

May 8, 2017

Derry Borough Council met in regular session Monday, May 8, 2017 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Al Checca, Daniel Chaney, David Jones, Dave Fletcher and Jim Ritenour. Barry Holden resigned due to residency. Mayor Kevin Gross was present and Nick Cammuso was reporting.

MOTION by David Jones to approve the minutes for the regular council meeting of April 10, 2017. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Al Checca to approve the treasurer’s report with a General Fund Balance Sheet totaling \$261,703.43 for April 30, 2017. Motion **SECONDED** by Daniel Chaney. All members present voiced “aye” in favor of the motion. Motion passed.

Derry Borough Council went into executive session for personnel reasons at the Derry Borough Worksession held on Monday, May 1, 2017 at 8:12pm. Executive session ended at 8:21pm.

RECOGNITION OF VISITORS

1. Don Ritenour – Owens Avenue – Observing for any information on Owens Avenue Extension Project.
2. Brenda and Grant Nicely – Park Street – Observing
3. Mike Reffo – 221 S. Chestnut St. – Observing with interest of council vacancy.

SOLICITOR’S REPORT

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting.

MAYOR’S REPORT

Mayor Kevin Gross submitted the Mayor’s report for April 2017 with receipts of \$1,678.41 which included traffic receipts of \$1,081.96 and non-traffic receipts of \$140.38. There were 102 complaint calls, 14 traffic citations, 4 non-traffic citations, and one parking tickets.

BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT

BIU reported for the month of April 2017 (1) one code violation and (1) one UCC permit.

COMMITTEE REPORTS

Municipal Authority Review Committee – Chad Fabian and Al Checca

Jim Ritenour – Public Works- Street Sweeper Service from Latrobe worked very well as a shared service. A punchlist for Penn Dot/Plum Construction was discussed for the Rt. 217 Bridge Project.

Al Checca- Police Department , Police car will be outfitted for next few weeks.

Lori Latta – Appeals Board Property Maintenance – Central Westmoreland COG
Bridge Inventory/Inspections – Preparation for the TIP

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Chad Fabian – Update Committee List, Dump Truck Repair (Ins), Street Sweeper, Pool Cleaning scheduled.

REPRESENTATIVE REPORTS

- DARCEE Meeting will be held on May 24, 2017 at 7pm New Alexandria Borough
- RR Days Committee meets 2nd Thursday, monthly at Derry Station Community Room at 6:30pm

PLANNING COMMISSION

The planning commission prepared a summary for amendment to the sign section in the Zoning Ordinance to allow for Zip Change Letters and provided to council. The secretary will submit to Lee Demosky for an official Ordinance amendment to be advertised. A **MOTION** by David Jones was made to advertise the amendment to add Zip Change letters for signs. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

COMMUNICATIONS

- The Mayor and Secretary attended the Derry Area Middle School Career Fair on Thursday May 4, 2017 from 8am -11:30am for leadership roles and Political Science positions.
- The Westmoreland County Land Bank is currently working with Derry Borough Council on a property we have located on High Street, and planning for demolition. Hallie Chatfield communicated Land Bank has acquired the property and it’s available for sale. Neighboring properties haven’t shown interest. They will proceed with demolition of the property this summer as it needs to come down.
- Pool Volunteers are needed for concession stand Memorial Day Weekend Saturday, Sunday, and Monday
- Appoint a member to the citizen’s advisory committee for the Keystone West Rail Initiative – David Jones.
- Westmoreland County Boroughs Association Meeting – at the Westmoreland Conservation District Office on Thursday May 25, 2017 at 7pm. Speaker will be Terri Knupp – First Energy.

UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:
 - a. Two (2) vacancies and (1) alternate vacancy for the Zoning Hearing Board
 - b. Three (3) Civil Service Commission Vacancies three (6) year-terms expiring every two years
 - c. Vacancy Board Chairman
2. N. Ligonier Street Bridge and Owens Avenue Extension Project

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3. Two letters received for the Zoning Solicitor position advertised. One from Law Care in Greensburg, and the other was from TKG & K, Greensburg. Law Care agreed to the fee schedule we are currently paying at \$125/hr. TKG&K rate was \$175/hr. **MOTION** by Dave Fletcher to appoint David Colecchia, Law Care, Greensburg, PA for the Solicitor position of the Zoning Hearing Board. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
4. Community Park Project – Tabled Waiting for updated plan from Ken Orie, Gibson-Thomas.
5. Occupancy Permits/Zoning Certificates/ Rental Properties
6. **MOTION** by Jim Ritenour to approve bid received by John Karney from Traffic Systems for \$700. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
7. Public Works Crew Leader Position – Jim Ritenour will follow up with a schedule and a list will be provided by the committee for interview. Interviews will be scheduled.

NEW BUSINESS

1. **MOTION** by Al Checca to accept resignation of Barry Holden as councilmember and advertise council vacancy. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Al Checca to advertise the council vacancy. Motion **SECONDED** by Daniel Chaney Sr. All members present voiced “aye” in favor of the motion. Motion passed.
2. Review and planning for 2019-2022 Transportation Improvement Plan Update. – Tabled – Bridges and Road Projects qualify.
3. **MOTION** by Jim Ritenour to approve wage increase of .25 cents for part-time summer help Kristopher Shoup. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
4. Community Outreach Program – Al Checca talked about developing a community volunteer program that residents can assist residents. Support in snow removal, assist elderly, help each other during illness, grocery needs, ect.....

**Derry Borough Council went into executive session at 7:35pm for possible litigation.
Executive session ended at 7:42pm.**

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MOTION by Dave Fletcher to approve payment of bills totaling \$13,934.89 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Dave Jones to adjourn at 7:43p.m. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary