

July 20, 2015

Derry Borough Council met in regular session Monday, July 20, 2015 at 7:00 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Chad Fabian, Presiding, Barry Holden, Al Checca, Dave Fletcher, Allen Skopp, Tom Lipinski. Jim Ritenour entered the meeting at 7:18pm. Mayor Dave Bolen was present. Solicitor Lee Demosky was absent. Greg Reinbold, Tribune Review and Nick Cammuso were reporting.

MOTION by Allen Skopp to approve the minutes for the regular council meeting of June 8, 2015. Motion **SECONDED** by Thomas Lipinski. All members present voiced “aye” in favor of the motion. Motion passed.

MOTION by Tom Lipinski to approve the treasurer’s report with a General Fund Balance Sheet totaling \$211,066.90 for June 30, 2015. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

RECOGNITION OF VISITORS

1. Don Ritenour – 607 N. Chestnut St. – They are satisfied with updated plans for opening Owens Avenue. The change in the plans moves the opening onto Rt. 217 further towards and want the road to extend further past their home.
2. Paul McGinnis – Somerset Advanced Disposal – Recycling and Refuse Contract Mr. McGinnis talked about minimizing additional charges to residents for electronic waste. There are many programs available without costing the residents an additional monthly charge.
3. David Jones – 513 E. 1st Avenue – Observing He was requested by Mr. Tatone to ask council to assist him with a line that is hanging from a pole on Keeling Avenue. It is a potential safety issue. Mr. Jones explained it’s a supporting steel line, not a live wire. Mr. Jones asked who he should discuss issues regarding the community pool with, and it was explained that he should refer all concerns to the pool manager.

SOLICITOR’S REPORT

The Solicitor provides a written report to Borough Council relating to attorney client privileged issues. Due to the moratorium Borough Council enacted to reduce expenses, the Solicitor was directed not to appear at the public meeting. There was no report for the public.

MAYOR’S REPORT

Mayor Dave Bolen submitted the Mayor’s report for June 2015 with receipts of \$1,424,28 which included traffic receipts of \$ 318.75 and non-traffic receipts of \$460.28. There were 126 complaint calls, 32 traffic citations, and 2 non-traffic citations with five parking tickets.

Chief of Police Randy Glick was present at the meeting to review some of the Mayor’s report incidents and to review the department’s response to recent events with council.

The Mayor presented a quote for a new police car purchase. The total amount would be \$32,013.49 (\$22,013.49 for the vehicle and the up fit would be \$5,827.00) without a dash camera. He suggested using \$10,000 of Act 13 money for down payment and continue annual payments for three years of \$8,233.34. Council discussed and tabled the idea until they have a better idea of what our budget will be for next year.

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The Mayor is in the process of re-scheduling a CPR Class for Borough employees. Scheduling has been difficult with employee availability and location with access to TV for viewing purposes.

Derry Borough Council went into executive session at 8:24pm at the Derry Borough Council Work session held on Monday July 6, 2015 to review possible litigation. Executive session ended at 9:05pm.

ZONING OFFICER'S REPORT

BIU reported to (UCC) building permits, two zoning permits, one UCC permit, and one violation reviews for the month of June 2015.

COMMITTEE REPORTS

New Building Committee – Chad Fabian, Tom Lipinski, and Al Checca

Mr. Lipinski and Mr. Checca toured the American Legion Building which is now vacant in hopes to review as a possible new location for a Borough office and Police station. Overall, they felt the building could be adequate space to house the new facilities. They are going to do further research and will report back to council.

Jim Ritenour – Public Works – Mr. Ritenour reported that the public works, police chief, and contractor for the Rt. 217 bridge project met to discuss public safety issues, such as pedestrian sidewalks, width of road for plowing purposes, and Leo St closure from Rt. 217. They will consider Public works ideas and work with Derry Borough. Public works installed a curb placement at a residential home near the new stormwater management project.

Allen Skopp – Grants – Nothing to report

Al Checca- **Police Department**

Lori Latta – Landscaping 2nd Ward Playground

REPRESENTATIVE REPORTS

DARCee will be hosting their first annual DARCee Car Show to be held on Sunday, August 2nd, 2015 from noon-4pm at the Derry Community Park. Cost is \$8.00 for pre-registration and \$10 day of the show.

PLANNING COMMISSION

No current business or report submitted.

COMMUNICATIONS

- ❖ Red Zone has forwarded the data submission for the CCTV media and dimension analysis for the Garlen Mills Run Floodwall inspection via an E drive delivered to Borough office. Council is welcome to review at the Borough office.

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- ❖ Derry Area Midget Football is requesting a sponsorship ad to support the Derry Area Midget Football Program Business Card Ad - \$30 Council approval requested. **MOTION** by Allen Skopp to place a \$30 support ad. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.
- ❖ Letter - Jim Guiher Commander, American Legion Post 324 Building available for purchase or lease.
- ❖ Derry Borough received a safety grant from Penn Prime for \$2,500 for our purchases of safety equipment including the cabinet, road blocks, chain saw chaps, and spill kit.
- ❖ DVFD is installing Keyless entry system for our Fire House. If we are interested in a keyless entry for the front door of the Municipal Building it would cost approximately \$1,800.00 - \$2,000.00 to set up and install.
- ❖ Tom Lipinski letter of resignation for the planning commission.
MOTION by Allen Skopp to accept Tom Lipinski’s resignation from the planning commission. Motion **SECONDED** by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

UNFINISHED BUSINESS

1. Board and Commission terms expiring in the Borough:

- a) One (1) vacancy and one (1) alternate vacancy for the Zoning Hearing Board
- b) Two (2) Civil Service Commission Vacancies one expiring December 31, 2016 and one (6) year term expiring December 31, 2018.
- c) Vacancy Board Chairman
- d) One (1) vacancy on the Planning Commission

2. **MOTION** by Allen Skopp to approve Owens Avenue updated plan provided by Gibson-Thomas to proceed with application for Penn Dot. Motion **SECONDED** by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed.

