

April 14, 2026

Derry Borough Council met in regular session Tuesday, April 14, 2026, at 7:00pm at AV Germano Hall, 100 W. Second Street, Derry, PA with the following members present: Barbara Phillips, Sara Cowan, Jasen Lentz, Rich Eikenburg, Kristin Checca, and Noah Alter. Charles DeAngelo, esq., was present. Nathan Bundy, Mayor, was present. Jim Ritenour was absent.

**MOTION** by Sara Cowan to approve the minutes for the regular council meeting of March 10, 2026. Motion **SECONDED** by Jasen Lentz. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Jasen Lentz to approve the treasurer’s report for March 31, 2026.

\$464,784.17 – General Fund Balance Sheet

\$91,834.15– Liquid Fuels Balance Sheet

\$5,702.30 – Street Lighting Fund

Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.

**RECOGNITION OF VISITORS**

Stephen McDaniel – 418 North Chestnut Street – Issues with neighboring dumpster

Doug Siler – Gibson Thomas Engineering – Derry Business Park.

Joe and Megan Mungin – Derry – Just moved to the area recently and is interested in opening a food establishment serving southern cuisine.

Bella Markow

**SOLICITOR’S REPORT**

Over the past several weeks Lee Demosky has worked with the County Redevelopment Authority, DBMA, and Gibson Thomas to finalize plans for the Porcelain Park infrastructure, including an approved easement for emergency access to the retention pond property; pending motions will allow recording of the dedication documents.

Updates to the police pension fund include adding the Chief as a Trustee and preparing for fund transfer upon receipt of all signatures. There are no changes to the MOU with Police Officer No. 23. A jointly issued notice regarding a fence encroachment at 902 N. Chestnut Street Extension has received no response to date, and confirmation was received that the notice to Peoples Natural Gas regarding the traffic signal wire issue was delivered, though no response has been received.

**CHIEF’S REPORT**

Chief Sam reported for March 2026: total receipts of \$360.91 which included District Court receipts of \$238.64, \$57.27 in clerk of court, \$45 in reports, and \$20 in parking tickets. There were 161 complaint calls, 9 traffic citations, 1 non-traffic citation, and 1 parking ticket.

**MAYOR’S REPORT**

Since March, the Borough has advanced several key initiatives, including scheduling the first police labor contract negotiation meeting and submitting the Westmoreland County Arts Grant application, now pending award determination. Operational priorities have

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shifted with a recommended delay in adopting a new animal control contract, while identifying immediate needs such as a microchip scanner and kennel improvements. Council is also asked to consider a potential strategic pivot of the People's Parks project toward a First Avenue connection concept. Pool operations have progressed into active preparation with management interviews, programming development, and identification of facility repairs. Additionally, the Borough has significantly expanded coordination with PennDOT and Gibson-Thomas Engineering on a comprehensive set of traffic safety improvements, including signage, speed studies, and roadway design considerations.

### ZONING /UCC/ CODE OFFICER'S REPORT

BIU report for February 2026 – Summary Report: no Zoning Permits, no UCC permit, 1 Occupancy inspections, and 3 Code Enforcement Violations with no court appearances in the month of February 2026 by BIU.

BIU report for March 2026 – Summary Report: 0 Zoning Permits, 1 UCC permit, 7 Occupancy inspections, and 6 Code Enforcement Violation with 0 court appearances in the month of March 2026 by BIU.

Sara Cowan and Chief Sam met with Rich Roberts of BIU regarding streamlining communication from the Borough to BIU for reporting code issues. Any code violation issues coming from resident reports to the office/council members should be given to Sara to report to Rich. The Borough will also start using a shared spreadsheet for recording code issues so that everyone is on the same page.

### COMMITTEE REPORTS

**Public Works/Buildings/Grounds/Flood** – Recent work included snow removal, equipment prep, mowing, pothole patching, alley repairs, and minor infrastructure fixes. In April, crews will continue repairs, prepare and open the pool and parks, begin line painting, and address drainage on E. 2nd Ave. Other items include street sweeping with the City of Latrobe, pool licensing paperwork, and a scheduled recall for the 2024 F600.

**Finance/ Budget/Grants** – Grants Applied for: LSA Grants for W. Owens Ave and Church Way Cemetery Sanitary Sewer Project, Permeable Pavers and Underground Stormwater Detention Project, Mossback Park Bathrooms, and McGee Run Bioswale UNT, Westmoreland County Parks and Rec Arts Grant, 250PA Pennsylvania Mini Grant In Planning: CDBG Funding. Active: Big Foot Park and COPs Hiring Grant. Other Grant Wishes: Mossback Park Gazebo updates, Train Playset for 2<sup>nd</sup> Ward Park, 3<sup>rd</sup> Ave. Culvert replacement, police vehicle, lit media board, meeting streaming, train viewing platform.

**Business Development/Community Relations/Rebranding Derry** –

**Community Pool** – Pool Manager position was interviewed for and there will be another hiring event for lifeguards on April 18<sup>th</sup>. Friends of Derry covered the expense of the Ancillary system replacement, annual hood cleaning, and fire extinguisher testing.

**Personnel Onboarding** – Angela Bundy is now a notary.

**COG Representative** – discussed using the COG as a mini-Landbank, regional code officer initiative, grant writer, Parks & Rec circuit rider, and blight initiatives. Next meeting the week of April 20<sup>th</sup>.

