

## October 16, 2017

Derry Borough Council met in regular session Monday, October 16, 2017 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, Daniel Chaney, David Jones, Mary Landis, Grant Nicely, and Jim Ritenour. Mayor Kevin Gross was present and Nick Cammuso was reporting.

**MOTION** by Grant Nicely to approve the minutes for the regular council meeting of September 18, 2017. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Al Checca to approve special meeting minutes of September 28, 2017. Motion **SECONDED** by Mary Landis. All members present voiced “aye” in favor of the motion.

**MOTION** by Mary Landis to approve the treasurer’s report with a General Fund Balance Sheet totaling \$264,863.49 for September 30, 2017. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.

### RECOGNITION OF VISITORS

1. Don Ritenour – Owens Avenue – Observing – Mr. Ritenour requested an update for the Owens Avenue Extension Project. Derry Borough Council received a formal agreement and will be reviewing this month in hopes to approve at next month’s meeting.
2. Dawn Weichler – Dog Law- Sable Kennels – Gave council a proposal for Dog Retrieval and Kennel Services. Their shelter is out of McKeesport; however, they have forwarded references and are efficient. They support a no kill shelter with the exception of extremely aggressive dogs. They hope Derry Borough will give them an opportunity to service our community. Their fees have come in lower than Hoffman’s. The only concern council voiced is their location and response time.

**Derry Borough Council went into executive session at the Derry Borough Council work session held on Monday, October 2, 2017 at 7:26pm to discuss the Police Contract, Public Works Contract, personnel matters, and a contractual issue with the Municipal Authority. Executive session ended at 8:18pm.**

### SOLICITOR’S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting but appeared at the October work session.

### MAYOR’S REPORT

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Mayor Kevin Gross submitted the Mayor’s report for September 2017 with receipts of \$458.80 which included traffic receipts of \$352.15 and non-traffic receipts of \$ 2.52. There were 93 complaint calls, 27 traffic citations, 7 non-traffic citations, and no parking tickets.

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BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT  
BIU reported for nothing for the month of September 2017.

#### COMMITTEE REPORTS

***Municipal Authority Review Committee – Chad Fabian and Al Checca Stormwater Agreement***

***Jim Ritenour – Public Works –***

***Al Checca-Police – Security Camera’s Community Parks***

***Chad Fabian – Community Pool – The pool house has been winterized.***

***Lori Latta – Boiler Maintenance, Front of Municipal Building Maintenance, Women’s Bathroom Sinks (Plumbing) Jim Ritenour will talk with the Fire Department about the Boiler Maintenance and sharing the cost.***

Council discussed possible upgrades for the front entrance of the Municipal Building and putting some safety features in place. Possibly a camera and office control for door lock, to enhance security.

#### REPRESENTATIVE REPORTS

- DARCEE – There will be a vendor show fundraiser held on Sunday, November 5, 2017 from 12 noon – 3pm at AV Germano Hall to benefit Derry Area Revitalization Corporation. There will be over 32 vendors attending. It will be a great event to do some early Christmas shopping and support our community events and revitalization. There will be a Chinese auction and food available.
- RR Days Committee is now meeting the 4<sup>th</sup> Tuesday monthly at Derry Station Community Room at 6:30pm. Permanent change of meeting date and new membership needed.

#### PLANNING COMMISSION

#### COMMUNICATIONS

- There will be no MMO requirement for the Police Pension Plan for 2018 and 2019 as our Actuary provides.
- Derry Area School District will be hosting a Community Halloween Parade this year on Saturday October 28<sup>th</sup>, 2017 at 4:00pm beginning at Grandview Elementary following the course of Recreation Road to the Middle/High School Parking Lot. They will have Trunk or Treating available at the end of the parade. Student groups will also be providing baked goods hot dogs and games for the children. They are looking for Classic Car owners to join in to decorate their trunks and give out treats. Debbie Gray, Derry Middle School is the contact person at the school district for this event. Derry Police will be leading the parade and our Volunteer Fire Department will be participating in the event.
- Westmoreland County Borough’s Association will be meeting at 7pm on October 26, 2017 at the WCD office at Donohoe Center. Representatives for Westmoreland County Community Development will be there to discuss CDBG Funding. Need RSVP by 10-23-17 for attendance. Al Checca and Mary Landis plan on attending.
- Letter was received from the Municipal Authority (Richard Thomas) regarding a proposal of storm water fees to be established in the Borough of Derry to create a revenue stream to

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cover the expenses of storm water management. Council discussed the suggestions of letter, ending with many questions regarding establishing a fee as suggested. What are the details of a storm water maintenance employee? Will the employee be used for storm water maintenance only? Derry Borough only? Will an assessed fee cover cost of street sweeping and maintenance of all storm water systems? What about the expense of actual infrastructure and storm water maintenance? Also, it is very important that this topic needs to be discussed with our Borough Solicitor.

## **UNFINISHED BUSINESS**

1. Board and Commission terms expiring in the Borough:
  - a) Two (2) vacancies and (1) alternate vacancy for the Zoning Hearing Board
  - b) Three (3) Civil Service Commission Vacancies three (6) year-terms expiring every two years
  - c) Vacancy Board Chairman
2. N. Ligonier Street Bridge and Owens Avenue Extension Project – We received formal agreement from Penn Dot, waiting for response from Kevin Bittner on potential budget changes for the agreement. Agreement forwarded to council and Lee Demosky for review.
3. Community Park Project – Email forwarded to council that the project has been advertised for bids by Dan Schmitt from Gibson Thomas.
4. Approve Resolution 619-17 Pollutant Reduction Plan for MS-4 Permit - Tabled

## **NEW BUSINESS**

1. Public Works Union Contract 2018-2020 – Lee Demosky and Bernie Matthews will be handling negotiations with the Laborers Union Representatives.
2. 2018 General Fund Budget – Committee is to schedule to meet prior to next work session held on November 6, 2017.
3. **MOTION** by Al Checca to approve the Westmoreland County Transit Authority Local Share Assessment for Fiscal Year 2017-2018 in the amount of \$924.00. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Jim Ritenour to approve Resolution 620-17 Authorizing Distribution of 2017 State Aid for Derry Borough Uniform Pension and Non- Uniform Pension Plan. Motion **SECONDED** by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.
5. Hoffman’s Dog Service Contract - \$95 per month for retrieval service (Emergency calls after 4pm and weekends are an additional \$80 per incident.) January 1, 2018 – December 31, 2018. Tabled- Council wants to research the options presented to them.

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6. **MOTION** by David Jones to approve Trick or Treat for Saturday, October 28<sup>th</sup> from 5pm-8pm. Motion SECONDED by Grant Nicely. All members present voiced “aye” in favor of the motion. Motion passed.
7. Police Contract - Chad Fabian reported a letter from Lee Demosky our Solicitor is to be issued to Joshua Smail regarding the police contract.
8. Res 621-17 Approving agreement with Penn Dot for the Multi Modal Funding Grant for Owens Avenue Extension and N. Ligonier St. Bridge removal project. 70% Grant funded with 30% match from the Municipality. – Tabled

Al Checca discussed possibly acquiring a smart phone for David Overly Jr. our new public works crew leader. There was discussion of our current plan and how fortunate we are to have a lower expense than most plans, so if they moved forward with a smartphone for him it would have to be under a separate plan. There was also discussion of allowing him to expense a percentage of his own smartphone so he would not have to have two phones as well.

**MOTION** by Al Checca to pay for 50% of our public works crewleader’s phone. Motion died due to a lack of second. Chad Fabian plans to have a discussion with him regarding the matter in order to proceed with a plan.

**Derry Borough Council went into executive session for discussion of the Police and Public Works Contract, personnel concerns, and legal discussion at 8:08pm. Executive session ended at 8:26pm.**

#### PAYMENT OF BILLS

**MOTION** by Al Checca to approve payment of bills totaling \$ 62,578.80 and all outstanding legitimate bills through the end of the month. Motion SECONDED by Daniel Chaney Sr.. All members present voiced “aye” in favor of the motion. Motion passed.

#### ADJOURNMENT

**MOTION** by Al Checca to adjourn at 8:26p.m. Motion SECONDED by Mary Landis. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary