

## March 14, 2016

Derry Borough Council met in regular session Monday, March 14, 2016 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Allen Skopp, Barry Holden, Al Checca, Jim Ritenour, Dave Fletcher and Thomas Lipinski. Mayor Dave Bolen was present. Solicitor Lee Demosky was absent. Nick Cammuso was reporting.

**MOTION** by Allen Skopp to approve the minutes for the reorganization and regular council meeting of February 8, 2016. Motion **SECONDED** by Tom Lipinski. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Dave Fletcher to approve the treasurer’s report with a General Fund Balance Sheet totaling \$192,502.12 for February 29, 2016. Motion **SECONDED** by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.

### RECOGNITION OF VISITORS

1. Don Ritenour – 607 N. Chestnut St. – Observing
2. Micheal Reffo III- 221 South Chestnut Street – Would like to put up a fence and wanted to know how to proceed. He was guided to the Borough website and a BIU representative for assistance. He inquired about a tree located near his sidewalk which he is concerned about it falling and wanted to know if the Borough could remove it for him. Mr. Fabian explained unfortunately that the Borough does not remove residential trees, but he may want to contact the power company if there is interference with his lines.
3. BIU Representatives – Bob Cower, Lee Miller, Larry Carlson. Introduction of Dan Felton as our new temporary Zoning and Code Official. Lee Miller will be handling our UCC and Occupancy applications. The Borough will be receiving two individuals for coverage. Council expressed concerns regarding turnover and follow-up with code enforcement. Mr. Kauer expressed reassurance that BIU will address any outstanding issues Derry Borough may have and will work with our local magistrate if there are any cases left open. BIU may need to reissue citations on matters of that level. Mr. Kauer suggested that we cc Denise Germanowski on our resident concerns as necessary.
4. Sarah Crispin-Thomas – DARCEe President – DARCEe has interest in providing an Electronic Digital Sign in Derry Borough to support local events and local business, similar to the one located at the Latrobe Municipal Building, but DARCEe would like to see a historical aspect incorporated into the sign as well, including a reference to trains or railroad perhaps. There was an idea of placement of the sign near the intersection of W. 2<sup>nd</sup> Avenue and Y Street.  
Ms. Crispin had mentioned that the Latrobe sign was provided by Comcast and perhaps that is an avenue worth researching for the DARCEe sign. She was going to research the opportunity for the Derry sign with Comcast. The intersection is scheduled to be under construction in June or July of 2016. There will be further review of this opportunity within the next few weeks by Lori Latta and Sarah Crispin-Thomas and possibly a meeting with Penn Dot to discuss possibilities.  
Council stated they are in support of the sign if it is possible.

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**Derry Borough Council went into executive session for personnel reasons at the Derry Borough Council Worksession held on Monday, February 1, 2016 at 8:03pm. Executive session ended at 8:40pm.**

#### SOLICITOR'S REPORT

The Solicitor provides a written report to Borough Council relating to attorney client privileged issues.

#### MAYOR'S REPORT

Mayor Dave Bolen submitted the Mayor's report for February 2016 with receipts of \$1,303.82 which included traffic receipts of \$361.61 and non-traffic receipts of \$854.62. There were 172 complaint calls, 53 traffic citations, and 3 non-traffic citations with no parking tickets.

- Trauma Bags are going to be put in each police vehicle
- The Mayor requested a new microwave for the station.
- Scams are on the rise in the area regarding IRS claims by phone. The Mayor wants public to be aware and not to give out any personal information.
- Mayor Bolen suggested the police need more storage facilities than above the jail cell. Council suggested that the area be cleaned out and dispose of items and records which can be destroyed.

Mr. Lipinski mentioned that it is important our officers are being seen out in the public and the new officers provide a professional communication with the public in all aspects.

#### BUILDING INSPECTIONS UNDERWRITERS, INC. MONTHLY REPORT

BIU reported one code enforcement violation for the month of February 2016 3- UCC Permits, 2 Occupancy, and 5-Code Violations/Inspections. .

#### COMMITTEE REPORTS

***Municipal Authority Review Committee*** – Barry Holden, Tom Lipinski, and Al Checca- Council members are planning on attending next authority meeting regarding sharing the cost of having the COG bring a vacuum truck to remove debris in our storm drains. There have been a couple of storm drains recently addressed with repairs.

