

**April 12, 2022**

Derry Borough Council met in regular session Tuesday, April 12, 2022 at 7:00 P.M. at AV Germano Hall, 100 West Second Street, Derry, PA with the following members present: Chad Fabian, Barbara Phillips, Sara Cowan, Al Checca, and Daniel Chaney. James Ritenour and Rob White were absent. Mayor Grant Nicely was present. Lee Demosky, Solicitor was present. Josh Hough was reporting for the Latrobe Bulletin.

**MOTION** by Chad Fabian to approve the minutes for the regular council meeting of March 17, 2022. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Barbara Phillips to approve the treasurer’s report ending March 31, 2022 with the following balances:

\$601,440.65 -General Fund Balance Sheet

\$442,151.91 -Liquid Fuels Balance Sheet

\$200,000.00 - 2022 Paving Project Fund

\$16,077.24 -Garland Mills Project Fund

Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

**RECOGNITION OF VISITORS**

1. Patty and Greg Smith – Abate – Ligonier
2. Matt Wilson – 328 W. Third Avenue – Planning Commission Interest

**SOLICITOR’S REPORT** No report for the public.

**MAYOR’S REPORT**

The Mayor reported for March 2022 with total receipts of \$385.55, which included traffic receipts of \$164.43, non-traffic receipts of \$ 43.36, and \$147.76 in clerk of court and no miscellaneous receipts. There were 41 complaint calls, 12 traffic citations, 0 non-traffic citations, and no parking tickets.

**K-9 REPORT**

The K-9 balance is \$1,440.21 at the end of March 2022. Two invoices for March NAPWDA Membership Dues \$50 and K-9 Tactical Gear Collar \$108.74.

**Proclamation by the Mayor - ABATE Motorcycle Safety – Month of May 2022 as Motorcycle Awareness Month** - Mayor presented Patty and Greg Smith from ABATE with a copy of the proclamation.

**ZONING OFFICER’S REPORT**

There were two (2) Zoning applications submitted to BIU for processing in the month of March 2022. The City of Latrobe will no longer be able to continue the shared service agreement for Zoning and Code Enforcement as they have changed the structure and duties of the position.

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**COMMITTEE REPORTS**

**Public Works** – Report submitted by Adam Hebenthal. Leaf Blower and Hedge Trimmers need replaced. Robert Dempsey will be volunteering his time at the Derry Community Park for the walking trail to assist with some maintenance.

**Buildings and Grounds** – Block needs Repointed/Windows Public Works Garage Quote was received by Joe Skapura Masonry, Plumbing and New Toilet Installation Feb/March Police Station, New Floor in Foyer Municipal Building- Secretary will acquire quotes for flooring in April.

**Police** – Neighborhood Watch Program Crown Vic is continuing to break down routinely, needs to be replaced. Shared Service is being discussed for the future of the police department. Police wages, equipment, and police coverage were topics of discussion.

**Finance/Budget** – No report

**Zoning/UCC/Code** – Barbara Phillips is communicating with Blairsville to see if we can share services for a code enforcement officer. BIU is currently handling our Zoning Permit Applications.

**Parks and Recreation** – Community Park Rentals – Council agreed to change rental time to 8pm. Playground mulch was ordered for 2<sup>nd</sup> Ward, Pool Playground and Community Park.

**Fire Protection** – New Fire Engine should be arriving in 2022

**Pool Committee** – We have not received any letters of interest as of 4/5/22. Mayor Grant Nicely is going to connect with staff at DASD to network in recruiting someone for the position. Lori Latta will reach out to St. Vincent for follow up and reach out to Latrobe Recreation as well. Council requested re-advertising the position in the Bulletin as well. Discussion of manager, pool wages, pool scheduling, and swim lessons. Pool cover is to come off in May to prepare for opening. Barb Phillips is going to reach out to the lifeguards from last year to see if they are interested in working this year. Competitive rates are going to be difficult to match with Idlewild rates. Certificates for lifeguarding, CPR, Child Clearances and Background Checks are required. Pool Committee Members – Barb Phillips, Al Checca, and Chad Fabian.

**Grants** –CDBG Sidewalks, Sgt. Sam requested information from the office for possible police car grant application through the DOJ program.

**ANNOUNCEMENTS**

**Derry Borough Council went into executive session at the Derry Borough Council Worksession on Tuesday, April 5, 2022 for personnel matters at 8:36pm. Executive session ended at 8:39pm.**

**PLANNING COMMISSION**

Review of apartments/duplexes/multi-units (Sara Cowan)

Occupancy Permit Ordinance Review – Occupancy Permits and Zoning Permits are still required for change of use of properties within the Zoning Ordinance. The planning commission needs to review the aspect of rental properties.

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REPRESENTATIVES

- DARCee Meeting 4<sup>th</sup> Weds at the Derry Borough Municipal Building and Bowling for DARCee held on April 9, 2022 1-3pm. The event was a success and a great event.

