

DERRY BOROUGH COUNCIL
January 4, 2016 7:00 P.M.

REORGANIZATION MEETING
PLEDGE OF ALLEGIENCE

OATH OF OFFICE
ADMINISTERED BY

MAYOR
David J. Bolen

for

NEWLY ELECTED COUNCILMEMBERS

Jim Ritenour
Al Checca
David Fletcher
Barry Holden
Thomas J. Lipinski
Tax Collector Kristen Kozar

MAYOR DAVID J. BOLEN CHAIRED THE ELECTION OF PRESIDENT AND VICE PRESIDENT OF COUNCIL

A **MOTION** was made by Al Checca to open nominations for council president and vice-president. Motion was **SECONDED** by Dave Fletcher. Six members present voiced “aye” in favor of the motion. Motion passed.

A **MOTION** was made by Dave Fletcher to appoint Chad Fabian as President of Council. Motion was **SECONDED** by Al Checca. Six members present voiced “aye” in favor of the motion. Motion passed.

A **MOTION** was made by Chad Fabian to appoint Al Checca as Vice-President of Council. Motion was **SECONDED** by Dave Fletcher. Six members present voiced “aye” in favor of the motion. Motion passed.

A **MOTION** was made by Al Checca to appoint Jim Ritenour as Pro-Tem of Council. Motion was **SECONDED** by Allen Skopp. Six members present voiced “aye” in favor of the motion. Motion passed.

REGULAR MEETING

Derry Borough Council continued in regular session Monday, January 4, 2016 at 7:10 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, presiding, Al Checca, Dave Fletcher, Tom Lipinski, Jim Ritenour and Barry Smith. Allen Skopp was absent. Nick Cammuso, Latrobe Bulletin was reporting.

January 4, 2016

The Derry Borough Council meeting schedule for 2016 was reviewed and approved. **MOTION** by Thomas Lipinski to approve and advertise the prepared 2016 council meeting schedule. Motion was **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion was passed.

RECOGNITION OF VISITORS

1. Joseph Morton - Observing

COMMUNICATIONS

- Thank you from Pennsylvania Environment Council for membership
- Letter of Interest from Lee Demosky as Solicitor for 2016
- Letter of Interest from Gibson-Thomas as Engineers for 2016
- Letter of Interest from Betty Handy for reappointment for the Zoning Hearing Board
- Letter from Daniel Schmitt, Gibson Thomas supporting a conversion of Leo Street from two-way traffic to a one-way street. This was a developed part of the State Route 217 Bridge Plan in Derry Borough.

Jim Ritenour reported after encountering the wind storm the public works department had some clean-up of debris and repairs of signage to address. Some of the Christmas Banners had to be taken down and unfortunately a couple were actually lost in the storm.

APPROVAL OF MINUTES & TREASURER’S REPORT

MOTION by Thomas Lipinski to approve the minutes for the regular council meeting of December 14, 2015. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Al Checca to approve the treasurer’s report for December 31, 2015 with a General Fund Balance Sheet totaling \$157,410.47. Motion **SECONDED** by Barry Holden. All members present voiced “aye” in favor of the motion. Motion passed.

SOLICITOR’S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting.

MAYOR’S REPORT

Mayor Dave Bolen submitted the Mayor’s report for December 2015 with receipts of \$770.61 which included traffic receipts of \$331.02 and non-traffic receipts of \$86.65. There were 113 complaint calls, 24 traffic citations, and 6 non-traffic citations with no parking tickets.

ZONING / UCC/ CODE REPORT

January 4, 2016

BIU reported two UCC, one zoning permit, and one code enforcement violation for the month of December 2015

Mr. Lipinski inquired about the HA Berkheimer Tax bills, and was wondering if the name of our municipality could be more apparent on the invoice, so the public does not confuse the bill for junk mail.or scam mail.

UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a. Two (2) vacancies and one (1) alternate vacancy for the Zoning Hearing Board
 - b. Civil Service Commission Vacancies (3)

MOTION by Tom Lipinski to approve Betty Handy appointment to the Zoning Hearing Board expiring 12-31-2020. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.
2. **MOTION** by Dave Fletcher to approve Resolution 598-16Tax Anticipation Note – First Commonwealth Bank 2016. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

NEW BUSINESS

1. **MOTION** by Jim Ritenour to approve Lee Demosky as Borough Solicitor for 2016. Motion **SECONDED** by Barry Holden. All members present voiced “aye” in favor of the motion. Motion passed.
2. **MOTION** by Dave Fletcher to approve Derry Borough Fire Chief Brock E. Dwire for 2016. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
3. **MOTION** by Jim Ritenour to approve George Love as Zoning Hearing Board Solicitor for 2016. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Tom Lipinski to approve and accept Gibson-Thomas Engineering Co., Inc’s Proposal for 2016 Engineering Services for the Borough of Derry. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Tom Lipinski to approve Tim Rennie and Associates, CPA to conduct the 2015 Borough and Tax Audits. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

January 4, 2016

6. **MOTION** by Jim Ritenour to approve Fire Chief Permission to change 911 Call Outs. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

7. **MOTION** by Jim Ritenour to approve Resolution 599-16 Police Officers in the Borough of Derry shall not be required to make contributions to the Police Pension Fund for the calendar year 2016. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

8. **MOTION** by Jim Ritenour to approve Resolution 600-16 Appointment of Primary and Secondary Voting Delegate for the Westmoreland Count Tax Collection Committee effective January 6, 2014 which appoints Dave Fletcher as primary and Lori Latta as secondary delegate. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

9. **MOTION** by Dave Fletcher to approve 2016 Membership to the Indiana – Westmoreland COG. Motion **SECONDED** by Barry Holden. All members present voiced “aye” in favor of the motion. Motion passed.

10. **MOTION** by Jim Ritenour to authorize the Borough Secretary/Treasurer to pay bills between meetings to take advantage of discounts and prevent certain bills from becoming overdue. Motion **SECONDED** by Tom Lipinski. All members present voiced “aye” in favor of the motion. Motion passed.

11. Vacancy Board Chairman – Tabled

Council went into executive session at 7:43pm for personnel reasons. Executive session ended at 8:13p.m.

12. **MOTION** by Al Checca to hire Christopher Ramsden and Trent Hantz as a part-time Derry Borough police office. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

A discussion regarding the maintenance of the Lake Ethel benches took place. Councilmember Tom Lipinski thought the scouts or Vo-tech students may be interested in an upcoming project to take care of the updates needed. There is an account with some funds available if necessary. It has been some time since a discussion regarding the Lake Ethel committee took place and should probably be addressed again soon. A committee list should be updated.

Mayor Bolen is concerned that the road on Leo Street has a sink hole and an additional street light is needed.

January 4, 2016

Mayor Bolen addressed the internal shut off valve at the municipal Building again, and the secretary said she would contact Benjamin Franklin regarding a quote as Chad Fabian suggested.

There are some street lights out throughout the borough that needs addressed including a few on the current bridge.

PAYMENT OF BILLS

MOTION by Jim Ritenour to pay the current bills and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Dave Fletcher to adjourn at 8:19pm. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary