

April 8, 2019

Derry Borough Council met in regular session Monday, April 8, 2019 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, Grant Nicely, David Jones, Mary Landis, Jim Ritenour and Daniel Chaney were present. Mayor Kevin Gross was present. Nick Cammuso was reporting.

MOTION by Grant Nicely to approve the minutes for the regular council meeting of March 11, 2019. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by David Jones to approve the treasurer’s report with a General Fund Balance Sheet totaling \$264,716.10 for March 31, 2019. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Don Ritenour – Owens Avenue – Observing for any information on Owens Avenue Extension Project.
2. Alison Camp – 301 S. Ligonier Street – Observing
3. Sara Cowan – 306 W. Sixth Avenue – Observing with Community Interest
4. Janet Deglau – 321 Shade Street – Ice issue due to spring and runoff water or storm water that collects on 4th Avenue and Shade Street. Ms. Deglau addressed the same issue approximately 10 years ago. Requesting council to add a storm water basin or resolute the issue. She is asking the public works department to please address the ice until a permanent resolution can be made. It needs to be addressed the street is now breaking apart. (Worksession attendance 4-8-19)

SOLICITOR’S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting.

ANNOUNCEMENTS

Derry Borough Council went into executive session at the Derry Borough Worksession held on Monday, April 1, 2019 at 7:36pm regarding police department personnel matters and legal discussion regarding our refuse and recycling contract. Executive session ended at 7:49pm.

MAYOR’S REPORT

Mayor Kevin Gross submitted the Mayor’s report for March 2019 with receipts of \$430.39 which included traffic receipts of \$377.58 and non-traffic receipts of \$10.16. There were 52 complaint calls, 25 traffic citations, 3 non-traffic citations, and no parking tickets.

April 8, 2019

BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT

BIU reported for February 2019 and March 2019 summary report including one (1) UCC permit, one (1) Occupancy Permit, three (3) Code violations and 2hrs for court hearing.

COMMITTEE REPORTS

Municipal Authority Review Committee – Al Checca and Dan Chaney

Grant Nicely – Public Works COG W. 2nd Avenue Bridge Debris Removal, Lori Latta will register Dave Overly and Grant Nicely to the Public Works Supervisor Training to be held on May 30, 2019 9am-3:30pm Courtyard Marriot in Greensburg through PSAB

Al Checca-Police- Wages Police Contract – Tabled Al Checca and the Mayor attended the PSAB Police Management course and received great information on policy and procedures and ways to improve on the department. He will forward information to the secretary to scan and email to council.

Chad Fabian – MABD requested a share for cleaning out the catch basins in the Borough of Derry. MOTION by Al Checca to split the cost for the catch basin clean outs. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed. Cost estimated at \$3,200 for Derry Borough’s portion of cost.

Mr. Fabian also mentioned that there may be some debris build up under W. Second Avenue bridge which will need removed prior to our next inspection by DEP for our streams. This needs to be discussed with MABD to see if we should be sharing this cost as well.

Lori Latta – Play Equipment Community Park – WCF Grant Application

Mary Landis – Grants

Al Checca mentioned that the Municipal Authority Board has reviewed stormwater fees for implementation this year. They are looking at a figure of \$10 per household per month, which may be beginning in June. David Jones asked if the MABD has created a budget for the stormwater fees to be implemented. Council agreed that a budget should be presented routinely and should show detail as to how all funds are spent for the purpose in a monthly Rev/Exp Report with a PNL Statement.

David Overly- Public Works Crew Leader – Report

Mileage and Fuel Report

- 34 Gallons of Diesel Used for snow removal
 - 688 miles on the newest 2015 550
 - 123 miles F250
 - 129 miles Backhoe
-
- ✓ \$1,200 spent on mower parts
 - ✓ Meeting upcoming with Doug Siler regarding 5th Avenue issues with stormwater and Garlan Mills

April 8, 2019

- ✓ Looking for a grant possibly for grass seed and aeration for the dog park
- ✓ There needs to be some tree maintenance at the Dog Park with some tree removal
- ✓ DASD will be providing the Dog Park with some benches and the public works department would like to mulch around them for grass cutting purposes.

Al Checca asked if the water could be turned on now since it is getting warmer for both the dog parks and the bathrooms.

- ✓ Pool pump has been repaired

Lori Latta asked about the salt shed progress if we have a date for construction. She forwarded the down payment as requested a few weeks ago.

- ✓ Provided Al Checca with a list of storm drains that need maintenance. (Lori will forward to all of council via scan)
- ✓ Provided council with estimates for a new trailer estimated at \$3,000 and a wood mulcher \$749

Derry Council tabled mulcher to gather more information. **MOTION** by Al Checca to approve purchase of the 2019 Reiser utility trailer presented costing \$2,895.00. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

Allison Camp mentioned that Lowes offers grants at times and we should look into it for possibilities for the community park.

PLANNING COMMISSION

No report

REPRESENTATIVES

DARCEE Car Show - Sunday, August 4th, 2019 Noon-4pm

COMMUNICATIONS

- Westmoreland County Boroughs Banquet Friday, April 26, 2019 at the Crystal Room Ferrante’s Lakeview on Rt. 30 in Greensburg. Please let borough office know **by April 16, 2019** so office may respond with reservations for elected officials attending from Derry Borough
- Penn Dot Connects – Enhances communication with municipalities for Penn Dot projects and helps partner with improvements to our communities and area. (Westmoreland County Borough’s Association)
- Grant Nicely, Al Checca, and Mayor Kevin Gross are attended the Municipal Police Department supervision and oversight PSAB Class on April 2, 2019
- Legislative Code Changes 2019-2020 – Informational Flyer passed out to all councilmembers and Mayor

UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:

April 8, 2019

- a) Two (2) vacancies and (1) alternate vacancy for the Zoning Hearing Board
- b) One (1) Planning Commission Vacancies

2. Garland Mills –Project Planning - 5th Avenue Area Meeting scheduled with Doug Siler for plan review of project area.

3. MS 4 - List requested from Al Checca from PW regarding storm drains that need repaired and infrastructure issues to repair icing issues during winter months. List was prepared by David Overly and submitted to council. (Attached - A)

4. Community Park – CDBG Grant for Upgrades for bathrooms – Plans are to be submitted to County for approval.

NEW BUSINESS

1. Refuse and Recycling Contract 2019-2020 **MOTION** by David Jones to approve the extension for our refuse and recycling contract for final year 10/1/2019-9/30/2020 as follows:

- 1. **Recycling =>** the recycling markets have changed dramatically, (especially in 2018 & 2019). Not only have commodities been negatively impacted, but now “contamination” has become a huge factor. Most recycling centers are charging for contaminated loads which is increasing our costs considerably.
- 2. **Bad-Debt =>** the Bad-Debt within Derry Borough continues to be in the 20% + range.

That said, our proposed rates for the final option year are as follows:

Regular Curbside Proposed Rate:	<u>\$18.50 Per Unit Per Month</u>
Senior Citizen (Curbside) Proposed Rate	<u>\$14.80 Per Unit Per Month</u>
Senior Citizen Bag Rate:	<u>\$3.50 Per Bag</u>

Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed. Council is requesting a letter be sent to other refuse carriers who are operating in the Borough without a permit for their services. Letters should also go out to residents utilizing other carriers that are not approved with our contracted services or permitted haulers.

2. Part-time public works for lawn and grounds maintenance- No applications received at this time. Advertisements will be provided to local colleges to perhaps spark some interest.

3. Wage Increase for PT Officers - Tabled

4. **MOTION** by David Jones to approve DASD 5K Event utilizing N. Chestnut Street and Lake Ethel to be held on May 18, 2019 at 9AM. Motion SECONDED Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

5. Approve purchase of new laptop for the Borough office. – Tabled for further review of options.

April 8, 2019

David Jones reviewed the option of Google Voice and porting numbers to employee's personal phones for a cost of \$20 as a one-time fee.

Derry Borough Council went into executive session at 7:44pm for personnel reasons. Executive session ended at 7:50pm.

MOTION by Al Checca to advertise for a full-time police officer. Motion **SECONDED** by Grant Nicely. All members present voiced "aye" in favor of the motion. Motion passed.

PAYMENT OF BILLS

MOTION by Grant Nicely to approve payment of bills totaling \$12,351.66 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by David Jones. All members present voiced "aye" in favor of the motion. Motion passed

ADJOURNMENT

MOTION by Grant Nicely to adjourn at 8:02 p.m. Motion **SECONDED** by Mary Landis. All members present voiced "aye" in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary