

**DERRY BOROUGH COUNCIL  
REGULAR MEETING  
October 14, 2025**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

APPROVAL OF MINUTES & TREASURER'S REPORT

1. Regular Meeting Minutes of September 9, 2025
2. Treasurers Report for September 30, 2025

RECOGNITION OF VISITORS

SOLICITOR'S REPORT

MAYOR'S REPORT

The Mayor reported for September 2025 with total receipts of \$\_\_\_, which included traffic receipts of \$\_\_\_, non-traffic receipts of \$\_\_\_, and \$\_\_\_ in clerk of court and \$\_\_\_ miscellaneous receipts and \$\_\_\_ parking. There were \_\_\_ complaint calls, \_\_\_ traffic citations, \_\_\_ non-traffic citations, and \_\_\_ parking tickets.

ZONING /UCC/ CODE OFFICER'S REPORT

BIU report for September 2025 – Summary Report: 7- Zoning Permits, 2- UCC, 2- Occupancy, and 4-Code Enforcement Violations with 3 court appearances issued in the month of September 2025 by BIU.

COMMITTEE REPORTS

**Public Works/Buildings Grounds/Zoning/Code/Flood** – Discussion of shared purchase of street sweeper/sucker truck with MABD. Utilizing liquid fuel funds next year.

**Finance/ Budget** –

**Grants** –

**Business Development/ Community Relations/School Services/ Rebranding Derry** –.

**Community Pool** –. Level Green Plumbing quote for 2 new hot water heaters \$6,572.20, and requesting a second quote. Quote to epoxy entrance, locker rooms and hallways to the pool \$16,800. Fire Suppression system \$2,500, Friends of Derry has raised \$1,500. Chemical computer approximately \$3,000. Freezer need approval from council to spend up to \$1,000 from freezer from MacBid.

**Refuse/Recycling** – Toters were delivered, multiple concerns, resident received a new one when they already had a rented one. Some residents didn't receive any refuse containers. Flyer concerns of miscommunication on 2<sup>nd</sup> toter service.

**TCC Representative**

**Personnel Onboarding** -

**COG Representative –  
Public Safety/Fire/Police -**

ANNOUNCEMENTS

- Railroad Days Committee Plans for 2026 the following: Easter Egg Hunt Community Park on Saturday, April 4<sup>th</sup>, 2026, Hobo Picnic Thursday, September 17, 2026, Railroad Days will be held Friday, September 19<sup>th</sup> and Saturday, September 20<sup>th</sup>, 2026, Set-up will Friday, September 18<sup>th</sup>, 2026 - Council to review in January, approving caveat that the police department and public works will handle and control street closing and traffic patterns.

PLANNING COMMISSION

No report

Subdivision application should be received soon from the RAWC

REPRESENTATIVES

Meeting schedule as listed:

- DARCEE meeting 4<sup>th</sup> Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held in January 2026.
- Derry Area Historical Society – Board Meetings are on the 3<sup>rd</sup> Monday monthly at 6:30pm at the Fulton House. Their website is [derryhistory.org](http://derryhistory.org). Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry –October 28, 2025 at 6:30pm at the Derry Municipal Building possibly relocating to Germano Hall.

COMMUNICATIONS

- Barbara Phillips attended the Westmoreland Borough Association meeting in September and will provide summary for council.
- PSAB has requested support (via letter samples provided) for Senate Bill 359, House Bill 1204 to change PA State Highway Law to require PennDOT maintain all surface and subsurface drainage facilities connected with the state highways within boroughs,

- Senate Bill 194 that would provide local governments with a flexible menu of print and electronic options for advertising public notices.
- We are the only Borough that participates in the winter maintenance program with PennDOT
- Westmoreland County Boroughs Association Meeting October 30<sup>th</sup>, 2025 The Barn 5:30pm Grant Funding for Construction Projects

#### UNFINISHED BUSINESS

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1. Board and Commission terms available in the Borough:
  - One alternate board member for the zoning hearing board expiring December 31, 2029.
  - One (1) four-year term for the planning commission expiring December 31, 2026.
  - One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
  - Vacancy Board Chairman
2. Derry Business Park – Current work completed, they ran out of grant funding for the street lights.
3. Appoint a Deputy Tax Collector – No applicants
4. Regional Police Coverage - Discussion possibly of a Municipal Agreement with Latrobe (Committee - Sara Cowan, Rich Eikenburg, and Jasen Lentz) Meeting scheduled for 10/8/2025
5. 2025-2026 Paving Project – Tentative start date 10/20/2025 Peoples gas will not be doing any work on 6<sup>th</sup> Avenue.
6. Part-time Office Assistant – Seton Hill Career Fair November 19, 2025
7. Civil Service Commission – Steve Kozar, Josh Campbell, Wayne Churley applicants

#### NEW BUSINESS

1. RFP for Police Pension Services- Due by October 3, 2025.
  - CBIZ
  - Girard
  - Municipal Retirement Trust (PSAB) Questioned the RFP language and didn't think they could provide a proposal.
2. RFP for CPA services for annual audit for 2025 in spring of 2026.- Due by October 3, 2025
  - Singer
  - Deblasio

3. 2026 General Fund Budget and Street Light Budget – Council to review
4. Public Works Union Contract – Discussion Prepared to vote on 10/14/2025 with agreement prepared.
5. Approve engineering to create plans for a bathroom at Mossback Park and apply for grant funding for the project for upcoming LSA Grant open through 11/30/2025.
6. Approve Resolution 695-25 Gibson Thomas to apply for a permeable paved parking area for the Derry Borough portion of the DAYAA baseball/softball area applying for LSA funding.
7. Approve Resolution 696-25 Appointing TCC delegates for Westmoreland County Tax Collection Committee for Local Earned Tax collections. Primary delegate: Sara Cowan Secondary delegates: Lori Latta and Angela Bundy.
8. Approve CCA Solutions Copier Leases: Office - \$118/month Copies B/W-\$ .009 and color \$ .07 Police- \$59.50/month B/W Copies -\$25/month Color Copies - \$ .07/Copy - Both 60 month leases
9. Resolution 697-25 Disbursement of State Aid Pension Funds to cover 2025 MMO's
10. Approve Trick or Treat Schedule for Saturday October 25, 2025, from 4pm-8pm, and the Halloween Hootenany on Friday, October 31, 2025, from 5pm-8pm
11. Electronic Media Board – Bill Snyder has volunteered to reach out to area non-profits to donate for the purchase of an electronic media board to be placed at the foot of the bridge visible from the red light for all event posting. Control center to be housed in public works building.

PAYMENT OF BILLS  
ADJOURNMENT