

**DERRY BOROUGH COUNCIL  
REGULAR MEETING  
December 9, 2025**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

APPROVAL OF MINUTES & TREASURER’S REPORT

1. Regular Meeting Minutes of November 18, 2025
2. Treasurers Report for November 30, 2025

RECOGNITION OF VISITORS

SOLICITOR’S REPORT

MAYOR’S REPORT

The Mayor reported for November 2025 with total receipts of \$ \_\_\_\_\_, which included traffic receipts of \$ \_\_\_\_\_, non-traffic receipts of \$ \_\_\_\_\_, and \$ \_\_\_\_\_) in clerk of court and \$ \_\_\_\_\_ miscellaneous receipts and \$0 parking. There were \_\_\_\_\_ complaint calls, \_\_\_\_\_ traffic citations, \_\_\_\_\_ non-traffic citations, and \_\_\_\_\_ parking tickets.

ZONING /UCC/ CODE OFFICER’S REPORT

BIU report for November 2025 – Summary Report: No Zoning Permits, \_\_\_\_\_ - UCC, \_\_\_\_\_ Occupancy, and \_\_\_\_\_ Code Enforcement Violations with \_\_\_\_\_ court appearances issued in the month of November 2025 by BIU.

COMMITTEE REPORTS

**Public Works/Buildings Grounds/Zoning/Code/Flood –  
Finance/ Budget**

**Grants** – LSA Grants applied for Owens Ave, Gazebo, Big Foot Park, W. Third Culvert and Mossback bathrooms. Council can start to plan for next year’s application for the CDBG funding that is available and required to be submitted by September 2026.

**Business Development/ Community Relations/School Services/ Rebranding Derry –  
Community Pool** – Passes will be available beginning this month for potential holiday gifts.

**Refuse/Recycling -**

**TCC Representative -**

**Personnel Onboarding -**

**COG Representative –**

**Public Safety/Fire/Police -**

ANNOUNCEMENTS

### PLANNING COMMISSION

The planning commission held their public meeting on November 24, 2025, for review of the subdivision request from the Redevelopment Authority of Westmoreland County. They submitted an email to council recommending approval of the subdivision plans.

### REPRESENTATIVES

Meeting schedule as listed:

- DARCEE meeting 4<sup>th</sup> Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held in January 2026.
- Derry Area Historical Society – Board Meetings are on the 3<sup>rd</sup> Monday monthly at 6:30pm at the Fulton House. Their website is [derryhistory.org](http://derryhistory.org). Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3<sup>rd</sup> Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.
- Friends of Derry –January 20<sup>th</sup>, 2026 at 6:30pm at the Derry Borough Building 2<sup>nd</sup> Floor.

### COMMUNICATIONS

- Friends of Derry is hosting a Santa Workshop event for crafts and pictures with Santa on Sunday, December 14<sup>th</sup>, 2025 from 3pm-6pm at the American Legion Building located 111 W. Second Avenue, Derry.
- Christmas in Mossback Park – DVFD hosting a visit from Santa Claus and the DASD marching band on Saturday December 6, 2025 at 6pm.

### UNFINISHED BUSINESS

---

1. Board and Commission terms available in the Borough:

- One (1) four-year term for the planning commission expiring December 31, 2027.
- One (1) four-year term for the planning commission expiring December 31, 2028.
- One (1) four-year term for the planning commission expiring December 31, 2029.

- One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029.
- One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2030
- Vacancy Board Chairman
- One (1) five-year term for the Zoning Hearing Board term expiring December 31, 2030

Approve to advertise the vacancies available

2. Derry Business Park
3. Appoint a Deputy Tax Collector – No applicants
4. Intern Office Assistant

#### NEW BUSINESS

1. Approve General Fund Budget and Street Light Budget
2. Approve Ordinance 821 Fixing the 2026 Tax Rate for the General Fund at 29 mills and Street Light Fund at 2.5 mills.
3. Full-time Laborers Position for public works department.
4. Approve the Subdivision Plans provided by Westmoreland County Landbank Tax Map Numbers 01-10-0-166, 06-01-13-0-047, and 06-01-10-0-172.
5. Approve the local share assessment for the Westmoreland County Transit Authority in the amount of \$924 for the fiscal year to be paid by February 15, 2026.
6. Approve Keytex Energy renewal Contract for \_\_\_ Month Term for \_\_\_\_\_kWh.
7. Appoint Angela Bundy as the Right to Know Officer.
8. Approve an extension to the Snow Removal Agreement between Borough of Derry and the Municipal Authority of the Borough of Derry from April 15, 2025 through January 31, 2027.
9. Approve council, zoning, and planning commission meeting schedules for 2026 as provided to be advertised.
10. Training Compensation – Lori Latta
11. Employee Holiday Gift Cards

12. Assign civil service terms to the appointees for one two year, one four year, and one six year-term. Josh Campbell, Wayne Churley, and Grant Nicely.

PAYMENT OF BILLS  
ADJOURNMENT