**Public Safety/Fire&Police/Code Enforcement/Zoning** – Police will conduct firearms training in May, with the union donating for use of the Blairsville Police range. Officers

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are scheduled for MPOETC legal updates and other required training. Car 420 is being repaired, with the Borough covering the \$250 deductible. Two officer vests have been ordered and are expected in May. COPS Grant efforts will shift to weather-related and code enforcement, with targeted enforcement continuing through the warmer months. The community park gate will be open beginning in the morning and closed in the evening with periodic patrols. House numbers should be per ordinance.

**Technical** – Possibility of livestreaming meetings. Jasen Lentz plans on having a tentative set up for the next meeting.

### ANNOUNCEMENTS

A reminder to residents to maintain the grass height in your yard to 3 inches or more. Longer grass is healthier and requires less fertilizers.

If using fertilizers or pesticides, always follow the directions and never apply immediately before a rainstorm.

### PLANNING COMMISSION

Next Meeting will be April 28<sup>th</sup> at 7:00pm at AV Germano Hall.

### REPRESENTATIVES

Meeting schedule as listed:

- Derry Borough's Safety Committee meets the 2<sup>nd</sup> Tuesday of the month at 6pm at AV Germano Hall. All community members are welcome to attend.
- DARCEE meeting 4<sup>th</sup> Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held in May.
- Derry Area Historical Society – Board Meetings are on the 3<sup>rd</sup> Monday monthly at 6:30pm at the Fulton House. Their website is [derryhistory.org](http://derryhistory.org). Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall.
- The Derry VFW and American Legion invite the community to their monthly flag-raising and lowering ceremonies on the 10th and 11th at 6 p.m. at the Veterans Memorial Bridge. To have a family member's flag flown, please contact us. Those interested in participating or joining the VFW or Legion may reach out to Russ McKlveen.
- Friends of Derry – April 28, 2026 at 6:30pm at the one room schoolhouse.

### COMMUNICATIONS

- Updated recommendation letter from Gibson Thomas for dedication of the roads for the Derry Business Park.

### UNFINISHED BUSINESS

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1. Board and Commission terms available in the Borough:
  - Vacancy Board Chairman

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- Remaining term of one (1) five-year term for the Zoning Hearing Board term expiring December 31, 2026.
  - One alternate board member for the zoning hearing board expiring December 31, 2029
2. Derry Business Park – **MOTION** by Sara Cowan to approve accepting dedication of roadways in Porcelain Park from Redevelopment Authority of County of Westmoreland subject to Consulting Engineer and Solicitor approval. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
  3. Derry Business Park – **MOTION** by Jasen Lentz to approve entering Right-of-Way Agreement And Easement with Derry Borough Municipal Authority and the Redevelopment Authority of the County of Westmoreland to allow for emergency access to conduct inspections, maintain, repair or restore stormwater management facilities on Porcelain Park. This easement does not impose any duty or obligation on the Borough or the DBMA to conduct these operations and is subject to Consulting Engineer and Solicitor approval. Motion **SECONDED** by Sara Cowan. All members present voiced “aye” in favor of the motion. Motion passed.
  4. Appoint a Deputy Tax Collector – No applicants
  5. Intern/Part-time Office Assistant

NEW BUSINESS

1. **MOTION** by Jasen Lentz to approve revised memorandum of understanding for Officer #23. Motion **SECONDED** by Kristin Checca. All members present voiced “aye” in favor of the motion. Motion passed.
2. **MOTION** by Sara Cowan to approve application for DCED MTF grant for 3rd Street Culvert. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
3. **MOTION** by Sara Cowan approval of bidding advertisement for the Big Foot Park Hardscaping. Motion **SECONDED** by Rich Eikenburg. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Rich Eikenburg to approve renewal of Go Laurel Highlands membership for \$295. Motion **SECONDED** by Kristin Checca. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Sara Cowan to approve to confirm Angela Bundy, Barbara Phillips, and Chief Doug Sam as Trustees of the CBiz Pension Plan. Motion **SECONDED** by Noah Alter. All members present voiced “aye” in favor of the motion. Motion passed.

**Note:** at this time Rich Eikenburg left the meeting.

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6. **MOTION** by Jasen Lentz to approve Gibson Thomas to review Borough's West Owens Ave, Braden Ave, Wineman Way, and Shankle Way for transitioning roads to one way. Motion SECONDED by Sara Cowan. All members present voiced "aye" in favor of the motion. Motion passed.
7. **MOTION** by Noah Alter to approve hiring of Sawyer Telford as Pool Manager at the rate of \$15/hour or \$18/hour with lifeguard certification. Motion SECONDED by Kristin Checca. All members present voiced "aye" in favor of the motion. Motion passed.
8. **MOTION** by Sara Cowan to approve hiring of Janice Watchak at the rate of \$13/hour for pool hospitality team lead. Motion SECONDED by Jasen Lentz. All members present voiced "aye" in favor of the motion. Motion passed.
9. **MOTION** by Sara Cowan to approve email accounts for the Mayor of the Borough. Motion SECONDED by Noah Alter. All members present voiced "aye" in favor of the motion. Motion passed.

**The Borough Council went into an executive session regarding a legal matter beginning at 7:54pm, ending at 8:03pm.**

#### **PAYMENT OF BILLS**

**MOTION** by Sara Cowan to pay the bills totaling \$30,573.22 and all outstanding legitimate bills through the end of the month. Motion SECONDED by Jasen Lentz. All members present voiced "aye" in favor of the motion. Motion passed.

#### **ADJOURNMENT**

**MOTION** by Sara Cowan to adjourn meeting at 8:05pm. Motion SECONDED by Jasen Lentz. All members present voiced "aye" in favor of the motion. Motion passed.

Respectfully submitted,

Angela F. Bundy  
Secretary