3. Allen Skopp explained that council decided to re-advertised for bids in order to receive possibly more bids and to amend the amount of residents utilizing the service. **MOTION** by Allen Skopp to approve re-advertising for Request for Proposals - Refuse and Recycling Contract beginning October 1, 2015 - September 30, 2015 including residential customer updated figures. Motion **SECONDED** by Dave Fletcher. A roll call vote was taken. All members present voiced “aye” in favor of the motion. Motion passed.

4. Storm water Drains/Catch Basin Maintenance – Tom Lipinski reported that he gave a map indicating storm drains that need maintenance. One drain which was considered at a serious level of deterioration was addressed; however, it needs to be addressed further, due to utilizing untreated wood for support. Storm drains need to be cleaned on a routine maintenance schedule as well. There are many that are currently clogged.

NEW BUSINESS

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1. **MOTION** by Allen Skopp to approve Pay Estimate #3 for the Community Development Block Grant Program to Rhino Construction in the amount of \$52,572.60. Motion SECONDED by Thomas Lipinski. All members present voiced “aye” in favor of the motion. Motion passed.

2.

MOTION by Dave Fletcher to approve the Winter Maintenance Agreement 2015-2020 with the Pennsylvania Department of Transportation Resolution. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed

3. **MOTION** by Allen Skopp to approve Resolution 589-15 Creating Policy for Children of 12 and under must be accompanied by an adult 18 or older at the Derry Community Pool with proof of age if necessary. Motion SECONDED by Jim Ritenour. All members present voiced “aye” in favor of the motion. Motion passed

4. Approve Addendum to Local 1451 Public Works Contract adding Wage Classification for Mechanical Rate - Tabled

5. **MOTION** by Al Checca to approve a Banner Maintenance Program beginning in 2016 for all owners of banners who wish to continue to have their banners displayed for a \$20 storage/maintenance annual fee. This fee will cover the cost of the supplies, public works time, storage, and the use of the lift truck. Motion SECONDED by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

6. **MOTION** by Jim Ritenour to approve the 2015 Membership to the Indiana Westmoreland COG for \$100. Motion SECONDED by Tom Lipinski. All members present voiced “aye” in favor of the motion. Motion passed.

7. **MOTION** by Allen Skopp to approve sponsorship for Derry Borough Residents of the Westmoreland Cleanways Household Waste Collections to be held on Saturday, October 2, 2015 at WCCC Youngwood Campus 9am-2pm with a cost of \$80. Motion SECONDED by Dave Fletcher. All members present voiced “aye” in favor of the motion. Motion passed.

8. Approve Office Copier Lease for 60 Months with CCA Solutions, Inc. – Tabled and discuss options

9. **MOTION** by Jim Ritenour to approve updated MEIT agreement for short-term disability coverage sick/accident (with no changes to current rates). Motion SECONDED by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.

Tom Lipinski discussed the committee’s review of the Municipal Authority’s Treasurer’s Reports received by their right to know request. After review, they had a difficult time understanding the reports and making heads or tails of the information. He was concerned ending balances weren’t matching up with beginning balances month to month which raised unease. He is asking council for a forensic audit to be performed of their financial records to see if it is a matter of poor bookkeeping skills or if there are any discrepancies. This is not accusatory of any wrongdoing, the numbers just aren’t making sense for the general public.

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MOTION by Tom Lipinki for council to have a forensic audit performed on the Municipal Authority's financial records. Motion was **SECONDED** by Jim Ritenour.

Council discussed the cost and the burden on the tax payers to perform a forensic audit.

The committee's questions may be able to be answered by the auditor who performed their last audit prior to moving forward to such a step as a forensic audit.

Lee Demosky was contacted at the meeting by speaker phone, he stated one option is to have a forensic audit performed, but council can fill out a right to know request and ask specifically for the detailed information needed. An accountant can always assist council with what they should be looking at. Due to the fact that we currently have the same accountant he suggested to utilize a different accountant for any review or audit council would wish to perform.

MOTION by Tom Lipinski to rescind the motion on the floor. Motion **SECONDED** by Jim Ritenour. A roll call vote was taken. All members present voiced "aye" in favor of the motion. Motion passed.

The committee will follow up with Tim Rennie with questions regarding the audit and the current financial reports available.

PAYMENT OF BILLS

MOTION by Allen Skopp to approve payment of bills totaling \$59,336.40 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Jim Ritenour. All members present voiced "aye" in favor of the motion. Motion passed.

ADJOURNMENT

MOTION by Dave Fletcher to adjourn at 8:45p.m. Motion **SECONDED** by Jim Ritenour. All members present voiced "aye" in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta
Secretary