

**DERRY BOROUGH COUNCIL
REGULAR MEETING
November 18, 2025**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

APPROVAL OF MINUTES & TREASURER’S REPORT

1. Regular Meeting Minutes of October 14, 2025
2. Special Meeting Minutes of November 5, 2025
3. Special Meeting Minutes of November 12, 2025
4. Treasurers Report for October 31, 2025

RECOGNITION OF VISITORS

SOLICITOR’S REPORT

MAYOR’S REPORT

The Mayor reported for October 2025 with total receipts of \$____, which included traffic receipts of \$____, non-traffic receipts of \$____, and \$____ in clerk of court and \$____. miscellaneous receipts and \$____ parking. There were ____ complaint calls, __ traffic citations, __ non-traffic citations, and __ parking tickets.

ZONING /UCC/ CODE OFFICER’S REPORT

BIU report for October 2025 – Summary Report: No Zoning Permits, 1- UCC, 5- Occupancy, and 4-Code Enforcement Violations with 3 court appearances issued in the month of October 2025 by BIU.

COMMITTEE REPORTS

Public Works/Buildings Grounds/Zoning/Code/Flood – Snow Removal Equipment, Salt boxes installed, plows tested, Hydraulic line replacement on the 2015 F550 salter. Mossback winterized Leaf Pick-up, Lift truck paint, Sign replacements, dump truck maintenance, and alley repairs. November Plans Winterize moving equipment and community park, Christmas Banners, drainage project with MABD and Leaf Pick up.
Finance/ Budget - 5th Draft Distributed and on agenda for approval of advertisement.
Grants - DOJ Grant Received, LSA Grants applied for Owens Ave, Gazebo, Big Foot Park, GTE working on plans and/or applications for W. Third Culvert and Mossback bathrooms. Council can start to plan for next year’s application for the CDBG funding that is available and required to be submitted by September 2026. A copy of the 2027 Application should be available in June of 2026. Information regarding the funding can be found on the Westmoreland County Planning and Development Website under Community Development Block Grants.
Business Development/ Community Relations/School Services/ Rebranding Derry –. Community Pool-

**Refuse/Recycling -
TCC Representative -
Personnel Onboarding -
COG Representative –
Public Safety/Fire/Police -**

ANNOUNCEMENTS

PLANNING COMMISSION

Next planning commission meeting to be held on 7pm November 24, 2025

REPRESENTATIVES

Meeting schedule as listed:

- DARCee meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held in January 2026.
- Derry Area Historical Society – Board Meetings are on the 3rd Monday monthly at 6:30pm at the Fulton House. Their website is derryhistory.org. Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry –November 13, 2025 at 6:30pm at the Derry Borough Building 2nd Floor.

COMMUNICATIONS

- Friends of Derry is hosting a Santa Workshop event for crafts and pictures with Santa on Sunday, December 14th, 2025 from 3pm-6pm at the American Legion Building located 111 W. Second Avenue, Derry.

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - One alternate board member for the zoning hearing board expiring December 31, 2029.

- One (1) four-year term for the planning commission expiring December 31, 2026.
 - One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
 - Vacancy Board Chairman
2. Derry Business Park
 3. Appoint a Deputy Tax Collector – No applicants
 4. 2025-2026 Paving Project – Tentative start date 10/20/2025 Peoples gas will not be doing any work on 6th Avenue.
 5. Part-time Office Assistant – Seton Hill Career Fair November 19, 2025
 6. Civil Service Commission – Cody Heacox, Josh Campbell, Wayne Churley, Kayla Buchko, and Grant Nicely submitted letters for appointment.

NEW BUSINESS

1. RFP for Police Pension Services
 - CBIZ - Review
 - Girard - Review
2. Approve to advertise 2026 General Fund Budget and Street Light Budget
3. Approve Ordinance 821 Fixing the 2026 Tax Rate for the General Fund at 29 mills and Street Light Fund at 2.5 mills.
4. Approve the Public Works Local 1451 Union Contract
5. Approve Angela Bundy full-time effective December 1, 2025
6. Appoint Angela Bundy as Secretary/Treasurer December 1, 2025
7. Approve bonding Angela Bundy for \$100,000
8. Approve adding Angela Bundy to the Signature Cards in December 2025
9. Approve Angela Bundy's Employee Package
10. Accept Lori Latta's retirement date and her last day working as of December 19, 2025.
11. Approve Resolution 698-25 for application for the Statewide Local Share Assessment Program Grant for West Owens Ave & Church Way Sanitary Sewer \$147,362.

12. Approve Pay Estimate #1 Final Derry Borough Paving Project in the amount of \$284,999.53.
13. Approve the promotion of Francis Plummert Police Sergeant for the Derry Borough Police Department.
14. Resolution 699-25 Mossback Park Bathroom Project application for Statewide Local Share Assessment Program in the amount of \$139,700.
15. Accept Brad Eaglehouse resignation as of the 28th of November, 2025.
16. Advertise full-time position for public works department.

PAYMENT OF BILLS
ADJOURNMENT