

**DERRY BOROUGH COUNCIL
REGULAR MEETING
April 8, 2025**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

APPROVAL OF MINUTES & TREASURER’S REPORT

1. Regular Meeting Minutes of March 11, 2025
2. Treasurers Report for March 31, 2025

RECOGNITION OF VISITORS

1. Ralph Zoerner III – Sr. Account Executive Public Sector, Waste Management
2. Timothy Carson – Westmoreland County Coroner’s Office
3. Alex Concannon -Westmoreland Community Action Representative – They will be having an open house on May 5th, 2025 from 1pm-3pm at their S. Chestnut St. location.

SOLICITOR’S REPORT

MAYOR’S REPORT

The Mayor reported for March 2025 with total receipts of _____, which included traffic receipts of \$_____, non-traffic receipts of \$_____, and \$_____ in clerk of court and \$_____ miscellaneous receipts. There were ___ complaint calls, ___ traffic citations, ___ non-traffic citation, and ___ parking ticket.

ZONING /UCC/ CODE OFFICER’S REPORT

BIU report for March 2025 - There were ___ Zoning Permits, ___ UCC, ___ Occupancy, and ___ Code Enforcement Violations issued in the month of March 2025 by BIU.

COMMITTEE REPORTS

Public Works/Buildings Grounds/Zoning/Code/Flood- Repaired floorboards and step at Mossback Park, Concrete base for pool sidewalk and beginning brick work, sign maintenance, installed cage at PD station window. Lawn equipment maintenance, street repairs, pool sidewalk repair. Water is currently on at all parks and pool. Sign installations and pool prep will begin. Road flares and spare wheels purchased for F550 and F600 trucks.

Finance/ Budget/ Grants – People Parks Community Foundation -Application April 21st- May 30th, 2025.

[The Capacity and Community Development Program](#) offers grants up to \$25,000 to support projects that enhance and improve public parks and recreational spaces, creating safe, accessible, and enjoyable environments for community members. This includes projects that focus on

playground renovations, green space improvements, sports facility upgrades, and the development of new recreational amenities.

The Recreational & Educational Development Program offers grants up to \$25,000 to support projects that enhance recreational and educational facilities, fostering community engagement, lifelong learning, and healthy lifestyles. The grants aim to fund initiatives that create or improve spaces for recreational activities and educational programs, ensuring accessible and enriching environments for individuals of all ages and backgrounds.

People, Parks, & Community Foundation
814-234-8803

info@peopleparks.org

https://peopleparks.org/programs/capacity_and_community_development

GreenWays and Trails Grant Application - Big Foot Park Submission

Business Development/ Community Relations/School Services/ Rebranding Derry Community Pool – The pool committee would like to research food service for outside the pool this year as another option if possible.

Refuse/Recycling

TCC Representative

Personnel Onboarding

COG Representative – Jasen Lentz reported that equipment sharing discussed at last meeting, and we need to draft a letter requesting to have an agreement with their UCC appeals board.

Public Safety /Fire/Police

ANNOUNCEMENTS

Derry Borough Council went into executive session at the Derry Borough worksession held on April 1, 2025 at 8:06pm for personnel discussion. The executive session ended at 8:16pm.

PLANNING COMMISSION

Next meeting 4th Tuesday of April at 7pm AV Germano Hall
Zoning Ordinance Review

REPRESENTATIVES

Meeting schedule as listed:

- DARCee meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria.
- Derry Area Historical Society – Board Meetings are held at the Fulton House on the 3rd Monday monthly at 6:30pm. Their website is derryhistory.org Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall (Alternative meeting place is the Fulton House in New Derry) Always looking for new members from Derry Borough!
- The Derry VFW and American Legion would like to invite everyone to take part in a solemn flag raising and lowering ceremony monthly on the 10th and 11th at the Veterans Memorial Bridge at 6pm. If you would like a family member's flag

to be flown for a certain month, feel free to contact us. It is a great honor to provide this service and to show the community we are very much active. Derry VFW would very much like to see our ranks grow, for the VFW and the American Legion. If interested in either the flag raising or joining the VFW or Legion contact Russ McKlveen.

- Friends of Derry meeting– April 21, 2025 Tuesday 6:30pm upstairs 2nd Floor

COMMUNICATIONS

- DVFD, Friends of Derry, and the American Red Cross will be installing smoke detectors free of charge. More details to follow as to how residents can sign up for the installation (tentative date May 10, 2025) will be posted on social media and in communications at the meetings upcoming. Volunteers needed to help.
- Summary provided by Barbara Phillips in attending the Westmoreland County Borough's Association meeting regarding KPM and Penn Dot
- Westmoreland County Lead Paint Hazard Control and Health Homes programs are available. Eligibility: Homes must be built before 1978, Have a child under 6 or a current pregnancy, and household income below 80% of the county's median income. Contact Vanessa Peperator at vpeperat@westmorelandcountypa.gov

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - a) One alternate board member for the zoning hearing board expiring December 31, 2029.
 - b) One (1) four-year term for the planning commission expiring December 31, 2026.
 - c) One (1) five-year term for the Derry Borough Municipal Authority expiring December 31, 2029
 - d) Vacancy Board Chairman 2025
 - e) Civil Service Commission

Secretary will readvertise on social media.

2. Derry Business Park – Meeting summary provided
3. Mossback Park Gazebo Maintenance – Grant Application was submitted
4. Appoint a Deputy Tax Collector
5. Regional Police Coverage – Discussion with Derry Township (Plan of Action Feasibility study/MOU) Communication sent to schedule an initial meeting.

Committee - Sara Cowan, Rich Eikenburg, and Jasen Lentz

6. Big Foot Commemorative Project- Friends of Derry

7. Ordinance 818 for Speed Limits and Scale for Fines – Feasibility Study to be conducted.

8. Chief of Police Position

NEW BUSINESS

1. Engineering Proposals

2. Cell Phones for Public Works, Mayor, and Police Chief

3. Refuse and recycling contract – RFP’s accepted for May 2025 approval

Approve the addendum to be added for the RFP for refuse containers to be included as part of the service provided.

4. Clean-up Day – July 19, 2025

Amend agenda to approve applying for the **Keep Pennsylvania Beautiful Mini Grant** for a community clean up

5. Seasonal Lawn Employee

6. Approve DARCEE Car Show to be held at the Derry Community Park on Sunday August 3, 2025.

7. Approve Angela Bundy to attend the PAMA Conference August 12th-14th, 2025 in Bethlehem PA including room and mileage- Approximately \$500 for conference and stay.

8. Approve to modify the General Fund Budget changing some

9. Approve Railroad Days for September 18th, 20th, and 21st, 2025

10. Approve requesting planning commission to prepare draft amendment for Derry Borough’s Zoning Ordinance upon receiving the Derry Business Park project updated plans. Upcoming dedication date to be announced for the new plans.

11. Participation of 4th of July parade in Latrobe

12. Approve Halloween Hootenanny at the Derry Community Park to be held on October 31, 2025

13. Approve listing the 2005 Ford F550 XL Dump truck on Municibid for sale

14. Chicken Ordinance

15. Speed Limit Amendment

16. 2025-2026 Paving Project – Roads to be paved list created and the next step is a development meeting to be scheduled in May.

17. Resolution #691-25 Authorization for signatures for the Greenways Trails Recreation Grant Application.

PAYMENT OF BILLS

ADJOURNMENT