

**DERRY BOROUGH COUNCIL
REGULAR MEETING
March 10, 2026**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

APPROVAL OF MINUTES & TREASURER'S REPORT

1. Regular Meeting Minutes of February 10, 2026
2. Treasurers Report for February 28, 2026

RECOGNITION OF VISITORS

SOLICITOR'S REPORT

CHIEF'S REPORT

Chief Sam reported for February 2026 with total receipts of \$885.58 which included District Court receipts of \$747.46, \$58.12 in clerk of court, \$40 in reports, and \$40 in parking tickets. There were 107 complaint calls, 7 traffic citations, 1 non-traffic citations, and 2 parking tickets.

MAYOR'S REPORT

ZONING /UCC/ CODE OFFICER'S REPORT

BIU report for February 2026 – Summary Report: __ Zoning Permits, _ UCC permit, _ Occupancy inspections, and _ Code Enforcement Violation with _ court appearances in the month of February 2026 by BIU.

COMMITTEE REPORTS

Public Works/Buildings/Grounds/Flood – Public Works completed snow removal, pothole patching, removal of Christmas banners and recycling of Christmas trees, equipment repairs and maintenance, street sign fixes, a repair to the auger on the 2015 Dump, and finished painting the garage office. In March, efforts will continue with snow removal as needed while beginning spring preparations, including readying lawn equipment, handling daily maintenance tasks, coordinating with the police department on no-parking areas, and replacing the handicap pad at N. Chestnut St. and W. Keeling Ave. PW advises that backhoe seals will need replaced after winter, would like to establish a timeframe for street sweeping, and be in the loop on the 3rd Ave bridge project.

Finance/ Budget/Grants – Grants Applied for: LSA Grants for W. Owens Ave and Church Way Cemetery Sanitary Sewer Project, Permeable Pavers and Underground Stormwater Detention Project, Mossback Park Bathrooms, and McGee Run Bioswale UNT. In Planning: Westmoreland County Parks and Rec Arts Grant, CDBG Funding. Active: Big Foot Park and COPs Hiring Grant. Other Grant Wishes: Mossback Park Gazebo updates, Train Playset for 2nd Ward Park, 3rd Ave. Culvert replacement, police vehicle, lit media board.

Business Development/Community Relations/School Services/ Rebranding Derry – The Borough participated in the St. Patrick’s Day Parade in Latrobe on March 7, 2026.

Community Pool – Passes for the pool are available, positions advertised for.

Personnel Onboarding –

COG Representative – Meeting 3rd week of March.

Public Safety/Fire&Police/Code Enforcement/Zoning –

IT Technical – Possibility of livestreaming meetings

Planning Committee – Review of Ordinance 618, Regulations for Parking During Snow Conditions. Review of use of Home-Based Businesses in the mixed-use zone.

ANNOUNCEMENTS

Council would like to remind our residents that permits are required for decks, pools and fences. Zoning applications are available on the Borough website.

The Borough Council went into an executive session regarding a personnel matter at the Work session on March 3, 2026 beginning at 7:38pm, ending at 7:45pm.

PLANNING COMMISSION

Next Meeting will be in April

REPRESENTATIVES

Meeting schedule as listed:

- DARCee meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held March 25th at the Derry Township Building
- Derry Area Historical Society – Board Meetings are on the 3rd Monday monthly at 6:30pm at the Fulton House. Their website is derryhistory.org. Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall.
- The Derry VFW and American Legion invite the community to their monthly flag-raising and lowering ceremonies on the 10th and 11th at 6 p.m. at the Veterans Memorial Bridge. To have a family member’s flag flown, please contact us. Those interested in participating or joining the VFW or Legion may reach out to Russ McKlveen.
- Friends of Derry – March 24, 2026 at 6:30pm at the Derry Borough Building, 2nd Floor.

COMMUNICATIONS

- Letter of resignation from the Zoning Hearing Board from Christina Shearer
- Mayoral Proclamation from Mayor Bundy for Thunderbird Day, Feb. 25, 2026
- Letter from Westmoreland County Department of Planning and Development approving the Zoning Amendment changes.
- Mayoral Proclamation from Mayor Bundy for Derry Area Trojans Boys Basketball Section Champions Day, March 3, 2026

- Letter from Gibson Thomas Engineering Recommending the acceptance of the roads at the Derry Business Park site as public roads.
- Westmoreland County Borough's Banquet will be held on Friday April 24, 2026 at 6:00PM at Ferrante's Lakeview in Greensburg. RSVP by April 6th. \$35/person.
- Westmoreland County Boroughs Association March 26, 2026 5:30pm at The Barn at Donohoe Center in Greensburg. Program on Municipal Liability Blind Spots RSVP by March 23th
- Thank you note from the Lentz Family in response to the windchime for Jasen's father.
- Letter of Interest from Grant Nicely for the Planning Commission.

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - Vacancy Board Chairman
 - Remaining term of one (1) five-year term for the Zoning Hearing Board term expiring December 31, 2026 upon acceptance of the resignation of current ZHB member, Christina Shearer.
 - One alternate board member for the zoning hearing board expiring December 31, 2029
2. Approve the acceptance of the road at the Derry Business Park as a public road as recommended by Gibson Thomas.
3. Appoint a Deputy Tax Collector – No applicants
4. Intern Office Assistant – Virtual Internship and Job Fair via Seton Hill, March 12, 2026.

NEW BUSINESS

1. Approve Ordinance No. 822, amending allowable use of the Central Business Commercial Zone to include athletic facilities and training centers as a permitted use, permit light industrial use, value-added manufacturing, and warehousing and storage.
2. Approve the Gem Theater Food Truck Festival. Derry Community Park Friday and Saturday of Derry's Garage Sale Days, August 7-8, 2026, with trucks parked overnight.
3. Approve Fallen Heros Ride August 1, 2026 past the Derry War Memorial.
4. Approve Resolution 704 -26 Westmoreland County 2026 Hazard Vulnerability Assessment and Mitigation Plan Update
5. Approve Applying for 2026 250PA Pennsylvania Day Mini Grant for a cleanup day to be held on July 20, 2026.
6. Approve Resolution 705-26 Supporting the Revitalization of the Downtown District.

7. Approve the resignation of Christina Shearer from the Zoning Hearing Board.
8. Approve adding Borough payments(Occupancy Permits, Zoning, Park Rentals etc.) through the Toast system.
9. Approval of memorandum of understanding for Officer Jamnick's one week of vacation.
10. Approve advertising a seasonal lawn employee for the 2026 season.
11. Approve fishing event at Lake Ethel held by DARCEE, the Derry Borough Municipal Authority, and the Friends of Derry on June 14, 2026 benefitting the Derry Borough Volunteer Fire Department.
12. Approve Applying for the Westmoreland Parks and Recreation Local Arts Grant for \$3,186 for a mural to be created on the Public Works garage with matching funds support from the Borough of up to \$2,000.00.

PAYMENT OF BILLS
ADJOURNMENT