

**DERRY BOROUGH COUNCIL  
January 6, 2014 7:00 P.M.**

**REORGANIZATION MEETING  
PLEDGE OF ALLEGIENCE**

**OATH OF OFFICE  
ADMINISTERED BY  
THE HONORABLE MARK J. BILIK  
MAGISTERIAL DISTRICT JUDGE  
FOR**

**MAYOR  
David J. Bolen**

**NEWLY ELECTED CONCILMEMBERS**

**Allen G. Skopp  
Joseph Morton  
Chad Fabian  
Nellie Smith**

MAYOR DAVID J. BOLEN CHAIRED THE ELECTION OF PRESIDENT AND VICE PRESIDENT OF COUNCIL

A **MOTION** was made by Chad Fabian to appoint Joseph Morton as President of Council. Motion was **SECONDED** by Kristine Melville. All five members present voiced “aye” in favor of the motion. Motion passed.

A **MOTION** was made by Kristine Melville to appoint Chad Fabian as Vice-President of Council. Motion was **SECONDED** by Allen Skopp. All five members present voiced “aye” in favor of the motion. Motion passed.

A **MOTION** was made by Chad Fabian to appoint Nellie Smith as Pro-Tem of Council. Motion was **SECONDED** by Allen Skopp. All five members present voiced “aye” in favor of the motion. Motion passed

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**REGULAR MEETING**

Derry Borough Council continued in regular session Monday, January 6, 2014 at 7:12 P.M. in the Derry Station Community Room, 200 West Second Avenue, Derry, PA with the following members present: Joseph Morton, presiding, Kristine Melville, Chad Fabian, Nellie Smith, and Allen Skopp. Two vacancies are available on council. Nick Cammuso, Latrobe Bulletin and Greg Reinbold, Tribune Review were reporting.

The Derry Borough Council meeting schedule for 2014 was reviewed and approved. **MOTION** by Chad Fabian to approve and advertise the prepared 2014 council meeting schedule. Motion was **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion was passed.

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**RECOGNITION OF VISITORS**

1. Al Checca – S. Chestnut Street - Letter of interest for council vacancy.

**COMMUNICATIONS**

- Letter of recommendation received from Municipal Authority for Kevin Quinlisk to fill the vacancy as a board member.
- Letter of interest from Kevin Quinlisk for the vacancy of the Municipal Authority Board.
- Letter of Interest from Lee Demosky as Solicitor for 2014.
- Letter of Interest from Gibson Thomas as Engineers for 2014.
- Letter of Interest from Thomas Rennie to prepare 2013 Borough audit.

**MOTION** by Allen Skopp to approve the minutes for the regular council meeting of December 9, 2013. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.

**MOTION** by Nelie Smith to approve the treasurer’s report for December 31, 2013 with a General Fund Balance Sheet totaling \$133,899.37. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.

**SOLICITOR’S REPORT**

The Solicitor provided a written report to Borough Council relating to public and attorney client privileged issues. Due to the moratorium Borough Counsel enacted to reduce expenses, the Solicitor was directed to not appear at the public meeting.

**MAYOR’S REPORT**

Mayor Dave Bolen submitted the Mayor’s report for December 2013 with receipts of \$2,140.93 which included traffic receipts of \$366.15 and non-traffic receipts of \$209.19. There were 108 complaint calls, 14 traffic citations, and 7 non-traffic citations with no parking tickets.

The Mayor is requesting council come up with a solution for parking police cars during the winter months. He would like to see a meeting with the Fire Chief to see if the police can use one of the bays in the Fire Department.

The Secretary reported that Norfolk Southern provided the Derry Police Department a \$1,000 grant for office equipment and police supplies.

**ZONING OFFICER’S REPORT**

An annual report was prepared by the secretary and is on file at the Borough office.

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**COMMITTEE REPORTS**

Chad Fabian – Reported that the new snow plow was purchased.

**REPRESENTATIVE REPORTS/DARCEe**

**COMMUNICATIONS**

- ❖ Westmoreland County Planning will be holding a public meeting reviewing our needs assessment for CDBG funding on Wednesday at 2pm.
- ❖ Jeanne Ashley will be meeting with our recreation committee regarding the possibilities of management of the pool and other programming at 1:00pm on Friday January 10, 2014 in Latrobe at Aroma Italiano's.

**UNFINISHED BUSINESS**

1. Board and Commission terms expiring in the Borough:
  - a. One (1) alternate vacancy for the Zoning Hearing Board
  - b. Two (2) Civil Service Commission Vacancies one expiring December 31, 2016 and one (6) year term expiring December 31, 2018.
  - c. Two (2) vacancies for the Planning Commission
  - d. One (1) Five Year term Municipal Authority Board Member term expiring December 31, 2018.
2. **MOTION** by Allen Skopp to approve Wages for Public Works Non-Uniform Employees Addendum for 2014 for Article VII Wages and Classifications. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.
3. **MOTION** by Chad Fabian to approve Resolution 562-14 Documentation for Tax Anticipation Note First Commonwealth Bank 2014. Motion **SECONDED** by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Allen Skopp to approve Resolution 563-14 Land Acquisition Paperwork prepared by Highland Professional Consultants. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Allen Skopp to approve Resolution 564-14 Documentation for Lighting, Drainage, and Sidewalk Maintenance Agreements for the new Rt. 217 Bridge Project. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed.
6. Police Chief Contract - Tabled

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7. Municipal Authority – The information that council requested from the Municipal Authority was received this past week and is available at the Borough office.

**NEW BUSINESS**

1. After executive session, a **MOTION** by Chad Fabian to approve Lee Demosky as Borough Solicitor for 2014. Motion **SECONDED** by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.
2. **MOTION** by Allen Skopp to approve Derry Borough Fire Chief Brock E. Dwire for 2014. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.
3. **MOTION** by Kristine Melville to approve George Love as Zoning Hearing Board Solicitor for 2014. Motion **SECONDED** by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.
4. **MOTION** by Allen Skopp to accept Gibson-Thomas Engineering Co., Inc’s Proposal for 2014 Engineering Services to the Borough of Derry. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.
5. **MOTION** by Chad Fabian to approve Tim Rennie, CPA and his proposal to conduct the 2013 Borough and Tax Audits. Motion **SECONDED** by Nelie Smith. All members present voiced “aye” in favor of the motion. Motion passed.
6. **MOTION** by Kristine Melville to approve Fire Chief Permission to change 911 Call Outs. Motion **SECONDED** by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.
7. **MOTION** by Allen Skopp to approve Resolution 565-14 Police Officers in the Borough of Derry shall not be required to make contributions to the Police Pension Fund for the calendar year 2014. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.
8. Resolution 566-14 Appointment of Primary and Secondary Voting Delegate for the Westmoreland Count Tax Collection Committee effective January 6, 2014. - Tabled until February meeting until vacancies are filled.
9. **MOTION** by Chad Fabian to advertise for two (2) council vacancies. Motion **SECONDED** by Nelie Smith. All members present voiced “aye” in favor of the motion. Motion passed.
10. **MOTION** by Allen Skopp to approve 2014 Membership to the Indiana – Westmoreland COG Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.

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11. **MOTION** by Kristine Melville to authorize the Borough Secretary/Treasurer to pay bills between meetings to take advantage of discounts and prevent certain bills from becoming overdue. Motion **SECONDED** by Allen Skopp. All members present voiced “aye” in favor of the motion. Motion passed.

12. **MOTION** by Kristine Melville to advertise for Vacancy Board Chairman. Motion **SECONDED** by Chad Fabian. All members present voiced “aye” in favor of the motion. Motion passed. The Mayor suggested Susan Bortz may be interested in the position.

The Mayor suggested that council members attend the DARCEE meetings more often to have a better understanding of DARCEE’s goals and plans for upcoming projects. Allen Skopp explained that DCNR wants to commit to funding for trail projects in the Derry and New Alexandria area and is working closely with DARCEE in planning for such projects.

The Mayor would like to have Brock Dwire attend the next council work session meeting to discuss the apartment building located on Y Street concerning safety issues.

**Council went into executive session at 7:50pm for personnel reasons. Executive session ended at 7:58pm.**

**PAYMENT OF BILLS**

**MOTION** by Allen Skopp to pay the bills totaling \$24,627.28 and all outstanding legitimate bills through the end of the month. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.

**ADJOURNMENT**

**MOTION** by Allen Skopp to adjourn at 8:03pm. Motion **SECONDED** by Kristine Melville. All members present voiced “aye” in favor of the motion. Motion passed.

Respectfully submitted,

Lori L. Latta  
Secretary