

**DERRY BOROUGH COUNCIL
REGULAR MEETING
April 14, 2026**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

APPROVAL OF MINUTES & TREASURER'S REPORT

1. Regular Meeting Minutes of March 10, 2026
2. Treasurers Report for March 31, 2026

RECOGNITION OF VISITORS

SOLICITOR'S REPORT

CHIEF'S REPORT

Chief Sam reported for March 2026 with total receipts of \$__ which included District Court receipts of \$__, \$__ in clerk of court, \$__ in reports, and \$__ in parking tickets. There were __ complaint calls, __ traffic citations, __ non-traffic citations, and __ parking tickets.

MAYOR'S REPORT

Since March, the Borough has advanced several key initiatives, including scheduling the first police labor contract negotiation meeting and submitting the Westmoreland County Arts Grant application, now pending award determination. Operational priorities have shifted with a recommended delay in adopting a new animal control contract, while identifying immediate needs such as a microchip scanner and kennel improvements. Council is also asked to consider a potential strategic pivot of the People's Parks project toward a First Avenue connection concept. Pool operations have progressed into active preparation with management interviews, programming development, and identification of facility repairs. Additionally, the Borough has significantly expanded coordination with PennDOT and Gibson-Thomas Engineering on a comprehensive set of traffic safety improvements, including signage, speed studies, and roadway design considerations.

ZONING /UCC/ CODE OFFICER'S REPORT

BIU report for February 2026 – Summary Report: no Zoning Permits, no UCC permit, 1 Occupancy inspections, and 3 Code Enforcement Violations with no court appearances in the month of February 2026 by BIU.

BIU report for March 2026 – Summary Report: 0 Zoning Permits, 1 UCC permit, 7 Occupancy inspections, and 6 Code Enforcement Violation with 0 court appearances in the month of March 2026 by BIU

COMMITTEE REPORTS

Public Works/Buildings/Grounds/Flood –

Finance/ Budget/Grants – Grants Applied for: LSA Grants for W. Owens Ave and Church Way Cemetery Sanitary Sewer Project, Permeable Pavers and Underground Stormwater Detention Project, Mossback Park Bathrooms, and McGee Run Bioswale UNT, Westmoreland County Parks and Rec Arts Grant, 250PA Pennsylvania Mini Grant **In Planning:** CDBG Funding. **Active:** Big Foot Park and COPs Hiring Grant. **Other Grant Wishes:** Mossback Park Gazebo updates, Train Playset for 2nd Ward Park, 3rd Ave. Culvert replacement, police vehicle, lit media board, meeting streaming, train viewing platform.

Business Development/Community Relations/Rebranding Derry –

Community Pool – Pool Manager position was interviewed for and there will be another hiring event for lifeguards on April 18th. Friends of Derry covered the expense of the Ancillary system replacement, annual hood cleaning, and fire extinguisher testing.

Personnel Onboarding – Angela Bundy is now a notary.

COG Representative – discussed using the COG as a mini-Landbank, regional code officer initiative, grant writer, Parks & Rec circuit rider, and blight initiatives. Next meeting the week of April 20th.

Public Safety/Fire&Police/Code Enforcement/Zoning –

Technical – Possibility of livestreaming meetings

ANNOUNCEMENTS

A reminder to residents to maintain the grass height in your yard to 3 inches or more. Longer grass is healthier and requires less fertilizers.

If using fertilizers or pesticides, always follow the directions and never apply immediately before a rain storm.

PLANNING COMMISSION

Next Meeting will be April 28th at 7:00pm at AV Germano Hall.

REPRESENTATIVES

Meeting schedule as listed:

- DARCee meeting 4th Weds 7pm Semi-Monthly alternating between Derry Borough, Derry Township, and New Alexandria. Next meeting to be held in May.
- Derry Area Historical Society – Board Meetings are on the 3rd Monday monthly at 6:30pm at the Fulton House. Their website is derryhistory.org. Please check out their facebook page for updated information searching Derry Area History.
- Derry Railroad Days Committee meets the 3rd Tuesday monthly at 6:30pm at AV Germano Hall.
- The Derry VFW and American Legion invite the community to their monthly flag-raising and lowering ceremonies on the 10th and 11th at 6 p.m. at the Veterans Memorial Bridge. To have a family member's flag flown, please contact us. Those interested in participating or joining the VFW or Legion may reach out to Russ McKlveen.
- Friends of Derry – April 28, 2026 at 6:30pm at the one room schoolhouse.

COMMUNICATIONS

- Updated recommendation letter from Gibson Thomas for dedication of the roads for the Derry Business Park.

UNFINISHED BUSINESS

1. Board and Commission terms available in the Borough:
 - Vacancy Board Chairman
 - Remaining term of one (1) five-year term for the Zoning Hearing Board term expiring December 31, 2026.
 - One alternate board member for the zoning hearing board expiring December 31, 2029
2. Derry Business Park – Approve accepting dedication of roadways in Porcelain Park from Redevelopment Authority of County of Westmoreland subject to Consulting Engineer and Solicitor approval.
3. Derry Business Park - Approve entering Right-of-Way Agreement And Easement with Derry Borough Municipal Authority and the Redevelopment Authority of the County of Westmoreland to allow for emergency access to conduct inspections, maintain, repair or restore stormwater management facilities on Porcelain Park. This easement does not impose any duty or obligation on the Borough or the DBMA to conduct these operations and is subject to Consulting Engineer and Solicitor approval.
4. Appoint a Deputy Tax Collector – No applicants
5. Intern/Part-time Office Assistant

NEW BUSINESS

1. Approve revised memorandum of understanding for Officer #23.
2. Discuss and approve application for DCED MTF grant for 3rd Street Culvert.
3. Discussion and approval of bidding advertisement for the Big Foot Park Hardscaping.
4. Approve renewal of Go Laurel Highlands membership for \$295.
5. Approve to confirm Angela Bundy, Barbara Phillips, and Chief Doug Sam as Trustees of the CBiz Pension Plan.
6. Approve Gibson Thomas to review Borough's West Owens, Wineman and Shankle Ways for transitioning roads to one way.
7. Approve hiring of Sawyer Telford as Pool Manager at the rate of \$15/hour or \$18/hour with lifeguard certification.

8. Approve hiring of Janice Watchak at the rate of \$13/hour for pool hospitality team lead.
9. Approve email accounts for the Mayor for the Borough.

PAYMENT OF BILLS
ADJOURNMENT