COMMUNICATIONS

- ❖ PSAB Annual Conference May 22-25, 2022 at Hershey Lodge \$250 travel and lodging
- ❖ Redevelopment Authority is hosting a Blight Bootcamp at WCCC in Youngwood on Friday April 22, 2022 – Cost \$35 per person
- ❖ Letter of interest received by Matthew Wilson for planning commission and/or Zoning Hearing Board
- ❖ Laurel Area Faith in Action Celebrating 20 years at the Barn in Ligonier on Thursday May 5, 2022 beginning at 11:30am Luncheon RSVP by April 21, 2022
- ❖ Westmoreland County Borough’s Association Banquet April 29, 2022 at 6:00pm Lakeview Rt. 30 Greensburg, PA RSVP by April 18, 2022 Al Checca requested attendance.
- ❖ Friends of Caldwell Memorial Library – Letter requesting Community Donation
- ❖ Matt Wilson submitted a letter of interest for the Planning Commission and the Zoning Hearing Board.

President Cowan spoke with a representative Westmoreland Cultural Trust regarding the Wings Across America Program where wings are painted on an area within a community. Discussion of a location that we could provide for participation of the program.

UNFINISHED BUSINESS

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1. Board and Commission terms expiring in the Borough:
  - a) One five-year-term for the Zoning Hearing Board expiring December 31, 2025 and one vacancy of an unexpired term ending December 31, 2024 and (1) alternate board member.
  - b) One (1) four-year terms for the planning commission expiring December 31, 2025.  
**MOTION** by Al Checca to appoint Matt Wilson to Planning Commission term expiring December 31, 2025. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed.
  - c) Vacancy Board Chairman 2022

2. Porcelain Park

3. Sewer Lateral Testing Ordinance Amendments – Amy Forsha is preparing rules and regulations to submit for review.

4. American Rescue Plan Budget - Expenditure Planning and Reporting

**MOTION** by Barbara Phillips to approve electing the standard allowance for the expenditures of the American Rescue Plan Act Funds for Government Services up to \$10,000,000 to spend on government services. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed.

5. 2022 Paving Project – Shade Street will be proceeding with a storm line insert

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**MOTION** by Chad Fabian to approve Change Order #1 for \$7,500 to install 75 Ft of 8” storm sewer pipe with 2B aggregate and 2A back fill with 4” 25mm base course, and trench repair on Shade Street. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

6. Occupancy Ordinance

7. Garland Mills Project

8. Police Pension Plan Amendments – Solicitor preparing draft of changes

9. Approve Ordinance 800-22 Noise Ordinance – advertised for approval in May.

10. Pool Manager – Advertised Latrobe Bulletin, Facebook, St. Vincent, Derry Diary- No inquiries received.

11. **MOTION** by Chad Fabian to open the police contract for negotiations. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

12. Public Works Laborer – Part-time Permanent **MOTION** by Chad Fabian to open the public works contract for amendment to add the option of a permanent part time position. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed. Lee Demosky will make contact with Jim Boyd at Local 1451.

#### NEW BUSINESS

1. Appoint for Deputy Tax Collector – Readvertise

2. Appoint assistant to Secretary/Treasurer- Readvertise

**MOTION** by Chad Fabian to approve 139 Brown Way as 911 address (for separate parcel located behind 139 E. 2<sup>nd</sup> Avenue). Derry Borough’s consent to a 911 address does not waive the Borough’s authority to enforce any ordinances concerning possible violations of Derry Borough Code. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

3. **MOTION** by Chad Fabian to approve purchase of 2 Cradlepoint systems with Verizon Networks and roof mounted antennas for police vehicles \$3,230.38- Valero Service. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.

4. Vacant Parcel - High Street Property –WCLB – Zoning Matter Council discussed and tabled.

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5. Police Medical Insurance Plan – Council discussion regarding group plan.
6. **MOTION** by Al Checca to approve extending lease for 2<sup>nd</sup> Ward Playground with DASD for 25 years. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed. Al Checca mentioned we need to have some landscaping borders added to the areas surrounding the shrubs and plants.
7. **MOTION** by Chad Fabian to accept Jerris Weller resignation for the Planning Commission effective April 6, 2022. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.
8. **MOTION** by Chad Fabian to approve hiring Amber Noel as a part-time police officer effective April 6, 2022. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.
9. **MOTION** by Al Checca to appoint Matt Wilson to the Planning Commission. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed earlier in meeting. (made earlier in the meeting during communications)
10. **MOTION** by Daniel Chaney Sr. to approve purchase of Toughbook 33 for the Police Vehicle 420 the 2020 Ford Interceptor for the amount of \$4,300. Motion **SECONDED** by Barbara Phillips. All members present voiced “aye” in favor of the motion. Motion passed.
11. **MOTION** by Chad Fabian to approve extension of DASD Police Contracted Services until June 30, 2022 with current language and cost remaining the same for 2<sup>nd</sup> Qtr of 2022 at \$3,500.00. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.
12. **MOTION** by Daniel Chaney Sr. to approve PA One Call Service to the Public Works Garage – .68/per communication. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed.

## PAYMENT OF BILLS

**MOTION** by Al Checca to pay the bills totaling \$19,423.67 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed

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ADJOURNMENT

**MOTION** by Daniel Chaney Sr. to adjourn at 8:19 pm. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed

Respectfully submitted,

Lori L. Latta Secretary