***Jim Ritenour*** – Public Works.

***Allen Skopp*** – Grants

***Al Checca-Police Department*** – Wants to revisit body cameras and dash cameras for the department. Allen Skopp stated there are grants available for the body cameras.

***Chad Fabian*** – Alleys are in need of gravel and Pat Byers will be addressing the issue in March/April.

Council agreed to have Jesse Patterson come back as pool manager for the 2016 summer season.

Lori Latta asked council to review the summary changes for the internal police budget for police wages and medical benefits she prepared and requested their approval to make the changes.

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**REPRESENTATIVE REPORTS**

***Railroad Days- Lori Latta – Saturday, September 17<sup>th</sup> and Sunday September 18, 2016***

***DARCEE -Lori Latta- Digital Sign***

*Bowling for DARCEE – March 19, 2016, 2:00-4:30pm- Register online \$35 per person*

**PLANNING COMMISSION**

No report submitted.

**COMMUNICATIONS**

- PSAB Conference – June 5-8, 2016 Hershey PA – Council and Mayor
- PAMA Conference – August 10-13, 2016 Pittsburgh – Lori Latta is requesting attendance **MOTION** by Allen Skopp to approve Lori Latta to attend the conference. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.
- Westmoreland County Borough’s Association Meeting March 31, 2016 Westmoreland Conservation District Office Education Building at 7pm
- Westmoreland County Borough’s Association Banquet – Friday, April 29, 2016- 6pm \$20 per ticket Choice of Filet with Mushrooms or Flounder at Lakeview, Greensburg
- Information of Food Safety Classes was forwarded to Hope Fannie for the concessions area manager of the pool

**Derry Borough Council went into executive session for personnel reasons at 8:25pm. Executive session ended at 8:48pm.**

**UNFINISHED BUSINESS**

1. Board and Commission Vacancies
  - One (1) vacancy and one (1) alternate vacancy for the Zoning Hearing Board
  - Civil Service Commission Vacancies
  - Vacancy Board Chairman
2. Owens Avenue N. Ligonier St. Bridge Removal Project – HOP received and awaiting response regarding MTF Grant application.
3. Occupancy Permits – Discussion took place regarding review of the Borough’s current Occupancy Ordinance and once a review is complete possibly placing a notice of Occupancy Permits required on our website. Council discussed having a committee meeting to further discuss this in detail.

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**NEW BUSINESS**

1. **MOTION** by Allen Skopp to approve purchase of Map /Plans Expandable Mobile File System with Vinyl Protectors - \$699. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

2. **MOTION** by Allen Skopp to approve purchase of new lap top and basic financial software for community pool up to \$600. Dave Fletecher offered to look for a laptop and Lori Latta will review for a purchase of a basic financial software for record keeping at the community pool. Motion **SECONDED** by Al Checca. All members present voiced “aye” in favor of the motion. Motion passed.

3. **MOTION** by Thomas Lipinski to approve Kristopher Shoup as a part-time lawn maintenance public works employee for the 2016 summer season. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

4. Municipal Building Sidewalk and railing repairs – There was a discussion regarding the concern and it was thought best to have Gibson-Thomas to take a look at what is needed to bring back to safety at ADA specs. Lori Latta spoke with Dan Felton, BIU and asked if we need a permit and he stated one was not needed to replace sidewalk or handrails.

5. **MOTION** by Thomas Lipinski to approve the use of Derry Borough property for Railroad Days for Train Display, Petting Zoo, Climbing Wall, with insurance certificates provided as necessary. Motion **SECONDED** by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.

There was a council discussion regarding overlap coverage took place regarding police. Council discussed doing 16 hours per week, which Ms. Latta explained would be more costly than the original predetermined estimate she prepared for council at 8 hrs per week.

6. **MOTION** by Al Checca to approve 16 hours per week of part-time police overlaps for some double coverage for experiment for one month. Motion **SECONDED** by Thomas Lipinski. A roll call vote was requested by council president. Barry Holden – Yes, Thomas Lipinski – Yes, Allen Skopp – Yes, Jim Ritenour – Yes, Al Checca – No, Chad Fabian – No, Dave Fletcher – Yes.

Five (5) members of council voted “yes” and two (2) members of council voted “no” - Motion passed.

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**PAYMENT OF BILLS**

**MOTION** by Jim Ritenour to approve payment of bills totaling \$64,515.50 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

**ADJOURNMENT**

**MOTION** by Thomas Lipinski to adjourn at 9:10p.m. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary