

## June 13, 2016

Derry Borough Council met in regular session Monday, June 13, 2016 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Barry Holden, Al Checca, Jim Ritenour (entered at 7:14pm), Allen Skopp, and Dave Fletcher. Mayor Dave Bolen was present. Thomas Lipinski and Solicitor Lee Demosky were absent. Nick Cammuso was reporting.

**MOTION** by Allen Skopp to approve the minutes for the regular council meeting of May 9, 2016. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Allen Skopp to approve the treasurer’s report with a General Fund Balance Sheet totaling \$257,624.71 for May 31, 2016. Motion **SECONDED** by Barry Holden. All members present voiced “aye” in favor of the motion. Motion passed.

### **Derry Borough Council went into executive session for personnel issues at the Derry Borough Council Worksession held on Monday, June 6, 2016 at 8:42pm. Executive session ended at 9:08pm.**

BIU representative Lee Miller attended the meeting at the request of council. Council has concerns that some of our resident concerns aren’t being addressed. The office hasn’t been receiving copies of permits issued or copies of violation notices given. Barry Holden stated residents aren’t receiving permits after they are applications are sent in for processing. Allen Skopp was concerned that the King residence has not applied for permits necessary and it has been a year since the first resident concern on that property has been forwarded to BIU. Al Checca has a concern for a resident on Ramsey Way who is moving a large area of dirt which can cause a stormwater management problem for neighboring residents. There will be a potential for ice and water flow into neighboring properties. Chad Fabian mentioned two property issues as well, 4<sup>th</sup> Street for weeds and property maintenance (an old industrial site, Schmuckers), a property on W. Third Street owned by Kenneth Monroe, and another property at the end of Third Street for chickens (The farm animal ordinance is under review with our Solicitor) Mr. Miller apologized for delays and reassured council that processing will be updated and we will receive current copies of all permits and violation notices within the next week or two.

The Borough is looking to have the front entrance of the municipal building updated and we need to have BIU assist the contractor with the ADA requirements. We need to have more contractors give us estimates and professional reviews of the area before making a decision on moving forward with the project. This will need to be listed for the budget next year, since the project seems to be bigger than anticipated.

### **RECOGNITION OF VISITORS**

1. Don Ritenour – 607 N. Chestnut St. – Observing and waiting to hear the status on our MTF application.
2. George Tragos- S. Chestnut St. – Observing
3. Tom Tatone – Planning Commission
4. Melodie Rogowski – Planning Commission

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**SOLICITOR'S REPORT**

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting.

**MAYOR'S REPORT**

Mayor Dave Bolen submitted the Mayor's report for May 2016 with receipts of \$1,736.39 which included traffic receipts of \$1,298.82 and non-traffic receipts of \$270.21. There were 121 complaint calls, 31 traffic citations, and one non-traffic citation.

The Mayor introduced Fran Plummer to council in hopes to re-hire him as a part-time police officer. Council wanted to discuss further in executive session.

The Mayor is concerned that the end of Huston Street has a line of site issue for cars pulling out on Rt. 217. A letter will be sent from the Borough office regarding the concern requesting the owners to trim bushes and trees necessary.

The Mayor announced he will be resigning at next month's meeting due to family and moving out of the community.

Repainting of the flower box in Mossback Park is needed.

**BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT**

BIU reported for the month of May 2016 six (6) Code Violations.

Lee Miller attended council meeting. Council has concerns about follow up with issues in the Borough, this was summarized earlier in the meeting.

**COMMITTEE REPORTS**

***Municipal Authority Review Committee – Barry Holden, Tom Lipinski, and Al Checca  
Jim Ritenour – Public Works – Flower Box in Mossback Park needs repointed by a brick mason or it will not make the next season without separating. Storage Shed in Mossback has a birds nest and the public works department will need to address.***

***Allen Skopp – Grants- No report***

***Al Checca-Police Department – No report***

***Chad Fabian – Pool open and doing well***

**REPRESENTATIVE REPORTS**

***Railroad Days- Lori Latta – Saturday, September 17<sup>th</sup> and Sunday, September 18, 2016***

***DARCEE -Lori Latta- Car Show will be held on August 7, 2016 at the Derry Community Park at 12:00 noon.***

**PLANNING COMMISSION**

No report given.

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## COMMUNICATIONS

- Estimates for Ramsey Way and Community Pool Parking Lot received
- CDBG Information received
- Meeting with Gibson Thomas on Wednesday, June 8<sup>th</sup>, 2016 at 4:30pm at Community Park regarding grant application for Professional Plan for Parks and Pedestrian Designations Interlinking went well. Chad Fabian, Jim Ritenour, Vince Mastrorocco, Allen Skopp, and Lori Latta met with Ed Schmitt. Mr. Schmitt is going to put together a work and cost estimate summary to submit with the application for the DCED Marcellus Shale Grant.
- Deck has been removed from Kelly Way and the wall was reinforced. Guiderails will be installed, hot mix will be sealed and they will be adding cement to the exterior wall on our parking lot side.
- Derry Midget Football requested sponsorship – Business Card Ad for \$30 or ½ Page for \$50 – **MOTION** by Allen Skopp to approve Business Card Ad for \$30. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
- Information forwarded to you in a previous email regarding incinerators and burning during summer months. (Latrobe Ordinance copied to all of you) It is not included in the 2012 Property Maintenance Code, according to Latrobe. Latrobe wrote something specific to assist with their residential issues.
- Flood Control Inspection will be held on Friday, June 17, 2016
- Smart Growth Partnership Dinner will be on July 14, 2016 from 6pm-9pm at the University of Pittsburgh at Greensburg. The cost is \$35 per person and RSVP is need by July 7, 2016

## UNFINISHED BUSINESS

1. Board and Commission Vacancies
  - One (1) vacancy and one (1) alternate vacancy for the Zoning Hearing Board
  - Civil Service Commission Vacancies
  - Vacancy Board Chairman

No letters received.

2. Owens Avenue N. Ligonier St. Bridge Removal Project – Announcing grant awards in July. (MTF Grant application)
3. Municipal Building Sidewalk and Entrance and Repair – This will need to be added on to budget for next year as it has become a much bigger project than expected. The ramp will need to be at a different grade which will create a new plan to be developed in order to be ADA compliant with our updated code. In the meantime, Jim Ritenour is to discuss with Pat Byers for a temporary maintenance of the railing, until a new installation can be planned and budgeted for.

**NEW BUSINESS**

1. **MOTION** by Al Checca to approve reimbursement for Winter Maintenance Agreement with Penn Dot. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

2. Fire Hydrants Replacement Utopia & 3<sup>rd</sup> Ave, High Street & 4<sup>th</sup> Avenue – Allen Skopp reported that Amy Forscha is on vacation but he will be sending her an email regarding the hydrant repairs that are needed.

3. Draft Ordinance – Incinerators - Tabled

4. Draft Clarification Ordinance – Farm Animals - Tabled

The Mayor discussed re-hiring Fran Plummer Council wants to make sure that we can provide 32hrs a week to Mr. Plummer. It was discussed to have Lee Demosky review hour requirements. Council wants to discuss further in executive later in the meeting.

6. **MOTION** by Allen Skopp to approve Resolution 603-16 Borough of Derry requesting a Greenways Trails, and Recreation Program Grant for the Community Park Revitalization Project in the amount of \$250,000. The match will be supported by DARCEE with fundraising efforts. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

7. Burn Ordinance Clarification- After a lengthy council review and discussion how to confirm the second and fourth week- Council agreed to leave the current Ordinance as is and create an annual calendar defining the actual burn days for the year. The Borough will place on our website calendar and distribute accordingly when necessary.

**Derry Borough Council went into executive session at 8:14pm for personnel issues. Executive session ended at 9:08pm.**

5. **MOTION** by Allen Skopp to hire Francis Plummer as part-time police officer for 32 hours per week. Motion **SECONDED** by Al Checca. A roll call vote was taken and all members present voiced “aye” in favor of the motion. Motion passed.

**PAYMENT OF BILLS**

**MOTION** by Dave Fletcher to approve payment of bills totaling \$36,358.98 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

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The Mayor mentioned the police department will be ordering ammunition this month, and he will be scheduling a meeting with the department within the next few weeks.

ADJOURNMENT

**MOTION** by Allen Skopp to adjourn at 8:36p.m. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary