

January 14, 2019

Derry Borough Council met in regular session Monday, January 14, 2019 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, Grant Nicely, David Jones, Mary Landis, Jim Ritenour, and Daniel Chaney were present. Mayor Kevin Gross was present. Nick Cammuso was reporting.

MOTION by Grant Nicely to approve the minutes for the regular council meeting of December 10, 2018. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Daniel Chaney to approve the treasurer’s report with a General Fund Balance Sheet totaling \$226,828.65 for December 31, 2018. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Don Ritenour – Owens Avenue – Observing for any information on Owens Avenue Extension Project. The project is to be put out for bid for February.
2. Fred Goodman – 3rd Avenue – Observing for appointment of Board Member for the Municipal Authority Board.
3. Rich Thomas – Keeling Avenue – Observing for appointment of Board Member for the Municipal Authority Board and in support of Kevin Quinlisk for reappointment.
4. Michah Ritenour – S. Chestnut Street – Observing
5. Alison Camp – 301 S. Ligonier Street - Observing

SOLICITOR’S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting.

MAYOR’S REPORT

Mayor Kevin Gross submitted the Mayor’s report for December 2018 with receipts of \$1,511.31 which included traffic receipts of \$1,042.64 and non-traffic receipts of \$85.17. There were 61 complaint calls, 21 traffic citations, 2 non-traffic citations, and 0 parking tickets.

BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT

BIU reported for the month of December 2018 one (1) Code Violation and court hearing.

COMMITTEE REPORTS

Municipal Authority Review Committee – Al Checca and Dan Chaney
Jim Ritenour – Public Works - Salt Shed Proposal (Reminder requirement of 3 quotes for anything over \$10,000) Dog park is currently muddy and not in good condition, therefore he is asking the police don’t lock the dog park. Mr. Checca disagreed and stated it needs to continue to be locked as specified and made a **MOTION** for the continuance of the policy develop earlier in the year to open gates in the morning and the police are to lock them in

January 14, 2019

*the evening. Motion SECONDED by David Jones. All members present voiced “aye” in favor of the motion. **MOTION** by Al Checca to move forward with purchasing the salt shed for \$17,000 provided by Dave Overly. Lori Latta reported that Dave Overly gave her information that the purchase would be through Sourcewell, a national joint purchasing alliance, pending membership. Motion SECONDED by Daniel Chaney. Jim Ritenour and David Jones are against it until more information is provided and secured and all members of council receive proper information. Five members present voted “aye” in favor of the purchase. Motion passed.*

Al Checca-Police, Dog Park

Chad Fabian – Appointed Committees and Chairmans are staying the same.

Lori Latta – Floodplain Management- Meeting with Girl Scouts scheduled with Lori Latta to schedule distribution of the information packets to residents in the floodplain areas.

Mary Landis – Grants – DOJ Police Body Armor grant for 50% reimbursement will open April 2019.

ANNOUNCEMENTS

Derry Borough Council went into executive session at the Derry Council Worksession held on January 7, 2019 at 8:05pm for discussion of personnel matter. Executive session ended at 8:25pm.

PLANNING COMMISSION

No report

REPRESENTATIVES

Bowling for DARcee Sat Feb 9, 2019 4pm – 6pm Lincoln Lanes 3850 RT 30, Latrobe

COMMUNICATIONS

- Letter of Interest received by Kevin Quinlisk for the Municipal Authority Board. Chad asked for a motion. A **MOTION** was made by David Jones to appoint Kevin Quinlisk for the five year term for the Municipal Authority Board expiring December 31, 2023. Motion was SECONDED by Jim Ritenour. A roll call vote was requested by President Fabian. David Jones – yes, Jim Ritenour – yes, Grant Nicely- no, Mary Landis – No, Daniel Chaney – No, Al Checca – No, and Chad Fabian – yes. Motion denied.
- Letter of recommendation received by Amy Forsha for Kevin Quinlisk for the Municipal Authority Board
- Letter of Interest received by Grant Nicely for the Municipal Authority Board. A **MOTION** by Daniel Chaney to appoint Grant Nicely to the five-year term on the Municipal Authority Board expiring December 31, 2023. . Motion was SECONDED by Al Checca. A roll call vote was requested by Chad Fabian. Jim Ritenour – yes, Daniel Chaney- yes, Grant Nicely – abstained, Mary Landis – yes, David Jones – No, Al Checca – yes, and Chad Fabian – no. Motion passed. Jim Ritneour asked council if he could change his vote. Councilmembers explained his vote would stand as a yes vote.
- Letter from Gibson-Thomas as their 2019 proposal for Engineering Services for the Borough of Derry. **MOTION** by Al Checca to reappoint Gibson Thomas as our Engineers for 2019. Motion SECONDED by Daniel Chaney. All members present voiced “aye” in favor of the motion. Motion passed.

January 14, 2019

- Letter from Thomas Rennie, CPA as their proposal for our 2018 Borough and Tax Collector Receipts Audit. **MOTION** was made by Al Checca to appoint Thomas Rennie, CPA to prepare 2018 audit for Derry Borough. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.
 - 2017 Land Bank Audit Copy on File at Borough Office
 - Email from Lee Demosky requesting reappointment as Solicitor in 2019. **MOTION** by Mary Landis to appoint Lee Demosky as solicitor for 2019. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
 - Email from Melodi Ragowski to remain on the planning commission for another four-year term.
 - Derry Business Park – Marketing PDF has been added to the Derry Borough Website Homepage
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UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a) Two (2) vacancies and (1) alternate vacancy for the Zoning Hearing Board
 - b) One (1) Municipal Authority Board Member for a five year term expiring December 31, 2023.
 - c) Three (3) Planning Commission Vacancies One appointment approved above.

MOTION by Jim Ritenour to re-appoint Melodie Ragowski to a four-year term on the planning commission expiring December 31, 2022. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

2. Owens Avenue Extension Project – Preparing for advertisement for bids. **MOTION** by Grant Nicely to approve advertising for bids for the Owens Avenue Extension Project. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

3. Garland Mills - Project Planning – Doug Siler Apply for CDBG funding for a potential project.is an option.

4. **MOTION** by Al Checca to approve Res. 632-19 Snow removal agreement with the Municipal Authority of the Borough of Derry. Motion SECONDED by Daniel Chaney. All members present voiced “aye” in favor of the motion. Motion passed.

5. Community Park – CDBG Grant for Upgrades for bathrooms. **MOTION** by Al Checca to approve CDBG Grant for bathroom renovations at the Derry Community Park. Motion SECONDED by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

6. Dog Service Contract - **MOTION** by Grant Nicely to approve SABLE KENNELS for a two year contract as our dog catcher and responder. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

NEW BUSINESS

1. **MOTION** by David Jones to approve Council Meeting Schedule for 2019. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

January 14, 2019

2. **MOTION** by Jim Ritenour to approve Derry Borough Fire Chief Brock Dwire for 2019. Motion SECONDED by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

3. **MOTION** by Mary Landis to approve Lee Demosky for the Borough Solicitor for 2019. Motion SECONDED by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

4. Gibson-Thomas Engineering were appointed as the Borough Engineers for 2019. .

5. **MOTION** by David Jones to approve 2019 Membership to the Central Westmoreland COG and Indiana/Westmoreland COG. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

6. **MOTION** by David Jones to approve Resolution 630-19 Police officers in the Borough of Derry shall not be required to make contributions to the Police Pension Fund for 2019. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

7. **MOTION** by Al Checca to approve the Borough Secretary/Treasurer to pay bills between meetings to take advantage of discounts and prevent bills from becoming past due. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

8. **MOTION** by David Jones to approve Resolution 631-19 Appointment of Primary Voting Delegate Chad Fabian and Secondary Voting Delegate Lori Latta for the Westmoreland County Tax Collection Committee effective January 2019. Motion SECONDED by Grant Nicely. Chad Fabian abstained. All six members voted “aye” in favor of the motion. Motion passed.

9. 2019 Paving Project - Jim Ritenour will be reviewing streets with public works in preparation of meeting with Rick Skovensky from Penn Dot to decide on roads to approve for the list of our upcoming paving project. Any infrastructure improvements should be reviewed by Engineers. Public Works needs to provide a list to council to approve moving forward with the project.

10. Refuse and Recycling Contract – Approve to advertise for bids in April 2019 or approve an extension of one year for the contract. Lori Latta will confirm pricing with Waste Management for 2019-2020 extension for council to make an informed decision if council would choose to extend for one more year. Council has the option to extend for one more year if they so choose. - Tabled

11. **MOTION** by Jim Ritenour to approve Fire Chief Brock Dwire permission to change 911 call outs. Motion SECONDED by David Jones. All members present voiced “aye” in favor of the motion. Motion passed.

12. **MOTION** by Grant Nicely to approve advertising for part-time police officers. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

Derry Borough Council went into executive session at 7:28pm for personnel matters within the police department. Executive session ended at 8:02pm.

January 14, 2019

PAYMENT OF BILLS

MOTION by David Jones to approve payment of bills totaling \$ 32,495.69 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed

ADJOURNMENT

MOTION by Daniel Chaney to adjourn at 7:55p.m. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary