreland Community Action Representative – They will be having an open house on May 5th, 2025 from 1pm-3pm at their S. Chestnut St. location.
4. Joan Reynolds- Gem Theater – Observing
5. Samantha Manly – 309 W. Keeling Avenue – Observing
6. Doug Foster – 507 W. 3rd Avenue – Inquiring of the property of the old Smith Building which is part of the Derry Business Park owned by Westmoreland County presently.
7. Sam & Lisa Johnson – 540 W. Sevent Avenue – Would like the extension of Seventh Avenue to be considered for paving in the next paving project which is upcoming. The area requested would need infrastructure building which would be quite costly to add to the project. At this time the budget is approximately \$300,000.
8. Dennis Dablock – 531 W. Seventh Ave – Would like to see the extension of Seventh Avenue to be considered as well in the next paving project.

SOLICITOR’S REPORT

Sol. Demosky reported he provided a reviewed draft of the amended speed ordinance for fines. He reviewed the animal ordinance that was provided by the planning commission. He would recommend a hearing on the matter. The planning commission has more review on the matter to go over the details of the drafted ordinance. Sol. Demosky met on April 1, 2025 with the regionalization committee for the potential of regionalizing a police department. Mr. Demosky met with Mr. Sam Delfonszo the Solicitor of the township and they both agreed the first step is to create a memo of understanding between the township and the borough creating a committee with a member of the township supervisors, a borough council member, a resident from each

community, and the Chief of Police. A public hearing should be held to hear from constituents of each municipality, and the committee should meet with DCED to see if they can conduct a study regarding implementation of a regional department. Sol. Demosky ended his report with a request for an executive session for a personnel matter for the police department.

MAYOR'S REPORT

The Mayor reported for March 2025 with total receipts of \$948.49, which included traffic receipts of \$376.84, non-traffic receipts of \$207.25, and \$24.40 in clerk of court and \$340.00 miscellaneous receipts and parking. There were 67 complaint calls, 17 traffic citations, 4 non-traffic citations, and 22 parking tickets. Tasers are received and are programmed. All officers must participate in one training online in April, and practical training on May 8, 2025. License plate readers have been activated. A police speed study on Rt. 217 near Leo St. and Owens Avenue was conducted and average speed determined was 33.6 during daylight hours. Including 1000 vehicles traveling south on St. Rt. 217. The study took six days with a marked police car which was parked on Wineman Way.

ZONING /UCC/ CODE OFFICER'S REPORT

BIU report for March 2025 - There were no Zoning Permits, one UCC, one Occupancy, and seven Code Enforcement Violations issued in the month of March 2025 by BIU.

COMMITTEE REPORTS

Public Works/Buildings Grounds/Zoning/Code/Flood- Repaired floorboards and step at Mossback Park, Concrete base for pool sidewalk and beginning brick work, sign maintenance, installed cage at PD station window. Lawn equipment maintenance, street repairs, pool sidewalk repair. Water is currently on at all parks and pool. Sign installations and pool prep will begin. Road flares and spare wheels purchased for F550 and F600 trucks.

Finance/ Budget/ Grants – People Parks Community Foundation -Application April 21st- May 30th, 2025.

The Capacity and Community Development Program offers grants up to \$25,000 to support projects that enhance and improve public parks and recreational spaces, creating safe, accessible, and enjoyable environments for community members. This includes projects that focus on playground renovations, green space improvements, sports facility upgrades, and the development of new recreational amenities.

The Recreational & Educational Development Program offers grants up to \$25,000 to support projects that enhance recreational and educational facilities, fostering community engagement, lifelong learning, and healthy lifestyles. The grants aim to fund initiatives that create or improve spaces for recreational activities and educational programs, ensuring accessible and enriching environments for individuals of all ages and backgrounds.

People, Parks, & Community Foundation

814-234-8803

info@peopleparks.org

https://peopleparks.org/programs/capacity_and_community_development

GreenWays and Trails Grant Application - Big Foot Park Submission

Business Development/ Community Relations/School Services/ Rebranding Derry - Big

Foot was asked to throw out the first pitch for DAYAA

Community Pool – The pool committee would like to research food service for outside the pool this year as another option if possible. The committee may recommend painting a portion of the pool once the cover is off the pool. They plan on a take out window at the pool this year.

Refuse/Recycling

TCC Representative – No report

Personnel Onboarding- Seasonal Laborer Position

COG Representative – Jasen Lentz reported that equipment sharing discussed at last meeting, and we submitted a letter requesting to have an agreement with their UCC appeals board. Our fee is to be \$250 annually, waiting for invoice to pay or will communicate with Mr. Jenko for distribution of payment.

Public Safety /Fire/Police – Reminder from Sara Cowan regarding the reflective address signs for residential households are requested by Ordinance for 911 emergency management to access you location easily if needed.

ANNOUNCEMENTS

Derry Borough Council went into executive session at the Derry Borough worksession held on April 1, 2025 at 8:06pm for personnel discussion. The executive session ended at 8:16pm.

PLANNING COMMISSION

Next meeting 4th Tuesday of April 22, 2025 at 7pm AV Germano Hall

Zoning Ordinance Review for Derry Business Park and Chicken Ordinance is on their agenda.

REPRESENTATIVES

Meeting schedule as listed:

- DARCEE meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. May's meeting at Derry Township. Next meeting to be scheduled in May 2025.
- Derry Area Historical Society – Board Meetings are held at the Fulton House on the 3rd Monday monthly at 6:30pm. Their website is derryhistory.org Please check out their facebook page for updated information searching Derry Area History. Looking for a place to hold their meetings due to some maintenance at the Fulton House.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry meeting– Monday, April 21, 2025 6:30pm upstairs 2nd Floor

COMMUNICATIONS

- DVFD, Friends of Derry, and the American Red Cross will be installing smoke detectors free of charge. More details to follow as to how residents can sign up for the installation (tentative date

May 10, 2025) will be posted on social media and in communications at the meetings upcoming. Volunteers needed to help.

- Summary provided by Barbara Phillips in attending the Westmoreland County Borough's Association meeting regarding KPM and Penn Dot
- Westmoreland County Lead Paint Hazard Control and Health Homes programs are available. Eligibility: Homes must be built before 1978, Have a child under 6 or a current pregnancy, and household income below 80% of the county's median income. Contact Vanessa Peperator at vpeperat@westmorelandcountypa.gov

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - a) One alternate board member for the zoning hearing board expiring December 31, 2029.
 - b) One (1) four-year term for the planning commission expiring December 31, 2026.
 - c) One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
 - d) Vacancy Board Chairman 2025
 - e) Civil Service Commission

Secretary readvertised on social media.

2. Derry Business Park – Meeting summary provided

3. Mossback Park Gazebo Maintenance – Grant Application was submitted

4. Appoint a Deputy Tax Collector

5. Regional Police Coverage – Discussion with Derry Township (Plan of Action Feasibility study/MOU) Communication sent to schedule an initial meeting.

Committee - Sara Cowan, Rich Eikenburg, and Jasen Lentz

6. Big Foot Commemorative Project- Friends of Derry

7. **MOTION** by Nathan Bundy to advertise Ordinance 818 amending Scale for Fines. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

8. Chief of Police Position – **MOTION** by Jim Ritenour to appoint Douglas Sam as the Chief of Police. Motion **SECONDED** by Rich Eikenburg. A roll call vote was taken: Jim Ritenour – “aye”, Rich Eikenburg – “aye”, Sara Cowan – “aye”, Barbara Phillips – “aye”, Jasen Lentz – “nay”, Nathan Bundy – “aye”. Five members present voiced “aye” for the motion and one “nay”. Motion passed.

NEW BUSINESS

1. Engineering Proposals –Proposals will be accepted until **Monday, May 5th, 2025** at 2:00pm.

2. Cell Phones for Public Works, Mayor, and Police Chief

3. Refuse and recycling contract – RFP’s accepted for May 2025 approval

MOTION by Nathan Bundy to approve the addendum to be added for the RFP for refuse containers to be included as part of the service provided. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

4. Clean-up Day – July 19, 2025 - Unfortunately the grant was not received for the **Keep Pennsylvania Beautiful Mini Grant** for a community clean up.

5. Seasonal Lawn Employee – No applicants as of yet, we will advertise on Derry topics as well.

6. **MOTION** by Jim Ritenour to approve DARCEE Car Show to be held at the Derry Community Park on Sunday August 3, 2025. Motion **SECONDED** Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

7. **MOTION** by Jasen Lentz to approve Angela Bundy to attend the PAMA Conference August 12th-14th, 2025 in Bethlehem PA including room and mileage- Approximately \$500 for conference and stay. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

8. **MOTION** by Jim Ritenour to approve to modify the General Fund Budget, and continue to review quarterly for more updates depending on revenue source changes reviewing quarterly. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed. Chief Sam provided a report to council for the police department budget asking to include additional training hours in the budget. Mayor Nicely mentioned also for council to understand if we are considered a part-time police department we will not be eligible for grants in the future including DCED or DOJ. Mayor Nicely requested to be included on the future budget meetings.

9. **MOTION** by Jasen Lentz to approve Railroad Days for September 18th, 20th, and 21st, 2025. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

10. **MOTION** by Jasen Lentz to approve requesting planning commission to prepare draft amendment for Derry Borough’s Zoning Ordinance upon receiving the Derry Business Park project updated plans. Upcoming dedication date to be announced for the new plans. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

11. Council agreed to be participants with Big Foot of 4th of July parade in Latrobe.

12. **MOTION** by Nathan Bundy to approve Halloween Hootenanny at the Derry Community Park to be held on October 31, 2025. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

13. **MOTION** by Nathan Bundy to approve listing the 2005 Ford F550 XL Dump truck on Municibid for sale. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.
14. Chicken Ordinance – **MOTION** by Rich Eikenburg Derry Planning Commission to prepare a draft with the Solicitor’s review to present to council. Motion **SECONDED** by Nathan Bundy. Five members present voiced “aye” in favor of the motion. Sara Cowan voiced “nay”. Motion passed.
15. Speed Limit Amendment – Remove from agenda.
16. 2025-2026 Paving Project – Roads to be paved list created and the next step is a development meeting to be scheduled in May prior/during the Derry Borough Council worksession including Ron Seich and the engineers.
17. **MOTION** by Nathan Bundy to approve Resolution #691-25 Authorization for signatures for the Greenways Trails Recreation Grant Application. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

PAYMENT OF BILLS

MOTION by Nathan Bundy to pay bills totaling \$25,013.86 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.

Derry Borough Council went into executive session at 7:58pm for personnel. Executive session ended at 8:13pm.

ADJOURNMENT

MOTION by Nathan Bundy to adjourn meeting at 8:14pm. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary