

**DERRY BOROUGH COUNCIL
REGULAR MEETING
February 13, 2024**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

APPROVAL OF MINUTES & TREASURER'S REPORT

1. Re-organization Meeting Minutes of January 2, 2024
2. Special Meeting Minutes of January 26, 2024
3. Treasurers Report for January 31, 2024

RECOGNITION OF VISITORS

SOLICITOR'S REPORT

1. I have been in communication with Cody Wightman who serves as the President of the Derry Area Youth Athletic Association and he is to provide me with documentation regarding the 501(c)(3) Non-Profit Corporation status so I can reference the same in the baseball field lease previously authorized by Borough Council.
2. The advertisement of an amendment to Derry Code, Chapter 340 has been sent to the Borough Secretary to place on a public meeting agenda for hearing to consider the adoption of an Ordinance adopting the Sewer Use Rules and Regulations prepared by the Derry Borough Municipal Authority.
3. On January 1, 2024 a bargaining session took place at the Derry Borough Municipal Building between the negotiation teams of the Derry Borough Police Department and Derry Borough.
4. Council members Nathan Bundy, Jasen Lentz and Borough Council President Al Checca met with the Solicitor and the Solicitor's special counsel, Thomas P. Pellis and Bernard P. Matthews, Jr. to receive a full update on legal matters.

MAYOR'S REPORT

The Mayor reported for **December 2023** with total receipts of \$380.42, which included traffic receipts of \$40.01, non-traffic receipts of \$158.75, and \$116.66 in clerk of court and \$15.00 miscellaneous receipts. There were 47 complaint calls, 1 traffic citation, 0 non-traffic citations, and no parking tickets.

The Mayor reported for **January 2024** with total receipts of \$_____, which included traffic receipts of \$_____, non-traffic receipts of \$_____, and \$_____ in clerk of court and \$_____ miscellaneous receipts. There were ___ complaint calls, ___ traffic citations, ___ non-traffic citations, and ___ parking tickets.

ZONING /CODE/UCC OFFICER'S REPORT

BIU report for January 2024 – One Zoning Permit, no UCC permits, and two code enforcement violations reported in the summary.

COMMITTEE REPORTS

Public Works – Cinta's uniform quote provided to council. Repaired ceiling at garage, replacing street signs, Christmas Banners removed. Snowplow maintenance.

Buildings and Grounds –

Police – Cintas uniform quote will be prepared. Server needed for body cameras acquired.

Finance/Budget –

Parks and Recreation – Lions Club wants to donate another bench for Derry Community Park. They were looking for council approval at the location of the Earl Filmore Memorial.

Pool Committee – Pool Grant expenditures must be spent in 2024 balance \$42,4730.70 CEAP Budget – New Construction \$19,000, Renovations/Maintenance - \$28,500 and New Equipment- \$2,500 Wages for 2024 Season Planning for 2024 Season with 4 DJ Nights and review of wages for pool employees.

Grants -CDBG Grant – Paving, T-Mobile Grant App – Pool, Multi-Purpose Community Facilities Program Information- DCED Grant

Public Safety Committee-

Media/Technology- Introducing a Public Works Facebook Page, Updates for council emails.

Neighborhood Watch-

DASD/School- Teachers at Grandview Elementary School asked the DASD Board of Directors to consider approving the purchase of new science textbooks for kindergarten through grade 5 students. After looking at books from different publishers, elementary science teachers chose Amplify Science K-5 as the series they'd like to buy. A \$50,000 Math and Science Grant will be used to partially fund the purchase of the textbooks.

ANNOUNCEMENTS

PLANNING COMMISSION

Occupancy Permit Ordinance Review – Summary of draft ordinance provided to council and minutes from the last planning commission meeting.

Vacancy Ordinance – Council review of draft ordinance modeled after Etna Borough's.

REPRESENTATIVES

- DARCEE meeting 4th Weds 7pm Quarterly
- Derry Area Historical Society – Board Meeting are held at the Fulton House on the 3rd Monday monthly at 6:30pm. Their website is derryhistory.org Please check out their facebook page for updated information searching derry area history.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!

COMMUNICATIONS

- ❖ Municipal Roundtable Westmoreland Conservation District – Friday, February 23, 2024
- ❖ Derry Business Park – Harvest Commercial Real Estate Services Summary
- ❖ Westmoreland County Parks & Recreation – Art Grant Program Up to \$1,000
Deadline March 26, 2024
- ❖ Downtown Playbooks
- ❖ Letter from Ron Seich, Manager MABD support Grant Nicely for reappointment
- ❖ Westmoreland County Advisory Letter regarding Subdivisions, Zoning Ordinances, and Comprehensive Plans
- ❖ Letter of resignation from Noah Alter for the Planning Commission
- ❖ Derry Railroad Days Committee request for financial contribution
- ❖ Letter from Yvonne Earhart regarding the euthanization of K-9 Smoke
- ❖ Presentation Harvest Commercial Real Estate Services Dave Stevenson and Bob Lasser – Derry Business Park

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - a) One five-year-term for the Zoning Hearing Board expiring December 31, 2025, and one vacancy of an unexpired term ending December 31, 2026 and (1) alternate board member.
 - Letter of interest received from Wayne Churley J. D.
 - Approve Jerris Weller to five-year renewal term for the Zoning Hearing Board term expiring December 31, 2028.
 - b) Vacancy Board Chairman 2023
 - c) One mid five-year term for vacancy on the Municipal Authority Board Term Expiring 2026. One mid five-year term for vacancy on the Municipal Authority Board Term Expiring 2024.

Eligible letters of interest for MABD

- Chuck Derito
- Madelyn Derito
- Rachelle Bodenschatz
- Grant Nicely
- Zachary Lockridge

2. Porcelain Park – Article in Tribune Review dated 1-6-2024

3. Sewer Lateral Testing Ordinance Amendments – Draft provided by Solicitor

Approve advertisement of Ordinance 808 Updating Sanitary Sewer Rules and Regulations holding a public hearing.

4. American Rescue Plan Budget

5. 2024 Paving Project – CDBG Grant (LF and Reserves) Plans to be provided by Steve Schmitt from Gibson-Thomas for council review.

6. Approve advertising for Part-time Assistant (Secretary/Treasurer) for the Borough Office

7. Update Comprehensive Plan – Review Downtown Playbook Services to enhance specific goals and objectives for Derry Borough Business District

8. Mossback Park Gazebo Maintenance

9. Police Contract

10. Crime Watch App – Estimated annual cost of \$1,200.

11. Re-advertise to appoint a Deputy Tax Collector

NEW BUSINESS

1. Discuss and vote on a 2- year moratorium for future of K-9 Program

2. Pool Pavilion - 12 X 24 pavilion – Westmoreland Renovation Brothers Inc. at \$22,280.00 **or** Booher Construction, LLC \$20,860.00 Gibson-Thomas will assist with approval of UCC plans.

3. Approve submission of T-Mobile Grant Application for a slide for the community pool.

4. Approve Lease Agreement for DAYAA for the use of Derry Borough’s property including one of the baseball fields utilized for their baseball program. Lee Demosky will prepare the agreement for the request from DAYAA officers.

5. Approve Co-Stars Salt Contract for 625 tons for August 2024-July 2025 Season

6. Approve Resolution 681-24 updated Bank Signature Cards

7. Social media – Facebook concerns and implications

8. Approve Easter Egg Hunt tentatively March 30, 2024 (weather permitting) to be hosted by Railroad Days Committee at the Derry Community Park

9. Review 424-45 Central Business Commercial Zone - Review of Theatre “Cultural Facilities”
10. Approve Cintas Uniform Quotes for Public Works with wipers and mats
11. Approve to donate the remaining funds from the K-9 account to Action for Animals in Latrobe, PA in the amount of \$3,295.06
12. Approve purchase of a Mobile Speed Limit Sign 12” X12” Mobile Sign with additional battery. \$3,200 plus \$750 for an additional battery
13. Approve to accept resignation of Noah Alter from the planning commission and advertise the vacancy.
14. Approve the DARCEE Car Show to be held at the Derry Community Park on Sunday, August 4, 2024
15. Approve placement of a Memorial Stone at the Derry Community Park for K-9 Smoke
16. Approve hiring Bradley Eaglehouse as a part-time public works employee.
17. Approve purchasing a server for the police department body cameras for footage storage up to \$1,500.
18. Approve updated pool employee wages as follows for 2024 Summer Season: Manager \$16, Assistant Manager \$12, Head Guard \$11, 3rd yr Guard \$10.50, 2nd yr Guard \$10.00, 1st yr Guard \$9.00, Senior Concession \$10.50, and Concessions \$9.00
19. Approve DARCEE to add additional playground equipment at the community park and refurbish the 3rd Ward playground following appropriate playground safety standards.

PAYMENT OF BILLS
ADJOURNMENT